
MINUTES

Present: Janet Manning (Chair); Paula Civiero (Vice-Chair); David Betty; Sheralyn Roman; Councillor Christina Early; Catherine Jackson; Brenda Clark and Jacqueline lafrate

Staff: Colleen Lipp – CEO | Chief Librarian; Kelley Potter – Director and Lesley Slobodian, Administrative Assistant

Note: This meeting was conducted electronically

1. The Chair called the meeting to order at 6:03PM

2. Indigenous Acknowledgment

We acknowledge that the land on which we gather, which form the Town of Caledon, is part of the Treaty Lands and Territory of the Mississauga's of the New Credit.

The Town of Caledon and the Region of Peel – the traditional territory of the A-nish-in-abek (Ojibway), Huron-Wendat, Haud-en-osa-nee (Iroquois), and home to the Métis, was most recently, the territory of the Mississauga's of the New Credit First Nation.

We also acknowledge the cultural injustices of the past and express our collective hope full truth and reconciliation in the future

On this day our meeting place is home to many Indigenous peoples (First nations, Métis and Inuit) from across Turtle Island (North America).

We are grateful to have the opportunity to work on this land, and by doing so, we give our respect to its first inhabitants.

3. Apologies for non-attendance: Councillor Tony Rosa

4. Approval of the Agenda

Motion: That the Caledon Public Library Board approve the agenda.

Moved: Councillor Christina Early

Seconded: Paula Civiero

Carried.

5. Disclosure of pecuniary interest: None

6. Consent Agenda

- a. Minutes of the October 19, 2020 meeting
- b. CEO/Chief Librarian's Report
- c. Strategic Actions Update
- d. Correspondence

The CEO/Chief Librarian's Report was removed from the Consent Agenda for further discussion.

Motion: That the Caledon Public Library Board receive all reports remaining within the consent agenda.

Moved: Sheralyn Roman
Carried.

Seconded: Paula Civiero

Motion: That the Caledon Public Library receive the CEO/Chief Librarian's Report.

Moved: Brenda Clark
Carried.

Seconded: Councillor Christina Early

7. Business arising from the minutes

a. Amended Donation and Bequest Reserve Fund Policy

Motion: That the Caledon Public Library Board approve and adopt the Donation and Bequest Reserve Fund Policy as amended.

Moved: Catherine Jackson
Carried.

Seconded: David Betty

8. Staff Reports

a. Treasurer's Report and Financial Statements

Motion: That the Caledon Public Library Board receive the Treasurer's Report and related financials.

Moved: Paula Civiero
Carried.

Seconded: Brenda Clark

b. Art Exhibit, Display and Community Information Policy Report

Motion: That the Caledon Public Library Board approve and adopt the revised Art Exhibit, Display and Community Information Policy.

Moved: David Betty
Carried.

Seconded: Catherine Jackson

c. Schedule of 2021 Library Board Meetings

Motion: That the Caledon Public Library Board receive and adopt the proposed schedule of Board meetings for 2021 as amended.

Moved: Catherine Jackson
Carried.

Seconded: Jacqueline lafrate

9. Board and Committee Reports

a. Joint Strategic Planning Committee Meeting Minutes of October 21, 2020

- i. Strategic Planning Work Plan and Timeline
- ii. Inventory of Supporting Documentation

Motion: That the Caledon Public Library Board receive the Joint Strategic Planning Committee Meeting Minutes of October 21, 2020 and supporting documents.

Moved: Brenda Clark
Carried.

Seconded: Jacqueline lafrate

b. SOLS Trustee Council Update

Brenda Clark provided an update of the November 7, 2020 meeting of the SOLS Trustee Council

Motion: That the Caledon Public Library Board receive the SOLS Trustee Report.

Moved: Paula Civiero

Seconded: David Betty

Carried.

c. Board Annual Assessment Report

Motion: That the Caledon Public Library Board approve and adopt the Board Assessment Report, allowing for completion of the Board Self-Evaluation Questionnaire by each member and return of the said questionnaire to the chair anonymously via online survey by December 4, 2020.

Moved: Jacqueline lafrate

Seconded: David Betty

Carried.

10. New Business None

11. Board Work Plan

a. 2020/2021 Work Plan Review

Motion: That the Caledon Public Library Board approve the 2020/2021 Work Plan with amendments.

Moved: Paula Civiero

Seconded: Catherine Jackson

Carried.

12. Public Question Period

There were no questions presented.

13. Upcoming Events

- a. OLBA Virtual Boot Camp – Saturday February 6, 2021

14. Evaluation of Meeting

- a. How have the meetings helped us meet our goals?
 - i. In recent months the library has pivoted effectively to address unprecedented objectives during the pandemic.
- b. Is there something we need to improve on?
 - i. The Board Self-Evaluation survey will serve as a tool to identify improvement areas.

15. Documents in Support of Next Meeting

a. Excerpt of Library Board By-laws

Motion: That the Caledon Public Library Board receive the provided information and By-law excerpts in support of the mid-term Executive and Committee appointments scheduled for the December meeting.

Moved: Catherine Jackson

Seconded: Paula Civiero

Carried.

16. Time of next regular meeting:

Monday, December 14, 2020, 6 PM

17. Adjournment

Motion: That the meeting adjourn.

Moved: Paula Civiero

Carried.

Seconded: Councillor Christina Early

The meeting adjourned at 8:07 PM

Janet Manning
Chair

Colleen Lipp
CEO | Chief Librarian