

Meeting Date: June 8, 2021

Subject: Proposed License Agreements for the use of Melville White Church, Old Caledon Township Hall and the Kin Centre

Submitted By: Tom Darlow, Manager, Corporate Facilities, Community Services

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## **RECOMMENDATION**

That the five (5) year License Agreement attached as Schedule A to Staff Report 2021-0211 between the Town and the Belfountain Heritage Society to maintain and operate the Melville White Church until 2026, with two (2) five-year options to renew, be approved;

That a grant of up to \$5,000 be included in the 2022 proposed Budget and future budgets, to reimburse the Belfountain Heritage Society for their annual insurance coverage of the Melville White Church Building;

That an unavoidable budget increase of \$4,000 be included in the 2022 proposed Budget for the Melville White Church building insurance grant;

That a five (5) year License Agreement attached as Schedule B to Staff Report 2021-0211 between the Town and the Caledon Townhall Players to maintain and operate the Old Caledon Township Hall until 2026, with two (2) five-year options to renew, be approved;

That a five (5) year License Agreement attached as Schedule C of Staff Report 2021-0211 between the Town and the Kinsmen Club of Bolton to maintain and operate the Kin Centre until 2026, with two (2) five-year options to renew, be approved; and

That the Mayor and the Clerk be authorized to execute the License Agreements and any minor amendments or other relevant documentation thereto.

## **REPORT HIGHLIGHTS**

- The Town and the following community groups have entered into operation and maintenance agreements that are now expired.
  - Belfountain Heritage Society - Melville White Church
  - Caledon Townhall Players - Old Caledon Township Hall
  - Kinsmen Club of Bolton – The Kin Centre
- Town Staff has negotiated new License Agreements with all three community groups.
- The new agreements are based on a nominal fee and in turn the groups will continue looking after regular operations and maintenance of the buildings.

## **DISCUSSION**

The purpose of this report is to seek Council authorization to approve License Agreements with the Belfountain Heritage Society (BHS), the Caledon Townhall Players and the Kinsmen Club of Bolton. The new agreements are for a nominal fee and in turn the groups will continue looking after regular operations and maintenance of the buildings.

Staff have reached out to the three community groups and worked on a License Agreement for each group that all parties are satisfied with.

### Melville White Church

The Town of Caledon owns the lands in which Melville White Church is situated, located at 15962 Mississauga Road, Caledon. On November 5, 1999, the BHS and the Town entered into an agreement in which the BHS was responsible for management, maintenance and operation of the Church. This agreement expired in 2009.

The Belfountain Heritage Society oversees the Melville White Church's rental program for gatherings such as weddings and community group gatherings.

Staff are recommending that the Town and the BHS enter into a new License Agreement (Schedule 'A') to permit the use and restoration of the Church by BHS for a five (5) year term. BHS will have the option to renew the License Agreement for two (2) further terms of five (5) years each.

Like the arrangement with the *Friends of St. Andrews* organization who operate the St. Andrews Stone Church, staff recommend that the BHS receive a grant to cover the annual insurance cost. Yearly, the BHS will submit an invoice which will be paid in full by the Town.

Overall, it is beneficial to the Town to partner with the BHS and provide funding for the insurance. The intent is fully support BHS to continue to maintain the Melville White Church, otherwise the Town would require more maintenance resources and absorb all the costs.

### Old Caledon Township Hall

The Town owns the lands in which the Old Caledon Township Hall is situated, located at 18365 Hurontario Street, Caledon. In 1962, The Caledon Townhall Players (CTHP) entered into an agreement with the Village of Caledon for a series of short-term leases. On February 20, 1985, the Town entered into a Lease with the CTHP in which the CTHP operated a live theatre entertainment and community organizations with the permission of the Town. This lease expired in 2005.

The Old Caledon Townhall is used as a live performance theater. The CTHP typically rehearse and showcases three plays per year.

Staff are recommending that the Town and the CTHP enter into a new License Agreement (Schedule 'B') to permit the use and restoration of The Old Caledon Township Hall by CTHP for a five (5) year term. CTHP will have the option to renew License Agreement for two (2) five-year terms.

### Kin Centre

The Town owns the lands in which the Kin Club is situated, located at 35 Chapel Street, Bolton. On November 15, 1999, the Town and the Kin Club entered into an agreement for the management and operation of the Kin Centre. The agreement was updated in November 24, 2004 through an amending agreement. The amending agreement expired in 2009.

The Kin Centre is used as the main gathering place for the Kinsmen Club. Notable activities are meetings, fundraisers such as the successful “tonnie sale” and event planning for the Bolton Santa Clause Parade and Terry Fox Run.

Staff are recommending that the Town and The Kinsmen Club of Bolton enter into a new License Agreement (Schedule ‘C’) to permit the use and maintenance of the Kin Centre for a five (5) year term. The Kinsmen Club of Bolton will have the option to renew the License Agreement for two (2) further five-year terms.

### **FINANCIAL IMPLICATIONS**

The Insurance costs for the Melville White Church are estimated to be approximately \$4,000, which will result in a 2022 unavoidable budget increase in the same amount to be funded from account # 01-09-155-43050-335-62112 in Community Services. The license agreement with BHS will have an upset limit of \$5,000 in future years for the insurance grant.

### **COUNCIL WORK PLAN**

#### **Connected Community**

- Promote community enrichment through support of local groups, enhances partnerships and events

### **ATTACHMENTS**

Schedule A: Proposed License Agreement – Melville White Church  
Schedule B: Proposed License Agreement – Old Caledon Town Hall  
Schedule C: Proposed License Agreement – Kin Centre