



General Committee Meeting Report
Tuesday, February 7, 2023
2:30 p.m.
Hybrid / Council Chamber

Mayor A. Groves (joined at 2:33 p.m.)
Councillor N. de Boer
Councillor C. Early
Councillor L. Kiernan
Councillor D. Maskell (joined at 2:55 p.m.)
Councillor C. Napoli
Councillor T. Rosa (joined at 2:33 p.m.)
Councillor M. Russo
Councillor D. Sheen

Chief Administrative Officer: C. Herd
Deputy Town Clerk, Council and Committee Services: J. Lavecchia-Smith
Director, Corporate Strategy and Innovation: E. Britnell
Acting Treasurer: H. Bryers
Manager, Corporate Facilities: T. Darlow
Director, Fire and Emergency Services / Fire Chief: D. Forfar
Manager, Engineering Capital Design and Construction: R. Grodecki
Coordinator, Council and Committee Services: H. Lockyer
Manager, Transportation Engineering: A. Olia
Director, Finance / Chief Financial Officer: M. Palasandiran
Director, Engineering Services: M. Pearce
Director, Building and Municipal Law Enforcement / Chief Building Official: M. Sraga
Manager, Community Recreation: J. Stovin

CALL TO ORDER

Chair C. Early called the meeting to order at 2:31 p.m.

INDIGENOUS LAND ACKNOWLEDGEMENT

Chair C. Early delivered the Indigenous Land Acknowledgement.

Mayor A. Groves and Councillor T. Rosa joined the meeting at 2:33 p.m.

DISCLOSURE OF PECUNIARY INTEREST

None.

CONSENT AGENDA

The General Committee reports that the following matters were dealt with on the consent portion of the agenda and recommended to Town Council for consideration of adoption at its meeting to be held on February 28, 2023:

Staff Report 2023-0051: 2023 Climate Action Fund Recommendations

That Climate Action Fund grants be allocated to the seven (7) recipients as outlined in Table 2 of Staff Report 2023-0051 and funded from the 2023 Climate Action Fund operating account budget of \$36,902.77.

Staff Report 2023-0072: New Transit Service on Dixie Road, North of Mayfield Road

That transit services provided by Brampton Transit be expanded to include Dixie Road, north of Mayfield Road as outlined in Figure 1 of Staff Report 2023-0072;

That the Mayor and Clerk be authorized to execute the necessary agreements with the City of Brampton for the expanded transit service;

That the expansion be funded from the Provincial Gas Tax Reserve up to the estimated cost of \$60,000 annually; and

That a copy of this report be forwarded to the City of Brampton and Brampton Transit.

Proposed Changes to the General Committee – Budget Meeting Date and Start Time

Whereas the 2023 Council and Committee Meeting Schedule was approved on December 13, 2022;

Whereas Section 5.3.2 of the Town's Procedural By-law indicates that unless otherwise decided by Council, General Committee meetings shall be held at an accessible Town facility commencing at 2:30 p.m.;

Whereas the General Committee – Budget Meeting was originally scheduled to be held on Tuesday, February 14, 2023 at 2:30 p.m.;

Whereas the state funeral for the late Hazel McCallion, former Mayor of the City of Mississauga will be held on February 14, 2023;

Now therefore be it resolved that the General Committee – Budget Meeting be rescheduled to Wednesday, February 15, 2023 commencing at 3:30 p.m.

With the consensus of the Committee the order of items listed on the agenda was amended to hear Presentations following Correspondence.

Councillor D. Maskell joined the meeting at 2:55 p.m.

STAFF REPORTS

The General Committee recommends adoption of the following recommendation:

Staff Report 2023-0028: Automated Speed Enforcement Implementation Plan and Single Source Contract Award

That the Mayor and Clerk be authorized to execute Automated Speed Enforcement Agreements with the Ministry of Transportation Ontario (MTO Agreement) and the Joint Processing Service Agreement with the City of Toronto (City of Toronto Agreement) and any related amendments and extension thereto, together with such further agreements and ancillary documents that may be required for participation in and delivery of Automated Speed Enforcement (ASE) in Caledon, upon approval by the Director of Engineering Services and the Town Solicitor;

That a single source contract be awarded to Redflex Traffic Systems (Canada) Limited for a two-year period (up to July 2024) with an optional 5-year contract extension period based on the cost breakdown outlined in Table 2 of Staff Report 2023-0028; and

That a copy of this report be forwarded to the Ontario Provincial Police - Caledon Detachment and the Region of Peel.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on February 28, 2023.

PRESENTATIONS

C. Herd, Chief Administrative Officer, introduced the Capital Budgets and Tax Funded Capital Program Presentations. She provided an overview of the overall proposed 2023 tax impact.

Capital Budgets and Tax Funded Capital Program

H. Bryers, Acting Treasurer, provided a presentation regarding Capital Budgets and Tax Funded Capital Program. Key themes discussed within the presentation included:

- the proposed 2023 Capital Budget funding;
- the long-term impacts of utilizing reserve funds in 2023;
- previously approved debentures;
- the Provinces annual repayment limit of 25% of net revenues and the Town's policy which contains a repayment limit of 10% of net revenues;
- an overview of the Tax Funded Capital Program and how it operates;
- the process of building the Tax Funded Capital Program and progress since 2009;

- the relationship between the Asset Management Program and the Tax Funded Capital Program;
- tax funded projections of the next 10 years in conjunction with the planned tax funded capital projects;
- growth pressures; and
- tax funded capital projects proposed in the 2023 budget.

Department Capital Budget Programs

Roads and Storm Water Capital Budget Program

A. Pearce, Director, Engineering Services and R. Grodecki, Manager, Engineering Capital Design and Construction, provided additional information regarding Roads and Storm Water Capital Budget Program, as follows:

- how the Engineering Capital Plan is developed and how projects are selected;
- infrastructure elements currently within the Town;
- Typical funding sources for infrastructure projects;
- legislative requirements for assessments of various infrastructure elements including roads, culverts and bridges;
- different types of capital projects including standards and expected timelines with examples;
- the 2023 design and construction projects and their current status, highlighting that no new projects are suggested within the budget; and
- water management assets, regulatory compliance requirements and 2023 proposed capital projects.

Operations Capital Budget Program

H. Bryers presented on the Operations Capital Budget Program, noting key features, as follows:

- pre-approved 2023 budget items
- purpose of pre-approving Operations capital assets; and
- review of pre-approval requests for the 2024 fleet contained within the 2023 budget.

T. Darlow, Manager, Corporate Facilities, presented on the Operations Yard Facilities Capital Budget Program. Highlighting that the Town has three (3) fully operational yards, their locations, roles and current conditions.

Mayor A. Groves left the meeting at 3:55 p.m. and did not return.

Fire and Emergency Services Capital Budget Program

D. Forfar, Director, Fire and Emergency Services / Fire Chief, provided a presentation regarding the Fire and Emergency Services Capital Budget Program. Key themes included:

- steps taken to prepare the department for the future; and
- highlighting key items within the proposed 2023 Budget.

Community Services and Parks Capital Budget Program

T. Darlow provided a presentation on the Community Services and Parks Capital Budget Program. Key items discussed during the presentation include:

- renovations at the Caledon East Community Complex;
- the HVAC system updates at the Caledon Centre for Recreation and Wellness;
- capital projects related to parks across the Town; and
- how park capital projects are typically funded.

Councillor Kiernan left the meeting at 4:36 p.m. and returned at 4:40 p.m.

General Committee recessed at 4:41 p.m. and returned at 4:56 p.m.

Department Operating Budget Program

M. Palasandiran, Director, Finance / Chief Financial Officer, provided a presentation on key areas of Department Operating Budget Programs, as follows:

- 2023 proposed budget timelines;
- budget pressures including inflations, increased insurance costs, annualization and prior year commitments, new legislation, process improvements and preparing for growth; and
- significant factors impacting the tax increase as it relates to the operating budget.

Councillor D. Maskell left the meeting at 5:00 p.m. and returned at 5:13 p.m.

Community Services and Parks Operating Budget Program

T. Darlow and J. Stovin, Manager, Community Recreation provided a presentation on the Community Services and Parks Operating Budgets. Mr. Darlow highlighted the operating costs for Phases 3 and 4 of the Caledon East Community Complex renovation including utilities, accounting for new services and staffing requirements. Ms. Stovin discussed the recreation subsidy available at the Town, advising that Staff will be completing a review of the subsidy program.

Fire and Emergency Services Operating Budget Program

D. Forfar, provided a presentation regarding the Fire and Emergency Services Operating Budget Program. He provided an overview of the Operating Budget highlighting Fire Fighter certification requirements, full-time and volunteer staffing and recruitment and training.

Municipal Law Enforcement Operating Budget Program

M. Sraga, Director, Municipal Law Enforcement and Building Services / Chief Building Official, provided a presentation regarding Municipal Law Enforcement Operating Budget Program. Key elements within the presentation include:

- enforcement responsibilities;
- number of officers dedicated to key areas such as parking;
- service request volumes from 2015-2022;
- average time for closing a file;
- staffing requirements and the challenges surrounding parking enforcement; and
- key issues for Council’s consideration.

CONFIDENTIAL SESSION

Moved by: Councillor D. Sheen – Seconded by: Councillor N. de Boer

That Council shall go into confidential session under Section 239 of the Municipal Act for the purpose of Confidential Staff Report 2023-0110: Personal matters about an identifiable individual – Heritage Caledon Committee Vacancy Appointment.

A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Mayor A. Groves				X
Councillor N. de Boer	X			
Councillor C. Early	X			
Councillor L. Kiernan	X			
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	X			
Councillor D. Sheen	X			
Total	8			1

Carried.

General Committee convened in Confidential Session at 6:01 p.m.

Councillor N. de Boer, Councillor C. Early, Councillor L. Kiernan, Councillor D. Maskell, Councillor C. Napoli, Councillor T. Rosa, Councillor M. Russo, Councillor D. Sheen, Chief Administrative Officer: C. Herd and Deputy Clerk, Council and Committee Services: J. Lavecchia-Smith were present for this portion of the meeting.

The General Committee adjourned Confidential Session and reconvened in Open Session at 6:14 p.m.

The General Committee recommends adoption of the following recommendation:

Confidential Staff Report 2023-0110: Personal matters about an identifiable individual – Heritage Caledon Committee Vacancy Appointment

That Committee convened in Confidential Session under Section 239 of the Municipal Act for the purpose of Confidential Staff Report 2023-0110: Personal matters about an identifiable individual – Heritage Caledon Committee Vacancy Appointment;

That the Terms of Reference for the Heritage Caledon Committee be amended to increase its membership to eleven (11) citizen members; and

That Sarah De Decker and Derek Paterson be appointed as members of the Heritage Caledon Committee for the 2022-2026 term of Council.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on February 28, 2023.

ADJOURNMENT

The Committee adjourned at 6:15 p.m.