

Memorandum

Date: Tuesday, March 19, 2019

To: Members of Council

From: Venus Garnett, Financial Analyst, Finance and Infrastructure Services

Subject: 2018 Statement of Remuneration and Expenses

Section 284 of the *Municipal Act, 2001*, requires the Treasurer of a municipality to submit to the council of the municipality in each year on or before March 31, a statement of the remuneration and expenses paid to each member of Council in respect of their services as a member of Council. The 2018 statement of Mayor and Council Remuneration and Expenses will also be posted on the Town's website by March 31, 2019.

The Town of Caledon provides a salary and expense reimbursement to Members of Council for reasonable and permitted expenses incurred while carrying out their respective roles and responsibilities. Schedule A of this memorandum provides a breakdown of the classification and amounts of expenses incurred by the previous Council (Mayor and each Councillor) from January 1, 2018 to November 30, 2018. Schedule B of this memorandum provides a breakdown of the classification and amounts of expenses incurred by the new Council (Mayor and each Councillor) for the month of December 2018. Schedule C lists the total 2018 Remuneration and Expenses paid to the Mayor and Members of Council as well as any other remuneration and expenses paid to Mayor and Members of Council as a result of appointment to a local board. Schedule D shows the total 2018 Remuneration and Expenses of Members of Local Boards and Other Bodies of the Town. The disclosure provided in the above reference schedules is in accordance with Section 284 of the *Municipal Act, 2001*.

Funds for the Council Members are provided in the Town's operating budget under the Mayor and Members of Council's respective budgets.

Individual expenses shown in Schedules A and B include allowable business expenses as per Town policies. Mayor and Council business expenses are budgeted annually. Schedules A and B show an annual surplus of \$12,438.36 (\$10,520.54 + \$1,917.82) which will be incorporated into the Town of Caledon's 2018 year end results.

ATTACHMENTS

Schedule A – January to November 2018 Expenses – Council Members (Mayor & Councillors)

Schedule B – December 2018 Expenses - Council Members (Mayor & Councillors)

Schedule C – 2018 Statement of Remuneration and Expenses of Council Members

Schedule D – 2018 Statement of Remuneration and Expenses of Members of Local Boards and Other Bodies

Town of Caledon
2018 Jan-Nov Council Expenses

Account Description	Thompson, Allan	Shaughnessy, Barbara	Beffort, Doug	Downey, Johanna	McClure, Gord	Innis, Jennifer	DeBoer, Nick	Groves, Annette	Mezzapelli, Rob	Total Jan-Nov Actuals	Total 2018 Budget Jan - Nov	Total 2018 Budget Remaining
	Mayor	Regional Councillor, Ward 1	Area Councillor, Ward 1	Regional Councillor, Ward 2	Area Councillor, Ward 2	Regional Councillor, Ward 3 & 4	Area Councillor, Ward 3 & 4	Regional Councillor, Ward 5	Area Councillor, Ward 5			
January -November 2018												
Office Supplies / Newsletters / Printing *	\$ 666.56	\$ 500.00	\$ 167.85	\$ 17.28	\$ -	\$ -	\$ -	\$ 136.32	\$ 259.75	\$ 1,747.76	\$ 10,542.00	\$ 8,794.24
Training, Development, Seminars	\$ 5,735.36	\$ -	\$ -	\$ 3,043.41	\$ -	\$ 4,591.67	\$ -	\$ -	\$ -	\$ 13,370.44	\$ 13,750.00	\$ 379.56
Mobile Phones	\$ 663.22	\$ 621.80	\$ 680.99	\$ 806.77	\$ 287.12	\$ 696.43	\$ 704.34	\$ 470.23	\$ 597.36	\$ 5,528.26	\$ 5,958.00	\$ 429.74
Acting Mayor	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 917.00	\$ 917.00
Total as of November 2018	\$ 7,065.14	\$ 1,121.80	\$ 848.84	\$ 3,867.46	\$ 287.12	\$ 5,288.10	\$ 704.34	\$ 606.55	\$ 857.11	\$ 20,646.46	\$ 31,167.00	\$ 10,520.54

* In accordance with Staff Report CS-2015-062, all Councillors are allocated a pro-rated corporate budget of \$458.33 (January to November) each for newsletters, printing & office supplies. Further, an additional pro-rated corporate budget of \$6,417 (January to November) was allocated to the Office of the Mayor for newsletters and printing related to expenditures such as Advertising, Newsletters, Flyers and Postage.

Town of Caledon
2018 December Council Expenses

Account Description	Thompson, Allan	Sinclair, Ian	Kiernan, Lynn	Downey, Johanna	Early, Christina	Innis, Jennifer	DeBoer, Nick	Groves, Annette	Rosa, Tony	Total Dec Actuals	Total 2018 Budget Dec	Total 2018 Budget Remaining
	Mayor	Regional Councillor, Ward 1	Area Councillor, Ward 1	Regional Councillor, Ward 2	Area Councillor, Ward 2	Regional Councillor, Ward 3 & 4	Area Councillor, Ward 3 & 4	Regional Councillor, Ward 5	Area Councillor, Ward 5			
December 2018												
Office Supplies / Newsletters / Printing *	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 958.00	\$ 958.00
Training, Development, Seminars	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,250.00	\$ 1,250.00
Mobile Phones	\$ 172.53	\$ 66.60	\$ 66.60	\$ 143.36	\$ 66.60	\$ 139.29	\$ 81.66	\$ 111.94	\$ 66.60	\$ 915.18	\$ 542.00	\$ (373.18)
Acting Mayor	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 83.00	\$ 83.00
Total for December 2018	\$ 172.53	\$ 66.60	\$ 66.60	\$ 143.36	\$ 66.60	\$ 139.29	\$ 81.66	\$ 111.94	\$ 66.60	\$ 915.18	\$ 2,833.00	\$ 1,917.82

* In accordance with Staff Report CS-2015-062, all Councillors are allocated a pro-rated corporate budget of \$41.67 for December each for newsletters, printing & office supplies. Further, an additional pro-rated corporate budget of \$583 for December was allocated to the Office of the Mayor for newsletters and printing related to expenditures such as Advertising, Newsletters, Flyers and Postage.

Town of Caledon
Statement of Remuneration and Expenses Paid to Members of Council
Year Ending December 31, 2018

Member of Council	Salary	Statutory Benefit Costs (CPP and EHT)	Pension Costs (OMERS)	Other Benefit Costs ¹	Expenses	Other Remuneration ²	Other Expenses ²	TOTAL
	\$	\$	\$	\$	\$	\$	\$	\$
Thompson, Allan Mayor	86,477.30	4,280.11	5,360.59	5,669.10	7,237.67	450.00	396.87	109,871.64
Shaughnessy, Barbara* Regional Councillor, Ward 1	35,085.47	1,683.86	2,120.63	4,949.75	1,121.80			44,961.51
Beffort, Doug* Area Councillor, Ward 1	35,085.47	684.17	-	2,674.86	848.84			39,293.34
Downey, Johanna Regional Councillor, Ward 2	37,233.56	1,790.29	2,250.13	5,390.09	4,010.82			50,674.89
McClure, Gord* Area Councillor, Ward 2	35,085.47	684.17	-	2,034.23	287.12			38,090.99
Innis, Jennifer Regional Councillor, Ward 3 & 4	37,233.56	1,790.28	2,250.11	5,389.81	5,427.39			52,091.15
deBoer, Nick Area Councillor, Wards 3 & 4	37,233.56	1,790.28	2,250.11	5,389.81	786.00			47,449.77
Groves, Annette Regional Councillor, Ward 5	37,233.56	1,790.28	2,250.11	5,389.81	718.49			47,382.25
Mezzapelli, Rob* Area Councillor, Ward 5	35,085.47	1,683.86	2,120.63	4,949.75	857.11			44,696.82
Kiernan, Lynn** Area Councillor, Ward 1	2,148.09	100.25	130.33	17.90	66.60			2,463.17
Early, Christina** Area Councillor, Ward 2	2,148.09	100.25	130.33	449.22	66.60			2,894.49
Sinclair, Ian** Regional Councillor, Ward 1	2,148.09	41.89	-	191.79	66.60			2,448.37
Rosa, Tony** Area Councillor, Ward 5	2,148.09	100.25	130.33	449.22	66.60			2,894.49
Acting Mayor	-	-	-	-	-			-
Totals	384,345.78	16,519.93	18,993.30	42,945.34	21,561.64	450.00	396.87	485,212.86

* Eleven (11) Months - January to November, 2018

** One (1) month - December 2018

¹ Other Benefits include employer portions of Health & Dental and Group Life and Accidental Death & Dismemberment Insurance

² Other Remuneration and Expenses for Mayor Thompson relate to an honorarium and expenses provided as a 2018 member of the Rural Ontario Municipal Association(ROMA) Board

Town of Caledon
Statement of Remuneration and Expenses Paid to Members of Local Boards
and Other Bodies Pursuant to Section 284 of Municipal Act 2001
Year Ending December 31, 2018

Committee of Adjustment (Pursuant to By-Law No. 2018-80 in accordance with R.S.O. 1990, c. P.13, s. 44(9))	Remuneration	Membership/ Dues	Mileage	Training/ Development Seminars	TOTAL
ATKINSON, BRIAN	\$ 1,300.00	\$ 130.00	\$ 528.81	\$ 965.89	\$ 2,924.70
CASCON, GARY	1,430.00	130.00	533.42	1,066.09	3,159.51
CLARK, JANET	920.00	130.00	258.02		1,308.02
CRANDALL, DEBBE	1,300.00	130.00	267.47		1,697.47
DOLSON, TOM	1,380.00	130.00	560.60	965.89	3,036.49
DUNCAN, BRENDA	1,300.00	130.00	390.59		1,820.59
GIACOMAZZO, ZACHARI		130.00			130.00
METCALFE, JOSEPH	910.00	130.00	298.10		1,338.10
PILLSWORTH, CINDY		130.00	145.16	949.73	1,224.89
TOTAL	\$ 8,540.00	\$ 1,170.00	\$ 2,982.17	\$ 3,947.60	\$ 16,639.77

Heritage Committee (Pursuant to Section 4 of Heritage Caledon Terms of Reference)	Mileage
CREASE, JOANNE	\$ 655.24
MACKIE, VALERIE	826.97
MCKENZIE, BARBARA	119.83
TOTAL	\$ 1,602.04

Schedule D

Accessibility Advisory Committee (Pursuant to Section 4 of Accessibility Advisory Committee Terms of Reference)	Mileage
COWAN, RAY	\$ 61.19
FARRACE, DELY	235.67
LUCCHETTA, FRANCESCO	121.88
ST. CLAIR, DALE	506.41
TYMKOW, MAUREEN	75.88
TOTAL	\$ 1,001.03

Hearing Tribunal (Pursuant to Schedule B of By-law No. 2015-21)	Honorarium
BOSCO, TONY	\$ 339.54
FRANCESCHINIS, JIULIA	289.03
GALENA, JOSEPH	165.00
PERRAS, BRIAN	379.54
ZAMBITO, FERNANDO	165.00
TOTAL	\$ 1,338.11

Library Board (Pursuant to Caledon Public Library Board By-Laws Sec 3.11)	Conference
CIVIERO, PAULA	\$ 67.90
KEITH, SANDY	726.16
MANNING, JANET	111.63
TOTAL	\$ 905.69