

Staff Report 2023-0182

Meeting Date: April 4, 2023

Subject: Proposed Changes to the 2023 Council and Committee Meeting Schedule – Governance Review Committee Meeting Start Time and Additional General Committee Workshop

Submitted By: Jordyn Lavecchia-Smith, Deputy Clerk, Council and Committee Services, Corporate Services

RECOMMENDATION

That the start time for the April 24, May 29 and June 26 Governance Review Committee Meetings be changed to 3 p.m.; and

That a General Committee Meeting workshop be added to the 2023 Council and Committee Meeting Schedule on Wednesday, April 12, 2023 at 2:30 p.m.

REPORT HIGHLIGHTS

- In an effort to accommodate all Members of the Governance Review Committee, staff are proposing to change the meeting start time to 3 p.m. for meetings scheduled until June.
- Staff are proposing that the 2023 Council and Committee Meeting Schedule be amended to add a General Committee workshop on Wednesday, April 12, 2023 for the purposes of facilitating a discussion on the development of Caledon's Strategic Plan.

DISCUSSION

The purpose of this report is to recommend changes to the 2023 Council and Committee Meeting schedule.

Governance Review Committee

The 2023 Council and Committee Meeting schedule was approved on December 13, 2022. The schedule included meetings set for the Governance Review Committee (Committee). However, upon further review, staff are proposing to move the start time of the meetings from April to June to 3 p.m. to accommodate scheduling conflicts. Following the meeting in June, the start time will revert back to 2 p.m.

The Committee is comprised of three (3) appointed members of Council. Councillors Early, Sheen and Maskell sit on the Committee.

Additional General Committee Meeting Workshop

Staff are proposing that the 2023 Council and Committee Meeting Schedule be amended to add a General Committee Workshop on Wednesday, April 12, 2023 at 2:30 p.m. This meeting will provide an opportunity for staff to facilitate discussions and gather feedback from Town Council on the development of Caledon's Strategic Plan.

Next Steps

If Council approves the changes outlined in this report, staff will update the Town's website with the new meeting information and communicate the details as applicable.

FINANCIAL IMPLICATIONS

There are no immediate financial implications associated with this report.

COUNCIL WORK PLAN

Subject matter is not relevant to the Council Work Plan.

ATTACHMENTS

None.