

## MINUTES

**Present:** Janet Manning (Chair); Paula Civiero (Vice-Chair); Brenda Clark; David Betty; Councillor Tony Rosa; Jacqueline lafrate; Sheralyn Roman; Councillor Christina Early, Catherine Jackson

**Staff:** Colleen Lipp – CEO | Chief Librarian; Anna Fitzcharles, Administrative Assistant; Amandip Dhami, Coordinator, Information Services; Samantha Dillane, Branch Manager, Public Service; Debra Mann, Digital Literacy and Access Coordinator, Information Services; Megan Renkema, Manager, Information Services.

**Absent:**

*Note: This meeting was conducted electronically*

### **1. The Chair called the meeting to order at 6:02 PM**

### **2. Indigenous Acknowledgment**

*As we gather, we are reminded that the Caledon Public Library sits on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation. In particular we acknowledge the territory of the Huron-Wendat, and Haudenosaunee peoples.*

*We acknowledge the cultural injustices of the past and express our collective hope for full truth and reconciliation in the future.*

*On this day our meeting place is home to many Indigenous peoples (First Nations, Métis and Inuit) from across Turtle Island (North America).*

*We are grateful to have the opportunity to work on this land, and by doing so, we give our respect to its first inhabitants.*

### **3. Apologies for non-attendance: none**

### **4. Approval of the Agenda**

**Motion:** That the Caledon Public Library Board approve the agenda.

**Moved:** Brenda Clark

**Seconded:** Sheralyn Roman

**Carried.**

### **5. Disclosure of pecuniary interest: none**

**6. Presentation**

- a. Amandip Dhami and Samantha Dillane shared the CPL Diversity, Equity and Initiatives 2021 presentation.
- b. Debra Mann and Megan Renkema shared the New Catalogue and provided a demonstration of Bibliocommons.

**7. Consent Agenda**

- a. **Minutes of the December 13<sup>th</sup>, 2021 meeting**
- b. **CEO/Chief Librarian's Report**
- c. **Monthly Strategic Actions Update**

**Motion:** That the Caledon Public Library Board receive all reports within the consent agenda.

**Moved:** Paula Civiero

**Seconded:** David Betty

**Carried.**

**8. Business arising from the minutes: none**

**9. Staff Reports**

- a. **Treasurer's Report and Financial Statements**

**Motion:** That the Caledon Public Library Board receive the Treasurer's Report and related financials.

**Moved:** Councillor Christina Early

**Seconded:** David Betty

**Carried.**

*Councillor Christina Early and Councillor Tony Rosa left the meeting at 6:58 PM*

- b. **Quarterly and Year End Performance Measures and Statistics 2021**

**Motion:** That the Caledon Public Library Board receive the Quarterly and Year End Performance Measures and Statistics – Q4 2021.

**Moved:** Jacquelyn Iafrate

**Seconded:** Brenda Clark

**Carried.**

- c. **2021 Strategic Action Year-End Status Report**

**Motion:** That the Caledon Public Library Board receive the Strategic Action 2021 Year-End Status Report.

**Moved:** Sheralyn Roman

**Seconded:** Brenda Clark

**Carried.**

- d. **Operational Policy Report**

**Motion:** That the Caledon Public Library Board approve and adopt the revised Operational Policy as amended.

**Moved:** Sheralyn Roman

**Seconded:** Catherine Jackson

**Carried.**

- e. **Privacy Policy Report**

**Motion:** That the Caledon Public Library Board approve and adopt the revised Privacy Policy as amended and discussed at tonight's meeting of the Board.

**Moved:** Sheralyn Roman  
**Carried.**

**Seconded:** Brenda Clark

**10. New Business:** none

**11. Board Work Plan**

**a. 2022 Board Work Plan Review**

**Motion:** That the Caledon Public Library Board receive and approve the revised 2022 Work Plan.

**Moved:** Paula Civiero  
**Carried.**

**Seconded:** Catherine Jackson

**12. Public Question Period:** No members of the public were present.

**13. Upcoming Events and Development Opportunities**

a. OLA Super Conference – February 1-5, 2022

**14. Time of next regular meeting:**

a. Monday, March 21<sup>st</sup>, 2022, 6:00 PM

**15. Adjournment**

**Motion:** That the meeting adjourn.

**Moved:** David Betty  
**Carried.**

**Seconded:** Catherine Jackson

The meeting adjourned at 7:45 PM

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Janet Manning  
Chair

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Colleen Lipp  
CEO | Chief Librarian