

MINUTES

Present: Janet Manning (Chair); Paula Civiero (Vice-Chair); David Betty; Brenda Clark; Councillor Christina Early; Jacqueline Iafrate, Catherine Jackson; Sheralyn Roman; Councillor Tony Rosa

Staff: Colleen Lipp – CEO | Chief Librarian; Gillian Booth-Moyle – Branch Manager; Samantha Dillane – Branch Manager; Laurie Groe - Manager, Youth Services; Mary Maw – Manager, Communications and Community Development; Kelley Potter – Director, Public Service; Megan Renkema – Manager, Information Services; Mojgan Schmalenberg – Manager, Information Technology

Absent:

Note: This meeting was conducted electronically

1. The Chair called the meeting to order at 6:02 PM

2. Indigenous Acknowledgment

We acknowledge that the land on which we gather, which form the Town of Caledon, is part of the Treaty Lands and Territory of the Mississauga's of the New Credit.

The Town of Caledon and the Region of Peel – the traditional territory of the A-nish-in-abek (Ojibway), Huron-Wendat, Haud-en-osa-nee (Iroquois), and home to the Métis, was most recently, the territory of the Mississauga's of the New Credit First Nation.

We also acknowledge the cultural injustices of the past and express our collective hope full truth and reconciliation in the future

On this day our meeting place is home to many Indigenous peoples (First nations, Métis and Inuit) from across Turtle Island (North America).

We are grateful to have the opportunity to work on this land, and by doing so, we give our respect to its first inhabitants.

3. Apologies for non-attendance: None

4. Approval of the Agenda

Motion: That the Caledon Public Library Board approve the agenda, with the move of the CPL Strategic Plan Report 2021-2024 (10-C-1) to follow the related presentation.

Moved: Paula Civiero

Seconded: Councillor Tony Rosa

Carried.

5. Disclosure of pecuniary interest: None

6. Presentation

a. CPL Strategic Plan 2021-2024

The CEO/Chief Librarian presented an overview of the planning process thus far and the Joint Strategic Planning Committee's draft plan including priorities and objectives for the full Board's consideration. Subsequent steps, including roll out to staff, communication to the public and development of a supporting action and assessment plan were also shared.

b. CPL Strategic Plan 2021-2024 Report

Motion: That the Caledon Public Library Board approve and adopt the Caledon Public Library Strategic Plan 2021-24

Moved: Sheralyn Roman

Seconded: Jacquie lafrate

Carried.

That the Ad Hoc Joint Strategic Planning Committee be dissolved

Moved: Brenda Clark

Seconded: Councillor Tony Rosa

Carried.

That a new ad hoc committee of the Board be formed to consider and recommend means of directing and evaluating the Board's progress in meeting relevant priorities.

Moved: Councillor Christina Early

Seconded: Paula Civiero

Carried.

Motion: That the Caledon Public Library Board appoint David Betty, Christina Early, Jacquie lafrate and Sheralyn Roman, along with Janet Manning in an ex-officio role, to the newly created Strategic Action and Assessment Committee.

Moved: Paula Civiero

Seconded: Brenda Clark

Carried.

7. Consent Agenda

a. Minutes of the April 19, 2021 meeting

b. CEO/Chief Librarian's Report

c. Strategic Actions Update

Motion: That the Caledon Public Library Board receive all reports within the consent agenda.

Moved: Sheralyn Roman

Seconded: Catherine Jackson

Carried.

8. Business arising from the minutes:

a. Advocacy Policy Report

Motion: That the Caledon Public Library Board approve and adopt the revised Advocacy Policy.

Moved: Councillor Tony Rosa

Seconded: Jacquie lafrate

Carried.

9. Staff Reports

a. Treasurer's Report and Financial Statements

Motion: That the Caledon Public Library Board receive the Treasurer's Report and related monthly financials; and,

That the Caledon Public Library Board receive the 2020 Audited Financial Statements as per the recommendation of the Finance Committee

Moved: Catherine Jackson

Seconded: Paula Civiero

Carried.

Further discussing of funding in support of the Reading Garden at the Southfields Village Branch was deferred to the Advocacy and Fundraising Committee.

b. Bed Bug Prevention and Containment Policy Report

Motion: That the Caledon Public Library Board renew its adoption of the Bed Bug Prevention and Containment Report.

Moved: Jacquie Iafrate

Seconded: Sheralyn Roman

Carried.

10. Board and Committee Reports

a. Joint Strategic Planning Committee Meeting Minutes of April 21, 2021

b. Joint Strategic Planning Committee Meeting Minutes of April 28, 2021

c. Joint Strategic Planning Committee Meeting Minutes of May 5, 2021

Motion: That the Caledon Public Library Board receive all minutes of the Joint Strategic Planning Committee.

Moved: Brenda Clark

Seconded: Catherine Jackson

Carried.

11. Board Development

a. Core Library Value Discussion – Service Excellence

Two short [videos](#) highlighting the 3 R's of customer service – Reliability, Responsiveness and Relationships - were shared with the Board. The order in which these are prioritized by customers was also discussed – as was the Board's role in ensuring CPL's commitment to Service Excellence.

12. Board Work Plan

a. 2021 Work Plan Review

Motion: That the Caledon Public Library Board approve the amended 2021 Work Plan.

Moved: Paula Civiero

Seconded: Catherine Jackson

Carried.

13. Public Question Period

There were no members of the public present.

14. New Business

There was no new business raised.

15. Upcoming Events and Development Opportunities:

- a.** CPL Board Diversity, Equity and Inclusion with Harmony@Work – Wednesday, June 9, 7 - 9 PM

16. Evaluation of Meeting

Meeting evaluation is deferred until a preferred means of evaluating meetings and board performance is identified through the Board's ongoing strategic planning work.

17. Time of next regular meeting:

Monday, June 21, 2021, 6 PM

18. Adjournment

Motion: That the meeting adjourn.

Moved: Catherine Jackson

Carried.

Seconded: Councillor Tony Rosa

The meeting adjourned at 7:29 PM

Janet Manning
Chair

Colleen Lipp
CEO | Chief Librarian