



## General Committee Meeting Report

Tuesday, May 17, 2022

2:30 p.m.

Hybrid / Council Chamber

Mayor A. Thompson

Councillor I. Sinclair

Councillor L. Kiernan

Councillor J. Downey joined at 5:00 p.m.

Councillor C. Early

Councillor J. Innis

Councillor N. deBoer

Councillor A. Groves joined at 2:55 p.m.

Councillor T. Rosa

Chief Administrative Officer: C. Herd

Director, Corporate Strategy and Innovation: E. Britnell

Director, Corporate Services / Town Clerk: L. Hall

Manager, Development Engineering, Engineering Services: R. Juliaio

Coordinator, Council Committee: H. Lockyer

Director, Planning / Chief Planner: A. Minichillo

Director, Finance / Chief Financial Officer: M. Palasandiran

Director, Engineering Services: A. Pearce

Director, Community Services: H. Savage

Senior Project Manager, Storm Water, Engineering Services: C. Schembri

Director, Building and Municipal Law Enforcement / Chief Building Official: M. Sruga

### CALL TO ORDER

Chair J. Innis called the meeting to order at 2:34 p.m. and advised that the meeting was being held as a hybrid meeting and open to the public through in-person attendance, an audio broadcast and streamed live on the Town's website.

### DISCLOSURE OF PECUNIARY INTEREST

None.

### CONSENT AGENDA

**The General Committee reports that the following matters were dealt with on the consent portion of the agenda and recommended to Town Council for consideration of adoption at its meeting to be held on May 24, 2022:**

#### **Staff Report 2022-0181: Ministry of Environment, Conservation and Parks Consolidated Linear Infrastructure Permissions Approvals Program for Low-risk Stormwater Management Infrastructure**

That the Mayor and Clerk be authorized to execute the Consolidated Linear Infrastructure Environmental Compliance Approval Agreement, substantially in the form attached as Schedule A to Staff Report 2022-0181, in connection with the Town's application for a Consolidated Linear Infrastructure Environmental Compliance Approval as approved by the Director of Engineering Services and the Town Solicitor; and

That the Director of Engineering Services be authorized to subsequently amend the Town's CLI-ECA application to establish, alter, extend, or replace new or existing drainage infrastructure in accordance with the terms and conditions of the executed CLI-ECA Agreement.

#### **Staff Report 2022-0159: 2022 Property Tax Rates**

That the final property tax rates as identified in Schedule A and Schedule B to Staff Report 2022-0159 be approved;

That the final property tax due dates be established as Thursday July 7, 2022 and Thursday September 1, 2022; and

That a by-law be enacted for the levy and collection of the 2022 Final Tax Levy.

**Staff Report 2022-0222: 2022 Interim Borrowing**

That a by-law be enacted to authorize external temporary borrowing up to \$60,744,165 from January 1, 2022 to September 30, 2022, and up to \$30,372,082 between October 1, 2022 and December 31, 2022.

**Staff Report 2022-0084: 2021 Lease Financing Agreement Summary**

That the Town's lease financing arrangements as outlined in Staff Report 2022-0084 will not result in a material impact for the municipality.

**Staff Report 2022-0086: 2021 Reserves and Reserve Fund Balances**

That a by-law be enacted to amend Consolidated Reserve Funds By-law 2020-104, a by-law for the establishment and maintenance of reserve funds, to reflect changes as set out in Schedule C of Staff Report 2022-0086.

**Staff Report 2022-0176: Request to Award a Single Source Contract for EnergyCAP**

That a single source contract be awarded to EnergyCAP Canada Inc. in the amount of \$139,775 inclusive of non-refundable HST, for a period of five years to continue to provide utility bill and energy management software services to the Town.

**Staff Report 2022-0216: Proposed Changes to the Low-Income Older Adults (65+) and Persons with Disabilities Property Tax Assistance Program**

That a by-law be enacted to repeal and replace By-law 2015-019 being a by-law to reflect the proposed changes to the Low-Income Older Adults (65+) and Low-Income Persons with Disabilities Tax Assistance program, attached as Schedule A to Staff Report 2022-0216;

That Notice by way of the enactment of the new By-law be sent to the Region of Peel; and

That the Region of Peel be requested to support similar changes in the Region's program for low-income seniors and persons with disabilities.

**Notice of Motion – Request to Obtain Resident Feedback on the New Noise Attenuation Fence along Albion-Vaughan Road**

Whereas existing residents living next to Albion-Vaughan Road raised concerns in 2016 that noise from increasing car and truck traffic on the road was impacting the livability of their rear yard amenity areas;

Whereas in response to these noise concerns, the Town advanced the design and construction of a new noise attenuation fence along Albion-Vaughan Road to mitigate the current and future traffic noise;

Whereas in spring 2022, the Town completed the construction of the noise attenuation fence, which ranges in height between 2.6 and 4.2 metres;

Whereas several of the effected residents have expressed concerns that the finished height of the new noise attenuation fence is impacting the enjoyment and vistas in their rear yards;

Now therefore be it resolved that staff be directed to conduct a survey over the summer months of all the effected residents to evaluate the project outcomes related to the recently constructed concrete noise attenuation fence along Albion-Vaughan Road and report back to Council.

**Confidential Staff Report 2022-0219: Proposed disposition of land by the municipality – Lease Agreement at 225 Dougall Avenue (Southfields)**

That upon the approval of the Director of Community Services, the Mayor and Clerk be authorized to execute a Lease with Caledon Community Services ("CCS") to permit the continued use of community space within Southfields Community Centre, in accordance with the terms set out in Confidential Staff Report 2022-0219.

## **PRESENTATIONS**

### **Update regarding Headwaters Healthcare Centre's Activities and Foundation's Priority Campaigns**

Kim Delahunt, President & Chief Executive Officer, Headwaters Healthcare Centre, provided a presentation regarding an on the Headwaters Healthcare Centre's Activities and Foundation's Priority Campaigns. Ms. Delahunt highlighted that it is the 25<sup>th</sup> anniversary for Headwaters. She discussed steps taken to advance their strategic plan and priorities and reviewed the COVID-19 operations that are still in effect. She noted that Headwaters played a key role as a distribution center for personal protective equipment during the pandemic. Ms. Delahunt highlighted key statistics relating to COVID operations, including having over 33,000 COVID-19 Assessment Centre Visits, opening twenty (20) additional beds, and hiring additional staff. She acknowledged and thanked the staff at Headwaters for their commitment and efforts throughout the pandemic. Ms. Delahunt discussed how the workforce evolved during the pandemic and reviewed steps taken to enhance engagement with community partners, highlighting a partnership with the Dufferin OPP to establish a Dufferin mobile crisis support team. Ms. Delahunt summarized the role of volunteers and the Hospitals Foundation. She emphasized that it was a record breaking year for fundraising bringing in \$4 million dollars. Ms. Delahunt discussed the progress of their accreditation process and improvements made to the facility. She highlighted that the year will end with a surplus in their budget and discussed funding opportunities that they were able to take advantage of throughout the year. Ms. Delahunt summarized future plans which include post-pandemic recovery, refocusing on rebuilding, resuming plans for accreditation, resuming examining capital project opportunities, and a Master Plan for the hospital.

### **Councillor A. Groves joined the meeting at 2:55 p.m.**

Mayor A. Thompson provided comments, asked questions and received responses from Ms. Delahunt.

### **Consolidated Linear Infrastructure Permissions Approval Program**

Cassie Schembri, Senior Project Manager, Storm Water, Engineering Services Department, provided a presentation regarding the Consolidated Linear Infrastructure Permissions Approval Program. Ms. Schembri provided a background summary of the program, who is affected and next steps. She discussed the scope of the program and the role of the municipality including the ability to pre-authorize stormwater projects. Ms. Schembri summarized key outcomes the province hopes to achieve through the program. She concluded with a discussion on the implications for the Town, which includes the requirement to develop new process, new program requirements, annual reporting to the Province and the public and increased compliance oversight.

Members of Committee provided comments, asked questions and received responses from staff.

### **Proposed Business Licensing By-law**

Mark Sraga, Director, Building and Municipal Law Enforcement / Chief Building Official provided a presentation regarding the Proposed Business Licensing By-law. Mr. Sraga discussed proposed administrative improvements which include electronic submissions for applications, staggered and extended expiry dates and no longer requiring submission of documents previously on file. He reviewed proposed updates to existing licenses including clothing donation boxes, food and refreshment vehicles and taxis / limousines. Mr. Sraga discussed new licensing provisions that are being proposed for currently unregulated areas such as towing storage facilities, kennels, pet shops, patios and private rideshare programs such as Uber and Lyft. He reviewed next steps in the proposed business licensing process.

Members of Committee provided comments, asked questions and received responses from Mr. Sraga.

## **STAFF REPORTS**

**The General Committee recommends adoption of the following recommendation:**

**Staff Report 2022-0079: Government Relations Update and 2022 AMO Conference Delegation Requests**

That the proposed 2022 Association of Municipalities Ontario Conference delegation requests outlined in Staff Report 2022-0079, be approved; and

That the following be added to the Proposed Caledon Delegation Requests:

Transportation

- Advocate by requesting the Region of Peel and the Ministry of Transportation consider installing a Red-Light Camera at the intersection of Highway 10 and Charleston Sideroad and placing an Automated Speed Enforcement camera within the community safety zone along Highway 10 in Caledon Village.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on May 24, 2022.**

**The General Committee recommends adoption of the following recommendation:**

**Staff Report 2022-0088: 2021 Year End Operating Budget Variance**

That the 2021 operating surplus of \$7,849,432 be transferred to the following reserves:

- a. \$22,304 to the Firefighter Post-Retirement Benefits Reserve;
- b. \$243,310 of the COVID-19 Safe Restart funding to the Operating Contingency Reserve for 2022 pandemic budget pressures;
- c. \$7,436,820 to the Tax Funded Capital Contingency Reserve to replenish this reserve,
- d. \$70,650 to the Operating Contingency Reserve to fund economic development initiatives in 2022 outlined in Staff Report 2022-0088 by drawing upon this reserve;
- e. \$66,310 to the Operating Contingency Reserve to fund a contract recruiter position for 2022 by drawing upon this reserve; and
- f. \$10,000 to the Operating Contingency Reserve to fund 2022 heritage bicentennial celebrations by drawing upon this reserve.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on May 24, 2022.**

**The General Committee recommends adoption of the following recommendation:**

**Staff Report 2022-0241: Proposed Meeting Additions to the 2022 Council & Committee Meeting Schedule for June**

That the 2022 Council and Committee Meeting Schedule be amended to add the following meeting dates in June:

- Planning and Development Committee Meeting on Wednesday, June 8 at 2:30 p.m.;
- General Committee – Public Meeting on Tuesday, June 14 at 5:00 p.m.; and
- Planning and Development Committee Meeting on Tuesday, June 14 at 7:00 p.m.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on May 24, 2022.**

**General Committee recessed at 4:27 p.m. and reconvened at 4:36 p.m.**

**Councillor J. Downey joined the meeting at 5:00 p.m.**

**The General Committee recommends adoption of the following recommendation:**

**Staff Report 2022-0254: Single Source Amending Agreement to Strategy Corp. and Additional Consultants for Caledon-Vaughan GO Rail Service Technical Work**

That additional work and funding be authorized to Strategy Corp as a single source contract amending agreement to continue the work on the Caledon-Vaughan GO Rail Line project in the amount of \$250,000 to be funded from the Roads Development Charges (\$125,000) and the Tax funded Operating Contingency Reserve (\$125,000);

That a capital project be created in the amount of \$400,000 for technical studies to advance the business case for the Caledon-Vaughan GO Rail project to be funded from the Roads Development Charges (\$200,000) and the Tax funded Operating Contingency Reserve (\$200,000);

That the Director of Engineering and Manager, Purchasing & Risk Management be delegated the authority retain and sign single source agreements for the required consultants to advance the technical work to support the Business Case for the Caledon-Vaughan GO Rail service within the \$400,000 upset limit approved by Council;

That the Region of York and City of Vaughan be requested to proportionately share in the cost of the advancing of the work; and

That the Mayor and Clerk be authorized to enter into any cost sharing agreements.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on May 24, 2022.**

**Councillor C. Early left the meeting at 5:17 p.m. and returned at 5:27 p.m.**

**The General Committee recommends adoption of the following recommendation:**

**Staff Report 2022-0240: Request to Award a Single Source Contract for Development Process Review**

That a single source contract be awarded to Dillon Consulting Limited to an upset limit of \$271,200 inclusive of non-refundable HST, to complete a review of the Development Process.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on May 24, 2022.**

**NOTICES OF MOTION**

**The General Committee recommends adoption of the following recommendation:**

**Notice of Motion – Feasibility of Constructing a Community and Therapeutic Pool in Ward 1**

Whereas since the loss of the Caledon Central Pool, residents in Ward 1 have expressed a need and desire to have an indoor aquatics centre to support community recreation as seen in other neighbourhoods within the Town;

Whereas the Age Friendly Caledon Plan states ‘the Town of Caledon will build, support and advocate for local programs that promote social participant with an emphasis on health (and) friendship’;

Whereas Community Service staff have identified an increase in requests to offer therapeutic programs such as specialized therapy classes in an aquatic setting;

Now therefore be it resolved that Staff be directed to investigate the feasibility of constructing and operating a community/therapeutic pool in Ward 1 and report back on:

- utilizing several separate pools for swimming lessons, seniors exercise and therapeutic uses;
- combining the pool building in a new park area adjacent to a settlement;
- potential locations;
- partnership with Headwaters Hospital;
- contracts with a private physiotherapy clinic;

- draft capital and operating budget;
- and projected users.

And that a draft report to Council be made in the third quarter of 2023.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on May 24, 2022.**

**Councillor L. Kiernan left the meeting at 5:29 p.m. and returned at 5:32 p.m.**

**CORRESPONDENCE**

**The General Committee recommends adoption of the following recommendation:**

**King Township Resolution regarding Lake Simcoe Cleanup Fund**

That the Town of Caledon endorse and support the resolution from the Township of King with respect to supporting a Federal Lake Simcoe Cleanup (Restoration) Fund.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on May 24, 2022.**

**The General Committee recommends adoption of the following recommendation:**

**Presentation Request**

That the Request to Present from Joe Grogan regarding the Air Quality in Caledon, be approved and scheduled for a future Meeting.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on May 24, 2022.**

**CONFIDENTIAL SESSION**

Moved by: Mayor A. Thompson – Seconded by: Councillor N. deBoer

That Committee shall go into Confidential Session under Section 239 of the Municipal Act for the following purposes:

Confidential Staff Report 2022-0177: Litigation, including matters before administrative boards and tribunals, affecting the municipality – OLT Appeal Resources for 18309 and 18314 Hurontario Street, Caledon Village, Ward 1;

Confidential Staff Report 2022-0179: Litigation, including matters before administrative boards and tribunals, affecting the municipality – OLT Appeal Resources for 1 Russell Mason Court and Old Church Road, Caledon East, Ward 3; and

Confidential Memorandum – Litigation, including matters before administrative tribunals, affecting the municipality – Spring 2022 Update.

**A recorded vote was taken as follows:**

<b>Recorded Vote</b>	<b>YES</b>	<b>NO</b>	<b>CONFLICT</b>	<b>ABSENT</b>
Councillor N. deBoer	X			
Councillor J. Downey	X			
Councillor C. Early	X			
Councillor A. Groves	X			
Councillor J. Innis	X			
Councillor L. Kiernan	X			
Councillor T. Rosa	X			
Councillor I. Sinclair	X			
Mayor A. Thompson	X			
<b>Total</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>0</b>
				Carried.

**General Committee convened in Confidential Session at 5:35 p.m.**



**Mayor A. Thompson, Councillor N. deBoer, Councillor J. Downey, Councillor C. Early, Councillor J. Innis, Councillor A. Groves, Councillor L. Kiernan, Councillor T. Rosa, Councillor I. Sinclair, Chief Administrative Officer: C. Herd, Director, Corporate Services / Town Clerk: L. Hall, Director, Engineering Services: A. Pearce, Town Solicitor / Manager, Legal and Court Services: A. Alyea, and Assistant Town Solicitor, Enforcement Task Force: A. Vandervoort were present for this portion of the meeting.**

**Councillor J. Downey left the meeting 5:51 p.m.**

**Councillor T. Rosa left the meeting at 5:54 p.m.**

**The General Committee adjourned Confidential Session and reconvened in Open Session at 6:25 p.m.**

**The General Committee recommends adoption of the following recommendation:**

**Confidential Staff Report 2022-0177: Litigation, including matters before administrative boards and tribunals, affecting the municipality – OLT Appeal Resources for 18309 and 18314 Hurontario Street, Caledon Village, Ward 1**

That Council convened in Confidential Session under Section 239 of the Municipal Act for the purpose of Confidential Staff Report 2022-0177: Litigation, including matters before administrative boards and tribunals, affecting the municipality – OLT Appeal Resources for 18309 and 18314 Hurontario Street, Caledon Village, Ward 1;

That staff be authorized to retain and instruct external counsel, consultants and peer reviewers in respect of Ontario Land Tribunal appeal OLT-21-001392 including executing any necessary documents in accordance with the terms set out in Confidential Staff Report 2022-0177; and

That staff be authorized to draw from the Town's Tax Funded Operating Contingency Reserve to fund the costs to be incurred relating to the Ontario Land Tribunal appeal OLT-21-001392 to an upset limit as set out in Confidential Staff Report 2022-0177.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on May 24, 2022.**

**The General Committee recommends adoption of the following recommendation:**

**Confidential Staff Report 2022-0179: Litigation, including matters before administrative boards and tribunals, affecting the municipality – OLT Appeal Resources for 1 Russell Mason Court and Old Church Road, Caledon East, Ward 3**

That Council convened in Confidential Session under Section 239 of the Municipal Act for the purpose of Confidential Staff Report 2022-0179: Litigation, including matters before administrative boards and tribunals, affecting the municipality – OLT Appeal Resources for 1 Russell Mason Court and Old Church Road, Caledon East, Ward 3;

That staff be authorized to retain and instruct external counsel, consultants and peer reviewers in respect of Ontario Land Tribunal appeal OLT-21-001273 including executing any necessary documents, in accordance with the terms set out in Confidential Staff Report 2022-0179; and

That staff be authorized to draw from the Town's Tax-Funded Operating Contingency Reserve to fund the costs to be incurred relating to the Ontario Land Tribunal appeal OLT-21-001273 to an upset limit as set out in Confidential Staff Report 2022-0179.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on May 24, 2022.**

## **ADJOURNMENT**

The Committee adjourned at 6:29 p.m.