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## MINUTES

**Present:** Janet Manning (Chair); Paula Civiero (Vice-Chair); David Betty; Sheralyn Roman; Brenda Clark and Jacqueline lafrate

**Staff:** Colleen Lipp – CEO | Chief Librarian; Mary Maw - Manager Communications & Community Development and Lesley Slobodian, Administrative Assistant

**Absent:** Councillor Tony Rosa, Councillor Christina Early and Catherine Jackson

*Note: This meeting was conducted electronically*

**1. The Chair called the meeting to order at 6:01PM**

**2. Indigenous Acknowledgment**

*We acknowledge that the land on which we gather, which form the Town of Caledon, is part of the Treaty Lands and Territory of the Mississauga's of the New Credit.*

*The Town of Caledon and the Region of Peel – the traditional territory of the A-nish-in-abek (Ojibway), Huron-Wendat, Haud-en-osa-nee (Iroquois), and home to the Métis, was most recently, the territory of the Mississauga's of the New Credit First Nation.*

*We also acknowledge the cultural injustices of the past and express our collective hope full truth and reconciliation in the future*

*On this day our meeting place is home to many Indigenous peoples (First nations, Métis and Inuit) from across Turtle Island (North America).*

*We are grateful to have the opportunity to work on this land, and by doing so, we give our respect to its first inhabitants.*

**3. Apologies for non-attendance:** Councillor Tony Rosa, Councillor Christina Early and Catherine Jackson

**4. Approval of the Agenda**

**Motion:** That the Caledon Public Library Board approve the agenda, deferring the mid-term appointments of Board Executive and Standing Committee Members to the January 2021 meeting

**Moved:** Jaqueline lafrate

**Seconded:** Paula Civiero

**Carried.**

**5. Disclosure of pecuniary interest: None**

**6. Consent Agenda**

**a. Minutes of the November 16, 2020 meeting**

**b. CEO/Chief Librarian's Report**

**c. Strategic Actions Update**

**Motion:** That the Caledon Public Library Board receive all reports within the consent agenda.

**Moved:** Sheralyn Roman

**Seconded:** Brenda Clark

**Carried.**

**7. Business arising from the minutes: None**

**8. Staff Reports**

**a. Treasurer's Report and Financial Statements**

**Motion:** That the Caledon Public Library Board receive the Treasurer's Report and related financials; and,

That the Caledon Public Library Board approve the revised 2021 Budget proposal.

**Moved:** Paula Civiero

**Seconded:** David Betty

**Carried.**

**b. Caledon Public Library Fundraising Strategy Report**

**Motion:** That the Caledon Public Library Board approve and adopt the Caledon Public Library fundraising strategy.

**Motion:** Paula Civiero

**Seconded:** David Betty

**Carried**

**Motion:** That the Caledon Public Library Board expand the role of the Board's Advocacy Committee to include Fundraising; and,

That the Caledon Public Library Board direct the CEO/Chief Librarian to reflect this expanded committee mandate within revised Terms of Reference for the Board's consideration at the January 2021 meeting.

**Moved:** Brenda Clark

**Seconded:** Jacqueline lafrate

**Carried.**

**9. Board and Committee Reports**

**a. Joint Strategic Planning Committee Meeting Minutes of November 18, 2020**

**Motion:** That the Caledon Public Library receive the minutes from the Joint Strategic Planning Committee Meeting for November 18, 2020.

**Moved:** Jaqueline lafrate

**Seconded:** Sheralyn Roman

**Carried.**

**b. Board Annual Assessment Results**

The Chair shared the results of the Board's annual assessment as provided through the online survey.

**Motion:** That the Caledon Public Library Board receive the results of Board's Annual Assessment.

**Moved:** David Betty

**Seconded:** Paula Civiero

**Carried.**

## **10. New Business**

There was no new business

## **11. Board Work Plan**

### **a. 2020/2021 Work Plan Review**

**Motion:** That the Caledon Public Library Board approve the 2020/2021 Work Plan as amended

**Moved:** Sheralyn Roman

**Seconded:** Jaqueline lafrate

**Carried.**

## **12. Public Question Period**

There were no members of the public present.

## **13. Evaluation of Meeting**

- a.** How could the results of the Board's annual assessment inform improvements to future meetings?
  - The library board evaluated their performance and is committed to continuous improvement.

## **14. Time of next regular meeting:**

Monday, January 18, 2021, 6 PM

## **15. Adjournment**

**Motion:** That the meeting adjourn.

**Moved:** Paula Civiero

**Seconded:** Jaqueline lafrate

**Carried.**

The meeting adjourned at 7:57 PM

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**Janet Manning**  
Chair

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**Colleen Lipp**  
CEO | Chief Librarian