



Town Council (COVID-19) Minutes  
Tuesday, August 25, 2020  
10:00 a.m.  
Council Chamber, Town Hall

Mayor A. Thompson  
Councillor I. Sinclair (remote)  
Councillor L. Kiernan (remote)  
Councillor J. Downey (remote)  
Councillor C. Early  
Councillor J. Innis (remote)  
Councillor N. deBoer  
Councillor A. Groves (remote)  
Councillor T. Rosa (remote)

Chief Administrative Officer: C. Herd  
Acting General Manager, Corporate Services / Acting Town Clerk: L. Hall  
General Manager, Finance and Infrastructure Services: F. Wong (remote)  
Council Committee Coordinator: J. Lavecchia  
Manager, Legal Services / Town Solicitor: A. Alyea (remote)  
Senior Planner, Policy: K. Chawla (remote)  
Treasurer: H. Haire (remote)  
Chief Planner: S. Kirkwood (remote)  
Manager, Service Caledon: C. McLean  
Manager, Recreation Services: H. Savage (remote)

## INTRODUCTION

Acting Town Clerk, L. Hall, advised that due to the COVID-19 pandemic and Bill 187, Emergency Management Act, 2020, the meeting would be held as an electronic meeting and open to the public through an audio broadcast. She advised Members of Council of procedural functions of the meeting.

## CALL TO ORDER

Mayor A. Thompson called the meeting to order in the Council Chamber at 10:07 a.m.

## DISCLOSURE OF PECUNIARY INTEREST

None.

## CONSENT AGENDA

Moved by: Councillor C. Early - Seconded by: Councillor N. deBoer

2020-142

That the following matters listed on the August 25, 2020 Regular Town Council (COVID-19) Agenda, be approved:

- Item 4.2 Confidential Staff Report 2020-0274: Advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Expropriation of Part 1 on Plan 43R-36307 for Simpson Road (Ward 5)
- Item 4.4 Confidential Staff Report 2020-0264: Proposed disposition of land by the municipality or local board – Lease Agreement regarding the OPP Detachment located at 15924 Innis Lake Road
- Item 9.1 Staff Report 2020-0262: Q2 2020 Operating Variance Analysis and Year-End Projection
- Item 9.2 Staff Report 2020-0246: Q2 Capital Status Update and Closed Capital
- Item 9.3 Staff Report 2020-0268: COVID-19 Community Recovery Plan
- Item 9.4 Staff Report 2020-0194: 2021 Municipal Agriculture and Community Grant Program Update
- Item 9.5 Staff Report 2020-0201: 2020 Community Green Fund
- Item 9.6 Staff Report 2020-0208: Request for a Liquor Licence by the Caledon Seniors Centre
- Item 9.7 Staff Report 2020-0270: Proposed Amendments to COVID-19 Mandatory Face Covering By-law 2020-47
- Item 9.8 Staff Report 2020-0265: Standardization of Fleet Equipment
- Item 9.11 Staff Report 2020-0261: ESRI Enterprise Agreement Renewal
- Item 9.12 Staff Report 2020-0257: Proposed All-Way Stop Control in Caledon East, Bolton, Southfields, Cedargrove Road, and Harvest Moon Drive
- Item 10.1 Pilot program for maintenance hole systems in Mayfield West Phase 2

- Item 11.4.1 Request to Present – Kim Delahunt – Headwaters Health Care Centres Activities

A recorded vote was taken as follows:

Recorded Vote	YES	NO	ABSENT
Mayor A. Thompson	X		
Councillor I. Sinclair	X		
Councillor L. Kiernan	X		
Councillor J. Downey	X		
Councillor C. Early	X		
Councillor J. Innis	X		
Councillor N. deBoer	X		
Councillor A. Groves	X		
Councillor T. Rosa	X		
<b>Total</b>	9	0	0
			Carried.

CONFIDENTIAL SESSION

Moved by: Councillor A. Groves - Seconded by: Councillor J. Downey 2020-143

That Council shall go into Confidential Session under Section 239 of the Municipal Act for the following purposes:

- 4.1 Advice that is subject to solicitor-client privilege, including communications necessary for that purpose - Verbal update from Chris Barnett, Partner, Osler, Hoskin & Harcourt LLP., regarding the Bolton Residential Expansion Study (BRES)
- 4.3 Confidential Staff Report 2020-0008: A proposed or pending acquisition of land - Easement and Joint Use Agreement between Albion Bolton Agricultural Society and the Town of Caledon

A recorded vote was taken as follows:

Recorded Vote	YES	NO	ABSENT
Mayor A. Thompson	X		
Councillor I. Sinclair	X		
Councillor L. Kiernan	X		
Councillor J. Downey	X		
Councillor C. Early	X		
Councillor J. Innis	X		
Councillor N. deBoer	X		
Councillor A. Groves	X		
Councillor T. Rosa	X		
<b>Total</b>	9	0	0
			Carried.

Council convened in Confidential Session in the Council Chamber at 10:16 a.m.

Mayor A. Thompson, Councillor I. Sinclair, Councillor L. Kiernan, Councillor J. Downey, Councillor C. Early, Councillor J. Innis, Councillor N. deBoer, Councillor A. Groves, Councillor T. Rosa, Chief Administrative Officer: C. Herd, Acting General Manager, Corporate Services / Acting Town Clerk: L. Hall, and Manager, Legal Services / Town Solicitor: A. Alyea, were present for this portion of the meeting.

Manager, Recreation Services: H. Savage entered into the Confidential Session remotely at 10:18 a.m.

Chief Officer, Planning, S. Kirkwood and Partner, Osler, Hoskin & Harcourt LLP.: C. Barnett entered into the Confidential Session remotely at 11:25 a.m.

Council recessed at 12:05 p.m. and adopted the required procedural motion and resumed in Open Session at 1:01 p.m.

Mayor A. Thompson stated that Council convened in Confidential Session under Section 239 of the Municipal Act for the following purposes:

**Advice that is subject to solicitor-client privilege, including communications necessary for that purpose - Verbal update from Chris Barnett, Partner, Osler, Hoskin & Harcourt LLP., regarding the Bolton Residential Expansion Study (BRES)**

**Confidential Staff Report 2020-0008: A proposed or pending acquisition of land – Easement and Joint Use Agreement between Albion Bolton Agricultural Society and the Town of Caledon**

Moved by: Councillor A. Groves - Seconded by: Councillor L. Kiernan

2020-144

That the Mayor, CAO and staff be directed to continue with negotiations on behalf of the Town as directed with the Albion Bolton Agricultural Society for a Joint Use Agreement and report back.

A recorded vote was taken as follows:

Recorded Vote	YES	NO	ABSENT
Mayor A. Thompson	X		
Councillor I. Sinclair	X		
Councillor L. Kiernan	X		
Councillor J. Downey	X		
Councillor C. Early	X		
Councillor J. Innis	X		
Councillor N. deBoer	X		
Councillor A. Groves	X		
Councillor T. Rosa	X		
<b>Total</b>	9	0	0
			Carried.

CONFIRMATION OF THE MINUTES

Moved by: Councillor T. Rosa - Seconded by: Councillor C. Early

2020-145

That the July 7, 2020 Town Council (COVID-19) Minutes, be approved.

A recorded vote was taken as follows:

Recorded Vote	YES	NO	ABSENT
Mayor A. Thompson	X		
Councillor I. Sinclair	X		
Councillor L. Kiernan	X		
Councillor J. Downey	X		
Councillor C. Early	X		
Councillor J. Innis	X		
Councillor N. deBoer	X		
Councillor A. Groves	X		
Councillor T. Rosa	X		
<b>Total</b>	9	0	0
			Carried.

## **PRESENTATIONS**

### **Division Fence By-law Review**

Laura Hall, Acting General Manager, Corporate Services / Acting Town Clerk, provided a presentation regarding the Division Fence By-law Review. Ms. Hall outlined that the Town of Caledon enacted a Fence By-law in 2017 for the purpose of regulating height, location and maintenance of fences and privacy screens. She explained that the Town does not currently enforce cost sharing arrangements or disputes regarding shared fences, but as a result of direction from Council, the purpose of her presentation is to outline available options to assist residents with cost sharing concerns. She indicated there are three (3) proposed options to consider, one being remaining status quo. The Town will continue to enforce the provisions outlined in the current Fence By-law, fence construction and cost sharing disputes would remain as a civil matter. She indicated the second option is to enact a Division Fence By-law. Enacting a Division Fence By-law would provide a mechanism for residents to independently resolve fencing disputes. Finally, she explained the third option is to opt into the Line Fences Act. Opting into the Line Fences Act would require resources and have financial costs as enforcement of such matters would be managed by the Town. Ms. Hall concluded her presentation identifying that the recommended option at this time is to remain with the status quo as there has been a low volume of complaints and inquiries relating to this concern, the other options may result in additional resources and funding, and achieving a resolution may be a costly and complicated process for residents.

Members of Council asked several questions and received responses from Ms. Hall. Members of Council directed Ms. Hall to report back outlining further details to enact a Division Fence By-law or opt into the Line Fences Act for further consideration.

### **Q2 2020 Operating Variance Analysis and Year-End Projection**

Heather Haire, Treasurer, Finance and Infrastructure Services provided a presentation regarding the Q2 2020 Operating Variance Analysis and Year-End Projection. Ms. Haire outlined the Q2 variance highlights, noting a favourable variance of \$2.4 million. This variance includes loss of revenue from facility closures, incremental expenditures related to the Town's response to COVID-19, timing differences, budgets versus actuals, and cost mitigation measures. She further noted that the Town is projected to have a year-end surplus of \$0.154 million. Ms. Haire concluded her presentation advising Members of Council that a projected second waive could result in the Town running a deficit for 2020, however staff continue to look to the Federal and Provincial governments for additional funding to offset potential deficits.

Members of Council asked several questions and received responses from Ms. Haire and Mr. Wong.

**With the consensus of Council, Notices of Motion were moved up on the agenda for discussion.**

## **NOTICE OF MOTION**

### **Support for an Urban Cycling Infrastructure Fund**

Moved by: Councillor A. Groves - Seconded by: Councillor L. Kiernan

2020-146

Whereas the Region of Peel is advocating to the Federal Government for the creation of a national urban cycling infrastructure fund of at least \$265 million as part of a COVID-19 economic stimulus package to be distributed over the next two years to Canadian cities;

Now therefore be it resolved that the Town of Caledon support the Region's advocacy efforts and the Mayor send a letter, on behalf of Caledon Council, to the Federal Government supporting the creation of a national urban cycling infrastructure fund;

And further, that copies of the letter be sent to the Region of Peel, Cities of Brampton and Mississauga for information.

**A recorded vote was taken as follows:**

<b>Recorded Vote</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>
Mayor A. Thompson	X		
Councillor I. Sinclair	X		
Councillor L. Kiernan	X		
Councillor J. Downey	X		
Councillor C. Early	X		
Councillor J. Innis	X		
Councillor N. deBoer	X		
Councillor A. Groves	X		
Councillor T. Rosa	X		
<b>Total</b>	9	0	0

Carried.

**STAFF REPORTS**

**Staff Report 2020-0267: Electronic Appeal Board and Property Standards Committee Meetings and Public Participation**

Moved by: Councillor I. Sinclair - Seconded by: Councillor A. Groves

2020-147

That a by-law be enacted to amend Appeal Board By-law No. 2018-81 to amend the rules governing the Appeal Board to permit electronic meeting procedures; and

That a by-law be enacted to amend Property Standards By-law 98-155, as amended, to amend the rules governing the Property Standards Committee to permit electronic meeting procedures.

**A recorded vote was taken as follows:**

<b>Recorded Vote</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>
Mayor A. Thompson	X		
Councillor I. Sinclair	X		
Councillor L. Kiernan	X		
Councillor J. Downey	X		
Councillor C. Early	X		
Councillor J. Innis	X		
Councillor N. deBoer	X		
Councillor A. Groves	X		
Councillor T. Rosa	X		
<b>Total</b>	9	0	0

Carried.

**Staff Report 2020-0259: Request for Support from the Town of Orangeville regarding 311**

Moved by: Councillor N. deBoer - Seconded by: Councillor A. Groves

2020-148

That the Town of Caledon support the Town of Orangeville's application for 311 Call Service on the understanding that residents of Caledon who erroneously dial 311 are provided the option of being transferred to Service Caledon.

**A recorded vote was taken as follows:**

<b>Recorded Vote</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>
Mayor A. Thompson	X		
Councillor I. Sinclair	X		
Councillor L. Kiernan	X		
Councillor J. Downey	X		
Councillor C. Early	X		
Councillor J. Innis	X		
Councillor N. deBoer	X		
Councillor A. Groves	X		
Councillor T. Rosa	X		
<b>Total</b>	9	0	0

Carried.

**Councillor L. Kiernan left the meeting at 2:00 p.m. and did not return.**

**Councillor J. Innis left the meeting at 2:09 p.m. and did not return.**

**Councillor J. Downey left the meeting at 2:15 p.m. and did not return.**

**CORRESPONDENCE**

Members of Council provided several comments towards correspondence items and received responses from staff.

The following recommendation was brought forward regarding Correspondence Item No. 11.1.7 Memorandum regarding Request for Support from Bell Canada for Improving Connectivity for Ontario (ICON) Program Application.

Moved by: Councillor N. deBoer - Seconded by: Councillor A. Groves 2020-149

That on behalf of the Town of Caledon, the Mayor provide a letter of support to Bell Canada for their proposed application to the Improving Connectivity for Ontario (ICON) Program.

**A recorded vote was taken as follows:**

<b>Recorded Vote</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>
Mayor A. Thompson	X		
Councillor I. Sinclair	X		
Councillor L. Kiernan			X
Councillor J. Downey			X
Councillor C. Early	X		
Councillor J. Innis			X
Councillor N. deBoer	X		
Councillor A. Groves	X		
Councillor T. Rosa	X		
<b>Total</b>	<b>6</b>	<b>0</b>	<b>3</b>

Carried.

**ANNOUNCEMENTS**

Members of Council provided a number of announcements.

**BY-LAWS**

Moved by: Councillor A. Groves - Seconded by: Councillor I. Sinclair 2020-150

That the following by-laws be read a first time and passed:

- BL-2020-049    A by-law to amend COVID-19 Mandatory Face Covering By-law 2020-47 to require face coverings in the enclosed common areas of apartment buildings and condominiums and other housekeeping matters
- BL-2020-050    A by-law to amend By-law 2015-058, as amended, being a by-law to regulate the use of highways and parking on highways and to repeal certain by-laws
- BL-2020-051    A by-law to stop-up and close Gordon Street (Ward 1)
- BL-2020-052    A by-law to exempt certain lands from part lot control, namely 4, 6, 10, 14, 18, 22, 16 Lowes Hill Circle, legally described as Blocks 80-86 on Plan 43M-2071 (Ward 2)
- BL-2020-053    A by-law to exempt certain lands from part lot control, namely 9, 13, 17, 21, 25 Lowes Hill Circle, legally described as Blocks 89-93 on Plan 43M-2071 (Ward 2)
- BL-2020-054    A by-law to establish, dedicate, lay out and name Part 3 on 43R-36307, Simpson Road (Ward 5)
- BL-2020-055    A by-law to amend By-law 2007-128, as amended, being a by-law to appoint employees of the Town of Caledon to statutory positions or as Municipal By-law Enforcement Officers

- BL-2020-056    A by-law to amend by-law 2019-78, as amended, being a by-law to establish 2020 Fees and Charges for services provided by the Corporation of the Town of Caledon
  
- BL-2020-057    A by-law to amend By-law 2018-081, being a by-law to establish the Appeal Board, its Rules of Procedure and to repeal By-law 2015-021
  
- BL-2020-058    A by-law to amend By-law 98-155, as amended, being a by-law to establish standards for the maintenance and occupancy of property in the Town of Caledon and to repeal By-law Numbers 86-24, 87-247, 92-05, 92-71, 96-50
  
- BL-2020-059    A by-law to establish, dedicate, lay out and name Parts 1 and 2 on 43R-39550, McLaughlin Road (Ward 2)

**A recorded vote was taken as follows:**

<b>Recorded Vote</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>
Mayor A. Thompson	X		
Councillor I. Sinclair	X		
Councillor L. Kiernan			X
Councillor J. Downey			X
Councillor C. Early	X		
Councillor J. Innis			X
Councillor N. deBoer	X		
Councillor A. Groves	X		
Councillor T. Rosa	X		
<b>Total</b>	6	0	3
			Carried.

Moved by: Councillor A. Groves - Seconded by: Councillor C. Early 2020-151

That the following by-law be read a first time and passed:

- BL-2020-060    A by-law to confirm the proceedings of the Council for the Corporation of the Town of Caledon at its Council Meeting held on the 25th day of August, 2020

**A recorded vote was taken as follows:**

<b>Recorded Vote</b>	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>
Mayor A. Thompson	X		
Councillor I. Sinclair	X		
Councillor L. Kiernan			X
Councillor J. Downey			X
Councillor C. Early	X		
Councillor J. Innis			X
Councillor N. deBoer	X		
Councillor A. Groves	X		
Councillor T. Rosa	X		
<b>Total</b>	6	0	3
			Carried.

**ADJOURNMENT**

On a verbal motion moved by Councillor T. Rosa, Council adjourned at 2:17 p.m.

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 Allan Thompson, Mayor

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 Laura Hall, Acting Town Clerk