

Memorandum

Date: September 28, 2021

To: Members of Council

From: Dain Watson, Analyst, Municipal Law Enforcement Services

Subject: Application for Enforcement on Private Property and Additional Amendments to the Town's Staff Appointment By-law

The purpose of this memo is to provide members of Council context regarding a proposed amendment to the Town's Staff Appointment By-law (included in the September 28 agenda package). The By-law proposes to further amend Staff Appointment By-law 2007-128, as amended to appoint Private Enforcement Officers.

Parking on Private Property By-law 2018-001

In 2018, the Town's Parking on Private Property By-law 2018-001 came into effect. Property owners may develop site specific parking permission requirements (e.g., parking permits) and signage to address specific issues within their private parking lot. The By-law further permits individuals to be appointed as Private Enforcement Officers, allowing a property owner to hire their own staff to provide dedicated enforcement services. These Officers can only issue tickets within the owner's designated private lot.

Every candidate applying to be appointed as a Private Enforcement Officer must first submit an application to Municipal Law Enforcement Services. To ensure a comprehensive review, a Police Criminal Record Check is required as well as a Driver's Abstract, proof of a valid Driver's Licence and proof of insurance if a vehicle will be used for parking enforcement.

Peel Housing Corporation

An application was received and finalized for seven (7) Peel Living properties. The security company hired by Peel Housing Corporation is seeking to have five (5) individuals appointed as Private Enforcement Officers. Completed applications have been reviewed by Municipal Law Enforcement Services.

Traffic By-law

In addition, further amendments are proposed to appoint staff from the Credit Valley Conservation Authority (CVC) and the Ministry of the Environment, Conservation and Parks (MOECP) to enforce the Town and Region's Traffic By-laws. The five (5) appointed Officers (one (1) from CVC and four (4) from

MOECP) will be able to issue tickets to vehicles parking in contravention of any “no stopping” and “no parking” provisions on the roads surrounding the Cheltenham Badlands and the Forks of the Credit Provincial Park. This will allow for additional support to Municipal Law Enforcement Officers, as the appointed Officers will be able to perform regular and consistent patrols in these areas.

Next Steps

The purpose of the proposed amendment to the Town’s Staff Appointment By-law is to appoint each of the candidates. Should the amending By-law be adopted, staff in Municipal Law Enforcement Services will provide the required training and support to the appointed Officers.