



Mayor A. Thompson
Councillor I. Sinclair (remote)
Councillor L. Kiernan (remote)
Councillor J. Downey (arrived remotely at 3:02 p.m.)
Councillor C. Early (remote)
Councillor J. Innis (remote)
Councillor N. deBoer (remote)
Councillor A. Groves (absent)
Councillor T. Rosa (remote)

Chief Administrative Officer: C. Herd
Manager, Legal Services / Town Solicitor: A. Alyea (remote)
Fire Chief: D. Bailey (remote)
Manager, Information Technology: E. Britnell (remote)
Manager, Legislative Services / Acting Town Clerk: A. Fusco
Treasurer: H. Haire (remote)
Acting General Manager, Corporate Services / Deputy Clerk: L. Hall (remote)
Coordinator, Council Committee: J. Lavecchia
Manager, Recreation Services: H. Savage (remote)
Manager, Purchasing and Risk Management: A. Valentino (remote)
General Manager, Finance and Infrastructure Services: F. Wong (remote)

INTRODUCTION

Acting Town Clerk, A. Fusco, advised that due to the COVID-19 pandemic and *Bill 187, Emergency Management Act, 2020*, the meeting would be held as an electronic meeting and open to the public through an audio broadcast. She advised Members of Council of procedural functions of the meeting.

CALL TO ORDER

Mayor A. Thompson called the meeting to order in the Council Chamber at 2:33 p.m. and provided an update with respect to the on-going development of the COVID-19 pandemic.

DISCLOSURE OF PECUNIARY INTEREST

None.

CONFIRMATION OF MINUTES

Moved by: Councillor C. Early - Seconded by: Councillor L. Kiernan

2020-106

That the May 19, 2020 Special Town Council Meeting (COVID-19) Minutes, be approved.

A recorded vote was taken as follows:

| Recorded Vote | YES | NO | ABSENT |
|------------------------|------------|-----------|---------------|
| Mayor A. Thompson | X | | |
| Councillor I. Sinclair | X | | |
| Councillor L. Kiernan | X | | |
| Councillor J. Downey | | | X |
| Councillor C. Early | X | | |
| Councillor J. Innis | X | | |
| Councillor N. deBoer | X | | |
| Councillor A. Groves | | | X |
| Councillor T. Rosa | X | | |
| Total | 7 | 0 | 2 |
| | | | Carried. |

REGULAR BUSINESS

Verbal Update regarding Corporate Response to COVID-19

1. Lawrence Loh, Associate Medical Officer of Health, Peel Public Health, provided an update regarding the response of the Region of Peel's Public Health unit to COVID-19. Dr. Loh advised that to date, Caledon has a total of 143 confirmed cases, of which 116 cases have recovered, 25 cases are still active, and 2 cases have resulted in death. Dr. Loh noted that the Provincial government is implementing a regional phased approach and Peel Region is not part of the Phase 2 re-opening announcement. He highlighted three key goals in Peel Public Health's pandemic response to date, being to prevent death and sickness where possible, to preserve and protect the healthcare system, and to minimize broad social and economic impacts within the region. Dr. Loh stated that it is still important to take the necessary steps for prevention including physical distancing, wearing non-surgical masks where physical distancing is not possible, washing hands frequently, avoiding touching the face, remaining indoors where possible, avoiding large crowds/gatherings, and minimizing travel to other jurisdictions where cases have been identified. Dr. Loh advised that this is a new normal and we need to remain vigilant and safe to avoid community transmission and the spread of the virus. He noted that provincial guidelines have been made available to business owners in preparation of the re-opening of workplaces. These guidelines are to ensure measures are in place to protect staff and members of the public. As directed by the Province, some measures that can be taken are enhanced cleaning, retrofitted facilities, personal protective equipment, client log, etc. Dr. Loh concluded his update by noting that Peel Public Health will continue to monitor key indicators identified at Regional Council.

Councillor J. Downey arrived remotely at 3:02 p.m.

Members of Council asked several questions and received responses from Dr. Loh.

Mayor A. Thompson thanked Dr. Loh for the update.

2. Inspector Mike Garant, Ontario Provincial Police, Caledon Detachment, provided an update regarding the Ontario Provincial Police's response to COVID-19. Inspector Garant advised that in comparison to 2019, calls for service and domestic disputes have not changed. The OPP has noticed an increase in motor vehicle collisions, driver impairments and neighbour disputes. He noted that several COVID-19 complaints are related to the use of basketball courts. Inspector Garant advised that the Caledon OPP is receiving approximately 5-6 COVID-19 related complaints per day. He indicated that there is an ongoing increase in speed and motor vehicle collisions and that the Caledon OPP is shifting their focus to strict traffic enforcement throughout all areas of the Town of Caledon. Inspector Garant concluded his update by providing a comparison from 2019 and 2020 with respect to Criminal Related and Provincial Statute Charges that have been laid.

Members of Council asked several questions and received responses from Inspector Garant.

Mayor A. Thompson thanked Inspector Garant for the update.

3. Fire Chief Darryl Bailey, Fire and Emergency Services, Town of Caledon, provided an update regarding Fire and Emergency Services' response to COVID-19. Chief Bailey advised the Town's Emergency Operation Centre (EOC) remains active and the strategic priorities remain unchanged. The EOC is now focusing on recovery planning by reviewing detailed plans and monitoring provincial announcements for future re-opening. Caledon Fire and Emergency services remain prepared to deal with emergencies that arise due to the increase in warmer temperatures. Chief Bailey concluded his update noting that a Training Recovery Plan has been finalized and will be provided to all Town of Caledon Firefighters. The Training Recovery Plan focuses on various safety measures and best practices to assist in front-line response to emergencies.

Mayor A. Thompson thanked Chief Bailey for the update.

4. Carey Herd, Chief Administrative Officer, Town of Caledon, provided an update regarding the Town's response to COVID-19. She advised that the Town's Building Permit application process has gone completely digital with full service being provided for online submissions. In the first week 67% of applications received were online with 50% related to residential properties. Further, as of June 15, 2020, the Planning and Development Division will begin accepting applications online. Ms. Herd noted certain amenities that will be re-opening include tennis courts, leash free parks, BMX pump track and skateboard parks. Public sport fields will be open for leisure use, organized league sports are still not permitted at this time. Ms. Herd concluded her update noting that staff are looking into regulatory guidelines that assist business and restaurant owners with re-opening outdoor spaces and patio areas.

With the consensus of Council, the Town of Caledon COVID-19 Recovery Update presentation was moved up on the agenda to be discussed following Ms. Herd's update.

PRESENTATIONS

Town of Caledon COVID-19 Recovery Update

Staff provided a presentation regarding the Town of Caledon's COVID-19 Recovery Update. Ms. Herd outlined that three groups were established to form the recovery framework for the Town, including the Service Recovery Team, the Community Recovery Team and the Community Connections Team. In addition to the recovery framework, Ms. Herd noted the importance of financial planning in the process for developing the recovery strategy. Mr. Valentino outlined the project scope and service recovery objective, noting a phased approach has been planned in line with Provincial guidelines and recommendations from Peel Public Health. Ms. Herd outlined the objectives of the Community Recovery Team are to identify and analyze the social and economic impacts of the COVID-19 pandemic on businesses and residents within Caledon. She indicated that recommendations will come forward to Council in July or August 2020. Ms. Savage advised that the Community Connections Team was established in April, and the intent of the team is to connect community needs with community giving services during the COVID-19 crisis. The team developed an intake process to identify trends within the community and gaps in resident services. In addition, the Community Connections Team continue to collaborate with local groups, make connections with existing resources and facilitate the delivery of several donations. Mr. Wong advised that the 2021 budget will be with Council for consideration and approval in Q1 of 2021. The intent of the 2021 budget is to strike a balance including spending for community recovery, traditional budget pressures, and initiatives to further support the Council Work Plan, while recognizing the financial hardships experienced by residents and businesses in Caledon due to the COVID-19 pandemic.

Members of Council asked several questions relating to Ms. Herd's update and presentation and received responses from staff.

Mayor A. Thompson thanked Ms. Herd and staff for their update and presentation.

Staff Report 2020-0205: Cancellation of Summer Recreation due to COVID-19

Moved by: Councillor C. Early - Seconded by: Councillor N. deBoer

2020-107

That all current summer programs including summer camps be cancelled;

That staff develop a modified version of summer camp programming that is within Recreation's 2020 Council approved Tax Subsidy and in accordance with the Ontario Public Services Health & Safety Association's guidelines;

That the 2020 Cheers Caledon and Caledon Day events be cancelled; and

That staff focus their planning efforts on the 2020 Southfields Grand Opening and the 2021 WinterFest event.

A recorded vote was taken as follows:

| Recorded Vote | YES | NO | ABSENT |
|------------------------|-----|----|--------|
| Mayor A. Thompson | X | | |
| Councillor I. Sinclair | X | | |
| Councillor L. Kiernan | X | | |
| Councillor J. Downey | X | | |
| Councillor C. Early | X | | |
| Councillor J. Innis | X | | |
| Councillor N. deBoer | X | | |
| Councillor A. Groves | | | X |
| Councillor T. Rosa | X | | |
| Total | 8 | 0 | 1 |
| Carried. | | | |

Staff Report 2020-0206: Electronic Committee of Adjustment Meetings and Public Participation

Moved by: Councillor I. Sinclair - Seconded by: Councillor J. Downey 2020-108

- That a by-law be enacted to amend Procedural By-law No. 2015-108 to amend the Town of Caledon’s governing structure to include a provision to permit local boards to meet electronically, as required; and
- That a by-law be enacted to amend Procedural By-law No. 2018-80 to amend the rules governing the Committee of Adjustment to permit electronic meeting procedures.

A recorded vote was taken as follows:

| Recorded Vote | YES | NO | ABSENT |
|------------------------|-----|----|--------|
| Mayor A. Thompson | X | | |
| Councillor I. Sinclair | X | | |
| Councillor L. Kiernan | X | | |
| Councillor J. Downey | X | | |
| Councillor C. Early | X | | |
| Councillor J. Innis | X | | |
| Councillor N. deBoer | X | | |
| Councillor A. Groves | | | X |
| Councillor T. Rosa | X | | |
| Total | 8 | 0 | 1 |
| Carried. | | | |

Staff Report 2020-0213: 2020 Council and Committee Meeting Schedule Amendments and Public Information Meetings for Planning related Matters

Moved by: Councillor L. Kiernan - Seconded by: Councillor T. Rosa 2020-109

- That the 2020 Council Meeting Schedule, attached as Schedule A to Staff Report 2020-0213 be amended to include additional Regular Council (COVID-19) meetings in July and August and an additional Special Council (COVID-19) in August;
- That the 2020 Council Meeting Schedule, attached as Schedule A to Staff Report 2020-0213 be amended to include four (4) additional Planning and Development Committee meetings for the purpose of holding Public Information Meetings (PIMs) in September, October and November;
- That the 2020 Council Meeting Schedule, attached as Schedule A to Staff Report 2020-0213 be amended to remove the 2021 Budget Meeting dates (November 17, November 24 and December 8);
- That the Committee of the Whole structure for General Committee and Planning and Development Committee meetings resume in September 2020;
- That an additional General Committee and Planning and Development Committee meeting be scheduled for November 17, 2020;
- That an additional Town Council meeting be scheduled for November 24, 2020;

That the December 15 Town Council meeting be rescheduled to December 8, 2020; and

That a copy of Staff Report 2020-0213 be provided to the Region of Peel for information purposes.

A recorded vote was taken as follows:

| Recorded Vote | YES | NO | ABSENT |
|------------------------|-----|----|----------|
| Mayor A. Thompson | X | | |
| Councillor I. Sinclair | X | | |
| Councillor L. Kiernan | X | | |
| Councillor J. Downey | X | | |
| Councillor C. Early | X | | |
| Councillor J. Innis | X | | |
| Councillor N. deBoer | X | | |
| Councillor A. Groves | | | X |
| Councillor T. Rosa | X | | |
| Total | 8 | 0 | 1 |
| | | | Carried. |

Moved by: Councillor T. Rosa - Seconded by: Councillor L. Kiernan 2020-110

Whereas the economic impact of the COVID-19 Pandemic has caused financial hardship for many Canadian and Caledon businesses and residents;

Whereas the Town is working on a Community Recovery Plan to assist in the broader community recover from the pandemic;

Whereas the Provincial Declaration of Emergency has recently been extended to June 30, 2020 and Provincial Emergency Orders, including social gathering rules, have been extended to June 19, 2020;

Whereas the closure of businesses has resulted in financial hardship for both business owners and residents who are employees of local businesses;

Whereas the Town has deferred the remaining property tax installment due dates to July 2, September 3, and November 5, 2020;

Whereas Caledon taxpayers who have not experienced financial hardship due to COVID-19 have paid their property taxes in a timely manner and will be encouraged to continue to do so;

Whereas the Town of Caledon has already waived late payment charges (penalty and interest) on tax arrears to July 2, 2020;

Now therefore be it resolved that the Town of Caledon waive penalty and interest on all property tax arrears until December 31, 2020 and staff be authorized to enact all necessary by-laws required to carry out this direction.

A recorded vote was taken as follows:

| Recorded Vote | YES | NO | ABSENT |
|------------------------|-----|----|----------|
| Mayor A. Thompson | X | | |
| Councillor I. Sinclair | X | | |
| Councillor L. Kiernan | X | | |
| Councillor J. Downey | X | | |
| Councillor C. Early | X | | |
| Councillor J. Innis | X | | |
| Councillor N. deBoer | X | | |
| Councillor A. Groves | | | X |
| Councillor T. Rosa | X | | |
| Total | 8 | 0 | 1 |
| | | | Carried. |

CORRESPONDENCE

Members of Council provided several comments regarding correspondence item 8.2.1 COVID-19 Business Recovery - Collaboration in Crisis letter submitted by the Caledon Chamber of Commerce on May 19, 2020.

Moved by: Councillor T. Rosa - Seconded by: Councillor N. deBoer 2020-111

That the correspondence submitted by the Caledon Chamber of Commerce, dated May 19, 2020, be referred to Economic Development staff for further review and recommendation.

A recorded vote was taken as follows:

| Recorded Vote | YES | NO | ABSENT |
|------------------------|------------|-----------|---------------|
| Mayor A. Thompson | X | | |
| Councillor I. Sinclair | X | | |
| Councillor L. Kiernan | X | | |
| Councillor J. Downey | X | | |
| Councillor C. Early | X | | |
| Councillor J. Innis | X | | |
| Councillor N. deBoer | X | | |
| Councillor A. Groves | | | X |
| Councillor T. Rosa | X | | |
| Total | 8 | 0 | 1 |
| | | | Carried. |

BY-LAWS

Moved by: Councillor J. Innis – Seconded by: Councillor J. Downey 2020-112

That the following by-laws be read a first time and passed:

- BL-2020-37 A by-law to amend By-law 2015-058, being a by-law to regulate the use of highways and parking on highways and to repeal certain by-laws
- BL-2020-38 A by-law to amend By-law 2015-108, as amended, being a by-law to provide for the rules of order of Council and its Committees, as amended
- BL-2020-39 A by-law to amend By-law 2018-080, being a by-law to establish the rules governing the calling, place, proceedings; providing public notice of hearings of the Committee of Adjustment of the Town of Caledon

A recorded vote was taken as follows:

| Recorded Vote | YES | NO | ABSENT |
|------------------------|------------|-----------|---------------|
| Mayor A. Thompson | X | | |
| Councillor I. Sinclair | X | | |
| Councillor L. Kiernan | X | | |
| Councillor J. Downey | X | | |
| Councillor C. Early | X | | |
| Councillor J. Innis | X | | |
| Councillor N. deBoer | X | | |
| Councillor A. Groves | | | X |
| Councillor T. Rosa | X | | |
| Total | 8 | 0 | 1 |
| | | | Carried. |

Moved by: Councillor I. Sinclair – Seconded by: Councillor J. Downey 2020-113

That the following by-law be read a first time and passed:

BL-2020-40 A by-law to confirm the proceedings of the Council for the Corporation of the Town of Caledon at its Council Meeting held on the 9th day of June, 2020

A recorded vote was taken as follows:

| Recorded Vote | YES | NO | ABSENT |
|------------------------|-----|----|--------|
| Mayor A. Thompson | X | | |
| Councillor I. Sinclair | X | | |
| Councillor L. Kiernan | X | | |
| Councillor J. Downey | X | | |
| Councillor C. Early | X | | |
| Councillor J. Innis | X | | |
| Councillor N. deBoer | X | | |
| Councillor A. Groves | | | X |
| Councillor T. Rosa | X | | |
| Total | 8 | 0 | 1 |

Carried.

ADJOURNMENT

On a verbal motion moved by Councillor J. Innis, Council adjourned at 4:45 p.m.

Allan Thompson, Mayor

Laura Hall, Acting Town Clerk