

MINUTES

Present: Janet Manning (Chair); Paula Civiero (Vice-Chair); Brenda Clark; David Betty; Councillor Tony Rosa; Catherine Jackson; Sheralyn Roman; Councillor Christina Early and Jacqueline lafrate

Staff: Colleen Lipp – CEO | Chief Librarian; Kelley Potter – Director, Public Service; Lesley Slobodian, Administrative Assistant

Guest: David Arbuckle– General Manager, Strategic Initiatives, Town of Caledon

Absent: None

Note: This meeting was conducted electronically

1. The Chair called the meeting to order at 6:03 PM

Sheralyn Roman joined the meeting at 6:04 PM

2. Indigenous Acknowledgment

We acknowledge that the land on which we gather, which form the Town of Caledon, is part of the Treaty Lands and Territory of the Mississauga's of the New Credit.

The Town of Caledon and the Region of Peel – the traditional territory of the A-nish-in-abek (Ojibway), Huron-Wendat, Haud-en-osa-nee (Iroquois), and home to the Métis, was most recently, the territory of the Mississauga's of the New Credit First Nation.

We also acknowledge the cultural injustices of the past and express our collective hope full truth and reconciliation in the future

On this day our meeting place is home to many Indigenous peoples (First nations, Métis and Inuit) from across Turtle Island (North America).

We are grateful to have the opportunity to work on this land, and by doing so, we give our respect to its first inhabitants.

3. Apologies for non-attendance: None

4. Approval of the Agenda

Motion: That the Caledon Public Library Board approved the agenda.

Moved: Catherine Jackson

Seconded: Brenda Clark

Carried.

5. Disclosure of pecuniary interest: None

6. Consent Agenda

a. Minutes of the April 20, 2020 meeting

b. CEO/Chief Librarian's Report

c. Strategic Actions Update

Motion: That the Caledon Public Library receive all reports within the consent agenda.

Moved: Jacqueline lafrate

Seconded: Sheralyn Roman

Carried.

7. Business arising from the minutes: None

8. Staff Reports

a. Treasurer's Report and Financial Statements

Motion: That the Caledon Public Library Board receive the Treasurer's Report and related financials.

Moved: Paula Civiero

Seconded: David Betty

Carried.

Councillor Tony Rosa joined the meeting at 6:44 PM

b. Board Code of Conduct Report

Motion: That the Caledon Public Library Board direct the CEO/Chief Librarian to revise the Board Code of Conduct as discussed for reconsideration by the Board at the June 15, 2020 meeting.

Moved: Paula Civiero

Seconded: Sheralyn Roman

Carried.

c. Public Code of Conduct Report

Motion: That the Caledon Public Library Board approve and adopt the revised Public Code of Conduct Report.

Moved: Catherine Jackson

Seconded: David Betty

Carried.

d. Use of Library Board Resources for Election Purposes Report

Motion: That the Caledon Public Library Board approve and adopt the revised policy regarding the Use of Library Board Resources for Election Purposes.

Moved: David Betty

Seconded: Sheralyn Roman

Carried.

e. Verbal Update re: Covid-19 Recovery Planning Process

The CEO/Chief Librarian provided the Board with a verbal update regarding the Library's Covid-19 recovery planning process. Priorities in re-opening involve the safety of staff and patrons, compliance with Public Health and Government Mandates, continued provision of library services to residents – online and/or in person, fiscal accountability to Council and taxpayers and return Staff on Leave. Considerations on addressing re-opening assumptions, best practices as well as opportunities and challenges were included.

9. Board and Committee Reports:

a. Finance Committee Meeting Minutes – May 4, 2020

i. CPL Audited Financial Statements 2019

Motion: That the Caledon Public Library Board receive and approve the May 4, 2020 Finance Committee Meeting Minutes and the Library's 2019 Audited Financial Statements.

Moved: Catherine Jackson

Seconded: David Betty

Carried.

b. Adhoc Strategic Planning Committee Appointments

Motion: That the Caledon Public Library Board appoint Janet Manning, David Betty and Brenda Clark to represent the Board on the Library's joint Ad Hoc Strategic Planning Committee.

Moved: Paula Civiero

Seconded: Councillor Christina Early

Carried.

10. New Business: None

11. Board Work Plan

a. 2020 Work Plan Review

Motion: That the Caledon Public Library Board approve the 2020 Work Plan as amended.

Moved: Paula Civiero

Seconded: Sheralyn Roman

Carried.

12. Public Question Period: There were no members of the public in attendance.

13. Evaluation of Meeting

a. Feedback regarding electronic meetings format

- Board members expressed that electronic meetings have been working well and that members have a good handle on the process and the technology.

b. Suggestions for future evaluation questions

- Suggested questions for future consideration included:
 - What is the Library's role?
 - What are patron expectations and how will the Library Board meet those expectations?
 - What does the Library Board really need to be ready for?

14. Time of next regular meeting:

Monday, June 15, 2020, 6 PM

15. Adjournment

Motion: That the meeting adjourn.

Moved: Councillor Christina Early

Carried.

Seconded: Catherine Jackson

The meeting adjourned at 7:53 PM

Janet Manning
Chair

Colleen Lipp
CEO | Chief Librarian