



General Committee – Budget Meeting Report  
Wednesday, February 15, 2023  
3:30 p.m.  
Hybrid / Council Chamber

Mayor A. Groves  
Councillor N. de Boer  
Councillor C. Early  
Councillor L. Kiernan  
Councillor D. Maskell  
Councillor C. Napoli  
Councillor T. Rosa  
Councillor M. Russo  
Councillor D. Sheen

Chief Administrative Officer: C. Herd  
Director, Corporate Services / Town Clerk: L. Hall  
Director, Operations: B. Baird  
Acting Treasurer: H. Bryers  
Manager, Community Facilities: K. Kyle  
Chief Librarian, Caledon Public Library: C. Lipp  
Coordinator, Council and Committee Services: H. Lockyer  
Director, Customer Service and Communications: C. McLean  
Director, Planning: A. Minichillo  
Director, Finance / Chief Financial Officer: M. Palasandiran  
Director, Building and Municipal Law Enforcement / Chief Building Official: M. Sraga

## **CALL TO ORDER**

Chair C. Early called the meeting to order at 3:32 p.m.

## **INDIGENOUS LAND ACKNOWLEDGEMENT**

Chair C. Early delivered the Indigenous Land Acknowledgement.

## **DISCLOSURE OF PECUNIARY INTEREST**

None.

## **DELEGATIONS**

Rohit Tiruvalluru provided a delegation regarding agenda item 7.3 Staff Report 2023-0013: 2023 Proposed Budget. Mr. Tiruvalluru shared a community petition regarding an additional budget allocation within Southfields to address community safety issues. He detailed key items the community is asking for through the petition, including increased enforcement for road safety, enforcement to address illegal rental units and increased budget for winter maintenance.

### **Community Petition – Enforcement in Southfields Village**

That the community petition be referred to Staff for review and consideration.

## **STAFF REPORTS**

**The General Committee recommends adoption of the following recommendation:**

### **Staff Report 2023-0012: Ontario Regulation 284/09 2023 Budget**

That the full accrual accounting items identified in Staff Report 2023-0012 be approved and included as budget figures in the December 31, 2023 audited financial statements; and

That the Treasurer be authorized to make the required amendments to the budget figures in the Town's audited financial statements for any amendments to the Town's budget approved by Council.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on February 28, 2023.**

**The General Committee recommends adoption of the following recommendation:**

**Staff Report 2023-0073: Proposed 2023 Fees and Charges By-law**

That Fees and Charges By-law 2021-87, as amended be repealed and replaced with the proposed 2023 Fees and Charges By-law attached as Schedule A to Staff Report 2023-0073 to take effect March 1, 2023; and

That the 2023 tax subsidy for Recreation Services of 56%, be approved.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on February 28, 2023.**

**Councillor L. Kiernan left the meeting at 4:48 p.m. and returned at 4:51 p.m.**

**Councillor M. Russo left the meeting at 5:19 p.m. and returned at 5:21 p.m.**

**Councillor M. Russo left the meeting at 5:37 p.m. and returned at 5:39 p.m.**

**General Committee recessed at 5:47 p.m. and returned at 5:57 p.m.**

**The General Committee recommends adoption of the following recommendation:**

**Staff Report 2023-0013: 2023 Proposed Budget**

That the 2023 Operating Budget net increase of \$2,085,631 representing 2.09% average residential tax increase to the Town levy only, be approved;

That the 2023 Budget, be approved at a net Town tax levy amount of an estimated \$85,542,064 inclusive of:

- a) a base operating budget increase of \$3,882,955 which includes \$2,983,187 in recommended Change in Service Levels (as outlined in Schedule B of Staff Report 2023-0013), and
- b) the total tax funded capital program of \$21,251,144 (as outlined in Schedule A of Staff-Report 2023-0013);

That for 2023, assessment growth revenues of \$2,253,824 be used to offset the financial impact of the budget;

That the Town's operating budget, in the gross expense budget amount of \$130,731,462, be approved and funded from the following sources:

<b>Operating Budget Funding Sources</b>	<b>Amount \$</b>
Tax Revenue (including supplementary, PILs)	87,882,816
Fines & Penalties	7,042,458
User Fees / Rentals	16,339,821
Transfer from Tax Funded Operating Contingency Reserve/Safe Restart Funding for Pandemic related expenditures	541,942
Transfer from Tax Funded Operating Contingency Reserve/Safe Restart Funding for Recreation Subsidy Support	562,000
Transfer from DAPP Stabilization Reserve	2,817,349
Transfers from Tax Funded Operating Contingency Reserve/Safe Restart funding related to recommended Change in Service Levels. Please note other transfers relating to the Development Approval/Engineering Stabilization and Building Stabilization Reserve have been netted against the budgeted contributions to Reserve under Expenditures.	2,516,968
Transfers from Tax Funded Operating Contingency Reserve to deferring the 2020 one-time village Bi-Centennial events to 2023 due to the pandemic	15,000
Transfer from Building Permit Stabilization Reserve	821,193
Interest	6,220,143
Grants	899,932

<b>Operating Budget Funding Sources</b>	<b>Amount \$</b>
Sales	215,965
Other – Internal recoveries, etc.	4,855,875
<b>Total Operating Budget Funding</b>	<b>130,731,462</b>

That the 2023 capital program (expenditures and funding sources), in the gross capital budget amount of \$77,544,218 as listed in Schedule A of Staff Report 2023-0013 be approved and funded from the funding sources as follows:

<b>Funding Source</b>	<b>Budget Amount</b>
Tax	\$21,251,144
Development Charge Reserves	\$32,592,900
Capital Asset Replacement Reserve	\$3,636,955
Debentures	\$4,100,000
Gas Tax	\$4,031,119
Grant – Ontario Community Infrastructure Fund	\$5,417,853
Cash In Lieu Parkland Reserve	\$1,575,624
Fire Equipment Reserve	\$95,000
Fleet Equipment Reserve	\$785,000
Building Permit Stabilize Reserve	\$440,700
Development Approval Stabilize Reserve	\$129,000
Engineering Stabilization Reserve	\$37,800
General Contingency Reserve	\$100,000
Comprehensive Adaptive Management Plan Reserve	\$73,960
Tax Funded Capital Reserve	\$1,196,477
Aggregate Levy	\$463,685
Region of Peel	\$1,111,256
Town of East Garafraxa (Other)	\$433,245
POA Orangeville (Other)	\$15,000
Belfountain Tennis Club (Other)	\$10,000
Bolton Tennis Club (Other)	\$47,500
<b>Total Capital Funding</b>	<b>\$77,544,218</b>

That the Town’s Roads Rehabilitation Construction Program capital project 23-164 in the amount of \$4,100,000 be funded from a debenture to be issued, through the Region of Peel, following substantial completion;

That the capital projects and related funding from reserve in Schedule C – 2024 Proposed Capital Budget – Pre-Approved, be approved;

That the Treasurer’s update of the Town’s projected debt servicing charges as it impacts the Town’s Annual Repayment Limit for all previously approved debentures and the proposed debenture outlined in Staff Report 2023-0013, be received;

That a 2023 wage increase of 2% for all eligible non-union staff including Council members, be approved for 2023, effective January 1, 2023;

That the Treasurer be authorized to issue cheques or in-kind grants to the organizations in the amounts listed in Schedule D of Staff Report 2023-0013 as part of the Town’s Municipal Agricultural and Community grants program (MACG);

That the Treasurer be authorized to make technical adjustments to the 2023 Capital and Operating budget based on business needs, good accounting practices and assessment growth from the return of the municipal assessment roll to be received from the Municipal Property Assessment Corporation;

That staff be authorized to submit applications for grants that would reduce expenditures associated with projects, programs and services approved as part of the operating and capital budgets, or to advance improvements where such grants represent the full value of the service or capital improvement;

That staff be authorized to submit and authorize claim summary reports, project status update reports, any other grant reporting that is required as part of the grants that would reduce expenditures associated with projects, programs and services approved as part of the operating and capital budgets, or to advance improvements where such grants represent the full value of the service or capital improvement;

That the Mayor and Clerk be authorized to execute any agreements that may be required to accept grant funding from other levels of governments or other partners to reduce expenditures associated with programs, services and/or capital projects or to advance improvements where such grants represent the full value of the service or capital improvement;

That the Town's 10-year capital forecast and basic principles for a multi-year long term plan, approved in principle;

That the Treasurer be authorized to make adjustments to the 10-year capital forecast as a result of any changes made by Council to the budget, any technical changes required or based upon budget discussions that have occurred if deemed appropriate;

That the Treasurer be authorized to establish new reserve funds as a result of the 2023 Budget;

That the property tax assistance grant for Low Income Seniors and Low-Income Persons with Disabilities be increased to \$535.00 for 2023 to keep pace with tax increases; and

That the amount for the Snow Removal Financial Assistance Program be increased to \$500.00 for 2023;

That Staff be directed to review the costs and report back on the potential options and various models of a Town run windrow snow removal program for the entire municipality before the 2024 budget;

That the 2023 Budget be amended to add one (1) Full-Time Parking Enforcement Officer at a cost of \$79,555 to be funded from the tax levy;

That the 2023 budget be amended to remove the 2% cost of living adjustment (COLA) for the Mayor and members of Council to reduce the tax levy by \$11,538.80;

That the 2023 budget be amended to remove the net operating costs of \$69,140 for the RJ Potts bandshell to reduce the tax levy by \$69,140;

That the amount for the Low-Income Older Adults (65+) and Low-Income Persons with Disabilities program be increased to \$1,050 for 2023;

That the 2023 budget be amended to reflect the increase of \$50,000 for the program to be funded from the tax levy; and

That a copy of this resolution be sent to the Region of Peel;

That the 2023 budget be amended to reduce Capital Project 23-136 Recreation – Furniture and Fixtures Equipment from \$200,000 to \$100,000; and

That pre-approved funding for 2024 in the amount of \$100,000 be included in the 2024 Budget to fund the remaining amount; and

That the Clerk be authorized to prepare all necessary by-laws to implement the above recommendations.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on February 28, 2023.**

#### **ADJOURNMENT**

The Committee adjourned at 7:01 p.m.