

Presentation Request Summary

Presenter Information

First Name

Glenn

Last Name

Burke

Address Prefix (Optional)

Street Number

6311

Street Name

Old Church

Street Type

Road

Street Direction

Unit Number

Unit Type

Postal Code

L7C 1J6

Province

Ontario

Town/City

Caledon

Country

Canada

Email

Phone Number

Phone Type

Cell

Please state the purpose of the request to present (identify the subject matter to be discussed and any other relevant information):

To recognize firefighters who responded to an incident that I was involved in.

Privacy

I understand and acknowledge that personal information contained on this form is collected under the authority of the [Municipal Freedom of Information and Protection of Privacy Act](#), and will be used for the purpose of providing correspondence relating to matters before Council.

Please note that all meetings are open to the public except where permitted to be closed under legislated authority. Council meetings are audio recorded and available on the Town’s website. Questions about this collection should be forwarded to the Municipal Freedom of Information Coordinator at 905.584.2272.

Engaging Council through a Presentation

Persons or organizations wishing to make a public presentation shall submit a request to the Clerk for Council's consideration. If the request is approved, you will be notified by staff in the Legislative Services Division of Council's decision.

Please note that a maximum of 3 presentations will be permitted at each meeting. A maximum of 10 minutes shall be permitted for each presentation and following each presentation, members of Council may ask questions of the

presenter.

Presenters are allocated a maximum of ten (10) minutes shall for the presentation, unless otherwise deemed necessary by the Clerk for educational purposes. A maximum of 10 slides is recommended for each presentation.

Before the Meeting

Written material, shall be provided to the Legislative Services Division ten (10) days prior to the Meeting in which the presentation will be heard.

The Council Chamber is equipped with computer equipment for presentations. Please contact the Legislative Services Division at (905) 584-2272 x. 2366 or by [email](#) to discuss arrangements.

At the Meeting

Each presentation is limited to 10 minutes. Following your presentation, you may be asked questions by members of Council. Please be aware that all meetings are open to the public and the media, and as such, your comments may be reported in the newspaper, radio or television.

For more information

For assistance regarding presentations to Council, please contact the Town's Legislative Services Division at 905.584.2272 x. 2366 or by email to agenda@caledon.ca.