



## Bolton Business Improvement Area Meeting Minutes

Tuesday, June 17, 2020

2:30 p.m.

Electronic Meeting via Cisco WebEx

### Members Present:

Chair: J. Carberry (remote)

B. Gnida (remote)

S. Hoppler (remote)

R. Teskey (remote)

V. Teskey (remote)

O. Rudnitsky (remote)

Councillor T. Rosa (remote)

### Administrators Present:

L. Loucaides (remote)

### Town of Caledon Staff Present:

Council Committee Coordinator: J. Lavecchia (remote)

### Regrets:

Councillor A. Groves

J. Do Paco

J. Sodhi

## **CALL TO ORDER**

Chair J. Carberry called the electronic meeting to order at 2:42 p.m. and conducted a roll call of members present.

## **APPROVAL OF AGENDA**

Moved by: Councillor T. Rosa that the provisions of the BIA Procedural By-law be waived to add Item 10. Closed Meeting – Personal matters about an identifiable individual, including municipal or local board employees – BIA Administration to the agenda.

Carried.

Moved by: Councillor T. Rosa that the June 17, 2020 BIA Agenda, be approved as amended.

Carried.

## **APPROVAL OF MINUTES**

Moved by: O. Rudnitsky that the Minutes of the Meeting held on January 22, 2020, be approved.

Carried.

## **DISCLOSURE OF PECUNIARY INTEREST**

None.

## **REGULAR BUSINESS**

1. Amendments to Bolton Business Improvement Area By-law No. 2016-001

Chair J. Carberry provided members of the BIA with an overview of the proposed amendments.

Moved by: Councillor T. Rosa that the Bolton Business Improvement Area By-law No. 2016-001 as circulated to members on June 9, 2020, be approved.

Carried.

2. 2019 Financial Statements

Moved by: V. Teskey that the Audited Financial Statements of the BIA for the year ending December 31, 2019, be approved.

Carried.

3. Installation of Flowers in Downtown Bolton

S. Hoppler reported that the flowers for downtown Bolton were delivered and were installed in one day. The new self-watering planters were delivered and look very nice.

The Board will need to discuss a reduction in watering expense as watering will not be as frequent.

4. Renewal of Seasonal Banners

B. Gnida reported that there is an issue with rusting on some of the banner poles. He has contacted Town of Caledon staff who are looking into the matter.

5. Website and Social Media

L. Loucaides reported that the website including the business directory is now up to date.

6. Farmers' Market

Chair J. Carberry reported that the Board is not running a Farmers' Market this year because of the pandemic. However the Board is assisting vendors from previous years by promoting their business on the website where they are able to carry on business using standard operating procedures for the pandemic.

7. Town of Caledon Code of Conduct

Chair J. Carberry reported on the highlights of the Town of Caledon Code of Conduct which also applies to the BIA as a local board of the Town. The entire Code is available on the Town Website.

8. Treasurers' Report

V. Teskey reported on the state of the BIA bank account, noting that the Board reduced the 2020 budget by \$18,000 in response to the pandemic and difficulties of local businesses. Only one levy instalment has been received this year and the next should be forthcoming now that the financial statements have been approved.

9. Administrator's Report

Chair J. Carberry noted that there is no update at this time as the administrator was absent from the meeting.

**CLOSED SESSION**

Moved by: Councillor T. Rosa that the BIA shall go into Closed Session under Section 239 of the Municipal Act for the following purpose:

Personal matters about an identifiable individual, including municipal or local board employees – BIA Administration.

Carried.

**The Bolton Business Improvement Area resumed in Closed Session remotely at 3:08 p.m.**

**J. Carberry, B. Gnida, S. Hoppler, R. Teskey, V. Teskey, O. Rudnitsky, Councillor T. Rosa and J. Lavecchia were present for this portion of the meeting.**

**The Bolton Business Improvement Area adopted the required procedural motion and resumed in Open Session at 3:42 p.m.**

**OPEN SESSION**

Chair J. Carberry stated that the Bolton Business Improvement Area convened in Confidential Session under Section 239 of the Municipal Act for the following purpose:

Moved by: Councillor T. Rosa that direction relating to BIA Administration was provided to the Chair of the BIA.

Carried.

**ADJOURNMENT**

On a verbal motion moved by V. Teskey, the Bolton Business Improvement Area Meeting adjourned at 3:45 p.m.