

Memorandum

Date: May 18, 2021

To: Members of Council

From: September Muller, Senior Financial Analyst, Finance

Subject: 2021 Q1 Capital Status Update

The purpose of this memo is to provide a detailed update on the status of the 278 active and open capital projects.

Status of Active and Open Capital Projects (Schedule A)

Town of Caledon - # of Capital Projects

# of Projected Carried Forward into 2021 from prior years	184
# of New Projects Approved in 2021 Capital Budget	90
# of New Projects Added in 2021, Approved by Council/Treasurer	4
- 21-123 Strawberry Hill Court Retaining Wall	
- 21-124 Coleraine Storm Sewer DC Renewal	
- 21-125 Emergency Storm Sewer Repair Hickman Drive	
- 21-126 Emergency Culvert Repair Caledon Trailway	
Balance of Current Active Projects	278

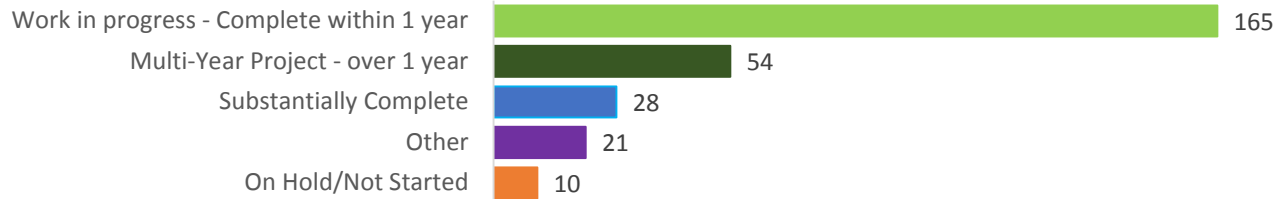
Of the 278 open capital projects, 28 are identified as substantially complete that staff recommend can be closed as part of the quarterly status report planned for August 2021. A further 41 projects are expected to be complete at the end of Q2 2021, and 118 projects are expected to be complete at the end of 2021. The Town's process is to return funding from closed projects to the original source of funding (e.g. reserves) or to fund open capital projects that require additional funding.

The latest provincial announcement on April 16th restricting non-essential construction is not expected to affect the expected completion timelines of capital projects, as municipal infrastructure is classified as essential construction. Other delays such as supply chain issues resulting from others required to shut down may affect timelines; updates to the expected timelines if necessary, will be included in future quarterly status reports.

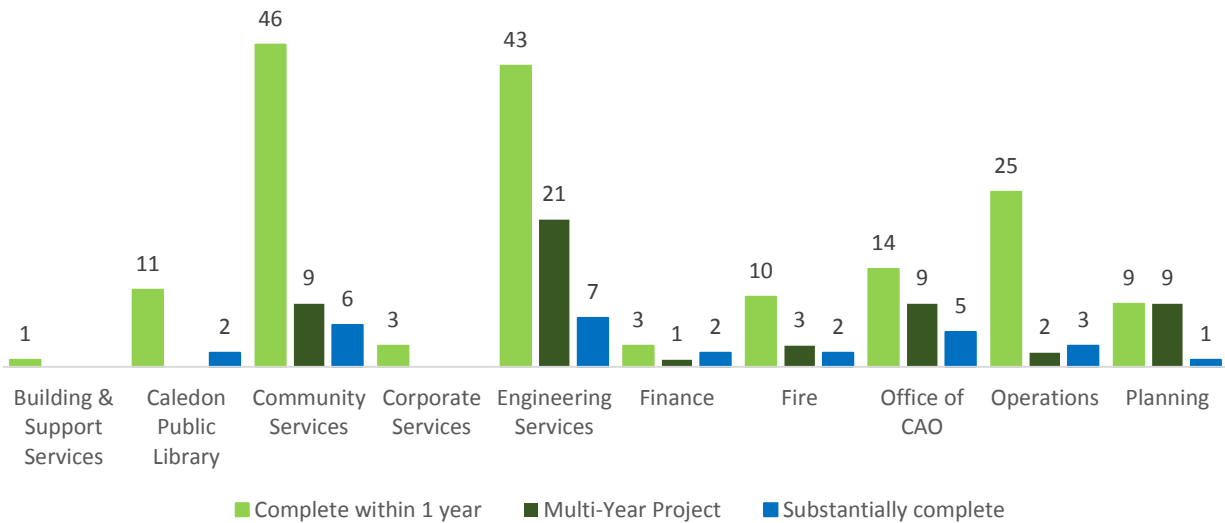
At a summary level, the March 31, 2021 status of the 278 active capital projects, can be divided as follows:

Exhibit 1: Town of Caledon Capital Projects by Status:

Town of Caledon Capital Projects By Status



Projects In Progress and Substantially Complete by Department



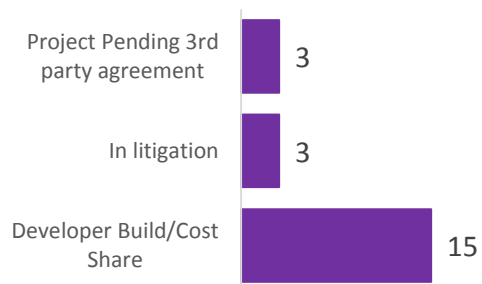
On Hold/Not Started

Approved Budget \$1,349,439

18-063 Stormwater Management Program
 19-143 Heritage Designation Studies
 19-155 Topographic Survey Inglewood and Alton
 19-158 Cannabis Legalization Fund
 20-072 Bolton Leash Free Park Improvements
 20-053 Building Services Fees Review
 20-123 Heritage Designation Studies
 21-013 Caledon Public Library Branch Renovation to Create a Maker, Media, and Innovation Lab
 21-026 Sustainable Energy Project
 21-032 Corporate Asset Management

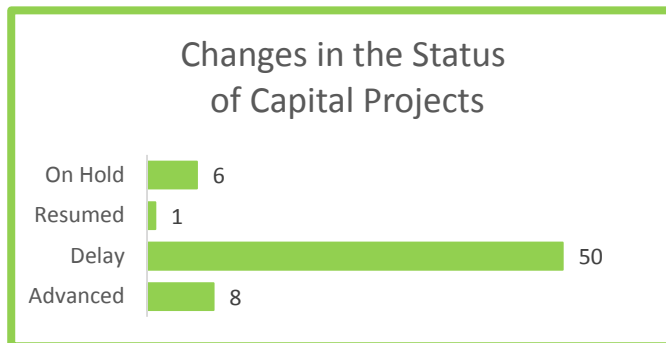
Other

Approved Budget \$114,415,843



Capital Project Status Changes Since March 2021 (Schedule B)

In March of 2021 a Q4 2020 Detailed Capital Status update and Closed Capital was provided to Council. There are 65 capital projects that are experiencing delays, advances or changes from what was reported in March 2021. Details of the projects experiencing delays, advances or changes are noted in Schedule B of this report.



Rationale on why projects are taking longer than expected include projects delayed due to COVID-19 (e.g. supply chain delays for manufacturing and construction materials, construction sites/projects shut down in quarter 2 to comply with Provincial Orders meant to stop the spread of the Coronavirus), and staff capacity to complete due to vacancies and turnover.

Surpluses

During the capital status review process, one project was identified as having a surplus and two projects were identified for closure as they are no longer required. As part of the Q2 closed capital process projects with a large surplus will be identified to reduce the budget.

Next Steps:

August 2021

A second quarter detailed capital status report and closed capital will be provided to Council. This report will include the closure of capital projects that are completed or marked for closure and return any surplus funds to the original source of funding or fund any open projects that require additional funding. This report will also reduce the budgets of any projects with identified surplus.

November 2021

A third quarter detailed capital status report will be provided to Council. These quarterly status reports will identify whether any projects are expected to have a large surplus in order to reduce the budget in advance of the project being closed, where possible.

ATTACHMENTS

Schedule A: Status of Active Capital Projects

Schedule B: Changes in the Status of Capital Projects