



Accessibility Advisory Committee Report
Monday, March 4, 2019
6:15 p.m.
Committee Room, Town Hall

Members

Councillor C. Early
L. Champion
J. Groe
G. Kennedy
J. Payne (absent)
D. St. Clair

Town Staff

Legislative Specialist: C. Curtis
Interim Town Clerk: A. Fusco
Council Committee Coordinator: J. Lavecchia

CALL TO ORDER

A. Fusco called the meeting to order at 6:18 p.m.

DECLARATION OF PECUNIARY INTEREST – none.

RECEIPT OF MINUTES

The minutes of the November 22, 2018 Accessibility Advisory Committee meeting were received.

REGULAR BUSINESS

1. Introduction and Overview of Accessibility Advisory Committee

Amanda Fusco, Interim Town Clerk provided a high-level overview of the Accessibility Advisory Committee including the general governance of the Town of Caledon and the relevant legislation associated with the Committee. Ms. Fusco reviewed the framework of the Committee and introduced members to the different legislation that governs the Committee.

Members asked questions and received responses from Ms. Fusco.

2. Accessibility Advisory Committee 2019 Meeting Schedule

The 2019 Accessibility Advisory Committee Meeting Schedule was discussed and confirmed. The dates will be available on the Town's website.

3. Accessibility Award for Business

Ms. Fusco introduced the Accessibility Award for Business. The Award is designed to recognize organizations and businesses for its efforts to comply with the Integrated Accessibility Standards Regulation of the Accessibility for Ontarians with Disability Act (AODA). The Award was presented in 2018 during Accessibility Awareness week. Members of Committee requested that Staff bring forward more information at the April meeting.

4. Site Plan Reviews

- a. Site Plan Review re: SPA 18-0082 – 9023 5 Sideroad, Villa Lago
(Proposing to construct a temporary sales office).

The Committee reviewed the site plan and confirmed the following recommendations:

- 1) Staff shall report back to Planning and Development to determine if the curb ramp is concrete or asphalt as it was not indicated in the site plan.
- 2) Staff shall report back to Planning and Development to determine if the curb stop depression (path or side ramp) is to the appropriate grade.
- 3) Site plan shall indicate that the lighting at the main entry of the rental area shall be at a minimum level of 35 lux. Site Plan shall indicate exterior lighting at the main entrance of the building and accessible parking spaces shall be at a lighting level not less than 35 lux.

- b. Site Plan Review re: SPA 16-0017 – 13540 Caledon King Town Line, Hi-Lands of Bolton Corp.
(Proposing to construct 140 dwellings).

The Committee reviewed the site plan and confirmed the following recommendations:

- 1) Site plan shall indicate that the accessible parking spaces shall comply with the design requirements outlined in the Town's Traffic By-law 2015-058 - Schedule K.

- c. Site Plan Review re: SPA 18-088 and RZ 18-08 – 336 King Street East, Averica Land Development Services
(Proposing to permit the creation of 16 four-storey townhouse units accessed by a private common element road).

The Committee reviewed the site plan and confirmed there are no recommendations at this time.

- d. Site Plan Review re: SPA 18-090 – 0 Humber Station Road, Gagnon Walker Domes Ltd. on behalf of Satwant Deol
(Proposing to construct a transportation depot that includes a truck repair facility on site).

The Committee reviewed the site plan and confirmed the following recommendations:

- 1) Site Plan shall indicate that the accessible parking spaces should be central, and the walkway should also be central and angled to the front door.

Councillor C. Early left the meeting at 8:02 p.m. and returned at 8:04 p.m.

- e. Site Plan Review re: SPA 18-0093 – 100 Pillswoth Road, Nexrock Design Build Inc. (Antolia Tile & Stone)
(Proposing to add fencing around the perimeter of the site and add 8.47 sq. mt. guardhouse).

The Committee reviewed the site plan and confirmed the following recommendations:

The Committee reviewed the site plan and confirmed there are no recommendations at this time.

- f. Site Plan Review re: SPA 19-05 – 0 King Street, Glenn Schnarr & Associates
(Proposing to construct a new single storey building to be used for a taxidermy business).

The Committee reviewed the site plan and confirmed the following recommendations:

- 1) Site plan shall indicate that the accessible parking spaces shall comply with the design requirements outlined in the Town's Traffic By-law 2015-058 - Schedule K.
- 2) Site Plan shall indicate the appropriate curb depressions be identified on walkways and lifted areas. Site Plan shall illustrate snow storage areas on the plan to ensure the accessibility provisions on the site are maintained.
- 3) Site Plan shall clearly identify the main entrance.
- 4) Site Plan shall clearly indicate the main entrance doors be automatic and that the main entrance is clear of barriers such as garbage receptacles and planters.
- 5) Site plan shall indicate that the lighting at the main entry of the rental area shall be at a minimum level of 35 lux. Site Plan shall indicate exterior lighting at the main entrance of the building and accessible parking spaces shall be at a lighting level not less than 35 lux.

L. Champion left the meeting at 8:13 p.m. and returned at 8:14 p.m.

- g. Site Plan Review re: SPA 19-006 – 12724 Coleraine Drive, Blackwood Partners
(Proposing to construct a warehousing building, accessory office and trailer parking and loading spaces).

The Committee reviewed the site plan and confirmed the following recommendations:

- 1) Site Plan shall clearly identify the main entrance.
- 2) Site Plan shall clearly indicate the main entrance doors be automatic and that the main entrance is clear of barriers such as garbage receptacles and planters.

- 3) Site plan shall indicate that the lighting at the main entry of the rental area shall be at a minimum level of 35 lux. Site Plan shall indicate exterior lighting at the main entrance of the building and accessible parking spaces shall be at a lighting level not less than 35 lux.

- h. Site Plan Review re: SPA 19-07 – 3518 King Street, Lisa Walters (True Word Apostolic Church of Jesus Christ)
(Proposing to convert an existing vacant building to a Place of Worship).

The Committee reviewed the site plan and confirmed the following recommendations:

- 1) Site plan shall indicate that the accessible parking spaces shall comply with the design requirements outlined in the Town's Traffic By-law 2015-058 - Schedule K.
 - 2) Site Plan shall indicate the appropriate curb depressions be identified on walkways and lifted areas.
 - 3) Site Plan shall illustrate snow storage areas on the plan to ensure the accessibility provisions on the site are maintained.
 - 4) Site Plan shall clearly identify the main entrance.
 - 5) Site Plan shall clearly indicate the main entrance doors be automatic and that the main entrance is clear of barriers such as garbage receptacles and planters.
 - 6) Site plan shall indicate that the lighting at the main entry of the rental area shall be at a minimum level of 35 lux. Site Plan shall indicate exterior lighting at the main entrance of the building and accessible parking spaces shall be at a lighting level not less than 35 lux.
- i. Site Plan Review re: SPA RZ17-13 and 21T-17008C – 12461 McLaughlin Road, Shannontown Developments Inc.
(Proposing to create 671 residential dwellings comprised of 106 detached, 164 semi-detached, 95 on-street, 137 rear-laneway town houses and a high-density residential block containing 169 apartments).

The Committee reviewed the site plan and confirmed the following recommendations:

- 1) Please note that the Town will require as a condition of draft approval, that prior to offering units for sale and in a place readily available to the public, the owner will display information regarding universal design options that may be available for purchase within the development prior to offering units for sale.
- 2) Exterior travel routes (sidewalks) shall be a minimum of 1.5 m wide as per the Design of Public Spaces legislation of the AODA, pertaining to exterior travel routes.
- 3) All sidewalks shall be connected when crossing over to another street with accessible features, such as tactile surfaces and curb ramps

- 4) Site plan shall indicate that the lighting at the main entry of the rental area shall be at a minimum level of 35 lux. Site Plan shall indicate exterior lighting at the main entrance of the building and accessible parking spaces shall be at a lighting level not less than 35 lux.
- 5) If a community mail box is installed, the area shall be well lit via a light standard and a curb depression from the sidewalk and/or roadway to the mail box landing area.
- 6) If the village square has commercial units all entries must be barrier-free as per the barrier free section of the Ontario Building Code. Parking spaces for the village square will include accessible parking spaces as per By-law 2015-058 Schedule K.

SELECTION OF CHAIR AND VICE-CHAIR

Moved by J. Groe, Seconded by D. St. Clair

That L. Champion be appointed Chair of the Accessibility Advisory Committee for the 2018-2022 Term.

Carried.

Moved by G. Kennedy, Seconded by L. Champion

That J. Groe be appointed Vice Chair of the Accessibility Advisory Committee for the 2018-2022 Term.

Carried.

ADJOURNMENT

On a motion by D. St. Clair the meeting adjourned at 8:42 p.m.