

Memorandum

Date: April 25, 2023

To: Members of Council

From: Patrick Trafford, Deputy Clerk, Council and Committee Services, Corporate Services

Subject: Appointment to the Board of Management for the Bolton Business Improvement Area

The purpose of this memorandum is to advise Members of Council of a recent vacancy on the Board of Management for the Bolton Business Improvement Area (BIA). The BIA was established in December, 1980, with its membership comprised of businesses in the downtown Bolton area. As per the *Municipal Act, 2001*, the term for Directors appointed to the BIA Board of Management is the same as the term of the Council that appointed them.

In December 2022, an election was held to select Directors for the BIA Board of Management for the 2022-2026 term. Following the election, Council passed a By-law to appoint eight (8) Directors to the Board of Management. On April 11, 2023, Staff received correspondence directed to the Chair of the BIA advising of a vacancy due to the resignation of Director Kimberly Medeiros.

To fill the vacancy, at the April 17, 2023 meeting of the BIA Board of Management, Members nominated Matt Medeiros to act as a Director on the Board. Mr. Medeiros is an owner of the local Wine Spot restaurant in downtown Bolton and has attended several recent BIA meetings as a member of the public.

As a result, listed in the April 25 Town Council agenda package is a By-law to amend By-law 2023-002, to remove Kimberly Medeiros and appoint Matt Medeiros as a Director for the Bolton BIA Board of Management. The appointment will commence upon the By-law being enacted by Council and expire upon the end of the 2022-2026 term.