



Councillor C. Early  
Councillor D. Maskell  
Councillor D. Sheen

Director, Corporate Services / Town Clerk: L. Hall  
Deputy Clerk, Council and Committee Services: J. Lavecchia-Smith  
Coordinator, Council and Committee Services: H. Lockyer

## CALL TO ORDER

L. Hall, Director, Corporate Services / Town Clerk called the meeting to order at 3:03 p.m.

## INDIGENOUS LAND ACKNOWLEDGEMENT

L. Hall delivered the Indigenous Land Acknowledgement.

## DISCLOSURE OF PECUNIARY INTEREST

None.

## SELECTION OF THE CHAIR AND VICE-CHAIR

Moved by: Councillor C. Early – Seconded by: Councillor D. Maskell

That Councillor D. Sheen be appointed as Chair of the Governance Review Committee for the 2022-2026 Term; and

That Councillor D. Maskell be appointed as Vice-Chair of the Governance Review Committee for the 2022-2026 Term.

### A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor C. Early	X			
Councillor D. Maskell	X			
Councillor D. Sheen	X			
<b>Total</b>	3	0	0	0
				Carried.

**Councillor D. Sheen assumed the role of Chair for the remainder of the meeting.**

## PRESENTATIONS

### Proposed Governance Review Committee Workplan for 2023 and 2024

L. Hall provided a presentation regarding the Proposed Governance Review Committee Workplan for 2023 and 2024. Ms. Hall provided background and purpose of the Governance Review Committee. She highlighted the three (3) deliverables that would guide the work of the Committee over a period of two years. She advised the three deliverables include the recruitment policy and process to retain an Integrity Commissioner, a review of the governance structure and procedural by-law and the development of a formal recruitment process for Boards, Committees and Task Forces'.

Councillor C. Early asked a question and received a response from Ms. Hall.

## STAFF REPORTS

**The Governance Review Committee recommends adoption of the following recommendation:**

**Staff Report 2023-0159: Proposed Governance Review Committee Workplan for 2023 and 2024**

That the two-year workplan as outlined in Staff Report 2023-0159 and attached as Schedule A, be approved.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on March 28, 2023.**

## ADJOURNMENT

The Committee adjourned at 3:14 p.m.