

Town of Caledon 2023 User Fees By-law

Effective Date: April 26, 2023

Proposed Changes

2023 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE F CORPORATE SERVICES DEPARTMENT

LEGAL SERVICES

AGREEMENTS

Any Type of agreement ¹	Standard: - easement/lease/license/other	+ Costs	\$1,532.41	\$199.21	\$1,731.62
	Non-Standard: - easement/lease/license/other	+ Costs	\$3,991.75	\$518.93	\$4,510.68
¹ Includes agreement or amendment to an executed agreement with the exception of agreements for subdivisions, site plans, grading, servicing agreements and staff initiated lease agreements.					
4 Development Charge Credit or Front-Ending Financing Agreement	Standard Development charge credit agreement, front-ending financing agreement or other funding agreement	+ Costs	\$5,793.13	\$753.11	\$6,546.24
	Non-Standard Development charge credit agreement, front-ending financing agreement or other funding agreement	+ Costs	\$8,252.48	\$1,072.82	\$9,325.31
Cash-in-lieu of Parking Agreement/Cash-in-lieu of Parkland Dedication Agreement	Cash-in-lieu of Parking Agreement/Cash-in-lieu of Parkland Dedication Agreement (non-routine) <i>Non-routine agreement requiring more than 7.5 hours of work (inclusive of both law clerk and solicitor time)</i>	+ Costs	\$500 minimum Plus \$50 per hour for time of law clerk beyond 7.5 hours Plus \$100 per hour for time of solicitor beyond 7.5 hours Plus costs*	Yes	Fee + HST
Application for Executed DCCA	Processing of application for copy of executed development charges credit agreement (including copying)	+ Costs	\$144.67	\$18.81	\$163.47
Municipal Access Agreement	Municipal Access Agreement		\$5,150.00	\$669.50	\$5,819.50

MISCELLANEOUS

Teraview Document	Preparation of any Teraview document, including a legal document for conveyancing purposes not otherwise listed herein	+ Costs	\$567.95	\$73.83	\$641.79
Search and Registration fees	Cost Recovery related to Corporate/Teraview searches and registration	Cost Recovery	Cost Recovery	Yes	Fee + HST
Compliance Letter	Compliance letters including letters relating to first application, assumption of subdivisions and similar inquiry letters.		\$133.95	-	\$133.95
Subsequent Disclosure Package	Subsequent copy of Disclosure Package for POA related offences		\$21.43	\$2.79	\$24.22
Consent	Consent to Transfer/Charge or Release		\$107.12 plus costs*	Yes	Fee + HST
	Consent to Transfer/Charge or Release (within 2 business days, subjected to availability)		\$187.46 plus costs*	Yes	Fee + HST
	Undertaking Required		\$107.12 plus costs*	Yes	Fee + HST
Heritage Property Tax Rebate Program	Heritage Tax Rebate Program Easement Agreement preparation		\$210.12	\$27.32	\$237.44

* "Plus Costs" include Registry Office Fees, External Counsel Fees, and Disbursements (inclusive of HST)

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SCHEDULE F

CORPORATE SERVICES DEPARTMENT

REPORTS AND BY-LAWS

Assumption By-law	Assumption By-law	+ Costs	\$278.73	\$36.23	\$314.96
Reports and By-Laws	Preparation of reports and by-law for a private purpose or interest	+ Costs	\$1,060.25	\$137.83	\$1,198.09
Disclosure request	Processing of replacement of a completed disclosure request - copying charge		Cost Recovery	Yes	Fee + HST

APPLICATION TO PURCHASE TOWN LAND

Processing Fee	Processing fee for request to purchase Town land, for an easement over Town land, for an encroachment onto Town land, or similar document. Additional fees may apply if the request is approved as per the fees by-law.	+ Costs*	\$546.52	\$71.05	\$617.57
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* "Costs" include but are not limited to the cost of an appraisal report, letter of opinion and cost of a reference plan.

PROVINCIAL OFFENCES ADMINISTRATION

Fine	Defaulted Provincial Offences fine collection administration Fee		\$30.00	-	\$30.00
Processing Fee	Extra-Jurisdictional Card Surcharge Fee		\$5.00	-	\$5.00

APPEAL HEARING TRIBUNAL

	Non-refundable filing fee for an Appeal		\$206.00	-	\$206.00
	Non-refundable filing fee for a Property Standards Appeal		\$206.00	-	\$206.00

COMMITTEE OF ADJUSTMENT

(a)	i) Minor variance application - Industrial/Commercial/Mixed Use		\$2,128.81	-	\$2,128.81
	ii) Minor Variance application – Industrial/Commercial/Mixed Use (Application where variance is sought for existing structure(s) not in keeping with Zoning-By-Law)		\$2,557.45	-	\$2,557.45
(b)	i) Minor Variance application – All other types		\$1,254.71	-	\$1,254.71
	ii) Minor Variance application - All other types (Application where variance is sought for existing structure(s) not in keeping with Zoning-By-law)		\$1,485.84	-	\$1,485.84
(c)	Consent application or Validation certificate		\$4,601.92	-	\$4,601.92
(d)	Request to Change Condition(s) of Provisional Consent				
	(i) Change of Conditions requiring Notification		\$1,313.25	-	\$1,313.25
	(ii) Change of Condition(s) not requiring Notification		\$327.79	-	\$327.79
(e)	Consent or Validation Certificate issuance Fee		\$808.21	-	\$808.21
(f)	Deferral of application		\$258.45	-	\$258.45
(g)	Appeal to Local Planning Appeal Tribunal		\$219.58 plus cost recovery	-	\$219.58 plus cost recovery

If an agreement is required see Legal Services Fees Section above

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SCHEDULE F

CORPORATE SERVICES DEPARTMENT

LIQUOR LICENCE

	Permanent Liquor Licence Fee <i>(includes inspection fees)</i> ¹		\$570.62	\$25.98	\$596.60
	Liquor Licence Extension <i>(includes inspection fees)</i> ¹		\$284.28	\$16.87	\$301.15
	Special Occasion Permits		\$154.50	-	\$154.50
	Special Occasion Permit - Municipal Designation Request (initial request)		\$206.00	-	\$206.00
	Special Occasion Permit - Municipal Designation Request (subsequent requests)		\$154.50	-	\$154.50

*Exempted for events at Town owned facilities and / or groups approved by Community Services

¹ HST not applicable on whole fee

ANIMAL SERVICES

ANIMAL SHELTER

Redemption Fees -Cats	Cats - on each occasion		\$20.60	\$2.68	\$23.28
	In addition to above for each day or part thereof during which the cat remains at shelter		\$5.15	\$0.67	\$5.82
Adoption Fees	Senior Dog (8+ years)		\$103.00	\$13.39	\$116.39
	Senior Cat (8+ years)		\$30.90	\$4.02	\$34.92
	Dog - spayed/neutered, vaccinated		\$206.00	\$26.78	\$232.78
	Cat - spayed/neutered, vaccinated		\$108.15	\$14.06	\$122.21
	Puppies - under 6 months (not spayed/neutered)		\$154.50	\$20.09	\$174.59
	Kittens -not s payed/neutered due to age, vaccinated		\$77.25	\$10.04	\$87.29
	Other small animals		\$10.30	\$1.34	\$11.64
Surrender Fees	Surrendering dog for subsequent adoption to new owner where dog is spayed or neutered and vaccinated		\$55.62	\$7.23	\$62.85
	Surrendering cat for subsequent adoption to new owner where cat is spayed or neutered and vaccinated		\$27.81	\$3.62	\$31.43
	Surrendering dog for subsequent adoption to new owner where dog is not spayed or neutered and vaccinated		\$103.00	\$13.39	\$116.39
	Surrendering cat for subsequent adoption to new owner where cat is not spayed or neutered and vaccinated		\$51.50	\$6.70	\$58.20
Other Fees	Microchip Implantation		\$22.78	\$2.96	\$25.75
	Rabies Vaccination		\$22.78	\$2.96	\$25.75
	Personalized Pet Identification Tag service		\$13.67	\$1.78	\$15.44

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SCHEDULE F

CORPORATE SERVICES DEPARTMENT

ANIMAL SHELTER					
Redemption Fees -Dogs	i) Dog without identification including owner contact information		\$103.00	\$13.39	\$116.39
	ii) Dog without up-to-date identification		\$103.00	\$13.39	\$116.39
	iii) Dog with valid identification first redemption		\$25.75	\$3.35	\$29.10
	iv) Dog with valid identification each subsequent redemption		\$51.50	\$6.70	\$58.20
	in addition to i), ii), iii) and iv) above, for each day or part thereof during which the dog is impounded (excluding the first day the dog is impounded)		\$20.60	\$2.68	\$23.28
	Where dog has been quarantined at shelter				
	i) First day of quarantine		\$60.77	\$7.90	\$68.67
	ii) For each subsequent day of the quarantine period		\$23.69	\$3.08	\$26.77
	After Hours Service				
	In addition to the applicable redemption fee where the impounded dog was retrieved by the animal control officer outside the usual business hours of the Town		\$82.40	\$10.71	\$93.11
Disposal of Animal	Small Animal (rabbit, ferret, kitten, etc.)		\$20.60	\$2.68	\$23.28
	Cat / Small Dog Disposal - Less than 20 lbs.		\$30.90	\$4.02	\$34.92
	Dog Disposal - Medium (20-50 lbs.)		\$51.50	\$6.70	\$58.20
	Dog Disposal - Large (50 + lbs.)		\$77.25	\$10.04	\$87.29
	Dog Disposal - X Large (100 + lbs.)		\$103.00	\$13.39	\$116.39
Impound fee for large animals other than dogs	For each animal other than a dog or cat for each day or part thereof during which such animal is impounded.		Cost Recovery	Yes	Fee + HST
Animal Care and Control Variance Application	Process application (Non-refundable)		\$360.50	\$46.87	\$407.37