

Town of Caledon 2023 User Fees By-law

Effective Date: June 1, 2023

Proposed Changes

2023 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE B

BUILDING & MUNICIPAL LAW ENFORCEMENT SERVICES DEPARTMENT

BUILDING SERVICES

BUILDING INQUIRY FORM

Building Inquiry Form		\$94.55	\$12.29	\$106.85
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COMPLIANCE LETTERS

Building Compliance Letter		\$130.27	\$16.94	\$147.21
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FORTIFICATION BY-LAW

Fortification of Land Exemption Application	Process application (non-refundable)		\$787.95	-	\$787.95
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GENERAL

NSF Cheque	Per cheque		\$48.33	-	\$48.33
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POOL ENCLOSURES

Construction of a privately owned swimming pool			\$375.06	-	\$375.06
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RESEARCH FEE

First hour			\$52.53	-	\$52.53
Each additional one quarter hour			\$15.76	-	\$15.76
First hour			\$52.53	-	\$52.53
Each additional one quarter hour			\$15.76	-	\$15.76

SIGN BY-LAW

Sign Permit Application	To place an awning sign, canopy sign, construction site sign, ground sign, menu board and/or pre-menu board sign, non-residential development sign, projecting sign, residential development sign, third party sign, traffic circulation control sign, and/or wall sign.	per square meter	\$31.52	-	\$31.52
			\$158 minimum		\$158 minimum
Sign variance (non-refundable)			\$682.89	-	\$682.89
To alter or repair a sign		flat fee	\$157.59	-	\$157.59
Any sign placed, altered, or repaired without a permit issued prior to commencement of work			Applicable fee doubled	-	Applicable fee doubled

BUILDING PERMIT FEES

Permit fees shall be calculated based on the formula given below, unless otherwise specified in the schedule.

Permit Fee = Service Index (SI) x Total floor area (A), Where floor area (A) is measured to the outer face of exterior walls and to the centre of party walls or demising walls, except when calculating partition work.

The minimum permit fee shall be \$153.00, unless stated otherwise.

The minimum permit fee for Groups A, B, D, E and F shall be \$260.10, unless stated otherwise.

For permits divided into partial permits, a \$510.00 additional fee will be added for each partial permit, unless stated otherwise.

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(A) Construction

Group A: Assembly Occupancies

(a)	Schools, libraries, churches, theatres, arenas, gymnasiums, pools, restaurants, recreation centres, bus terminals, banquet halls, etc.	per square meter	\$16.39	-	\$16.39
(b)	Occupancy Permit (Per Stage of Occupancy)	Flat fee	\$267.90	-	\$267.90

Group B: Care, Care and Treatment or Detention Occupancies

(a)	Hospitals, nursing homes, care homes, etc.	per square meter	\$19.65	-	\$19.65
(b)	Occupancy Permit (Per Stage of Occupancy)	Flat fee	\$267.90	-	\$267.90

Group C: Residential Occupancies

(a)	Detached, semis, townhouses, duplexes	per square meter	\$13.87	-	\$13.87
(b)	All other multiple unit residential buildings (apartments, etc.)	per square meter	\$12.71	-	\$12.71
(c)	Hotels, motels	per square meter	\$17.55	-	\$17.55
(d)	Addition (heated)	per square meter	\$11.64	-	\$11.64
(e)	Addition (unheated)	per square meter	\$11.02	-	\$11.02
(f)	Detached garage/shed/accessory building to detached, semis, townhouses, duplexes	per square meter	\$5.15	-	\$5.15
(g)	Finished Basements of detached, semis, townhouses, duplexes	per square meter	\$4.53	-	\$4.53
(h)	Issued repeats to detached, semis, townhouses, duplexes	per square meter	\$12.50	-	\$12.50
(i)	Occupancy Permit (Per Stage of Occupancy)	Flat fee	\$157.59	-	\$157.59

Group D: Business and Personal Services Occupancies

(a)	Office buildings (shell)	per square meter	\$14.71	-	\$14.71
(b)	Office buildings (finished)	per square meter	\$17.65	-	\$17.65
(c)	Funeral homes, banks, medical clinics, fire halls, etc.	per square meter	\$17.65	-	\$17.65
(d)	Occupancy Permit (Per Stage of Occupancy)	Flat fee	\$267.90	-	\$267.90

Group E: Mercantile Occupancies

(a)	Retail stores (shell/strip) plazas	per square meter	\$13.45	-	\$13.45
(b)	Retail stores (finished), supermarkets, department stores	per square meter	\$16.81	-	\$16.81
(c)	Occupancy Permit (Per Stage of Occupancy)	Flat fee	\$267.90	-	\$267.90

Group F: Industrial Occupancies

(a)	Warehouses, factories (shell)(<600 sq.m)	per square meter	\$9.14	-	\$9.14
(b)	Warehouses, factories (single tenancy, finished)(<600 sq. m)	per square meter	\$10.51	-	\$10.51
(c)	Warehouses, factories (shell)(>600 sq.m)	per square meter	\$6.72	-	\$6.72
(d)	Warehouses, factories (single tenancy, finished)(>600 sq. m)	per square meter	\$7.46	-	\$7.46
(e)	Repair garages, car washes	per square meter	\$10.72	-	\$10.72
(f)	Canopies over gas pumps, outside storage, etc.	per square meter	\$4.94	-	\$4.94
(g)	Parking garages (underground & open air)	per square meter	\$6.72	-	\$6.72
(h)	Offices in warehouses or factories	per square meter	\$4.41	-	\$4.41
(i)	Farm Buildings	per square meter	\$1.58	-	\$1.58
(j)	Occupancy Permit (Per Stage of Occupancy)	Flat fee	\$267.90	-	\$267.90

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---------------------------	-----	-----------

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(A) Construction

Sewage Systems

(a)	New or replacement (includes bed replacement only)	flat fee	\$462.26	-	\$462.26
(b)	Repair (excludes bed replacement)	flat fee	\$231.13	-	\$231.13

Demolition

(a)	Any building including sewage systems	flat fee, per building and/or system	\$262.65	-	\$262.65
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Miscellaneous

(a)	Permanent tents, air supported structures	per square meter	\$4.52	-	\$4.52
(b)	Pedestrian bridges, crane runways, etc.	per square meter	\$3.05	-	\$3.05
(c)	Repair or re clad (per surface area)	per square meter	\$0.74	-	\$0.74
(d)	Ceiling (new or replacement)	per square meter	\$0.74	-	\$0.74
(e)	Balcony repairs	per square meter	\$1.58	-	\$1.58
(f)	Parking garage repairs	per square meter	\$2.31	-	\$2.31
(g)	Sprinklers	per square meter	\$0.79	-	\$0.79
(h)	Trailers or buildings on construction sites for Office or Sales purpose	per square meter	\$10.30	-	\$10.30

(B) Alterations/Renovations

Interior alterations and partitioning and Change of Occupancy Classification

(a)	Group A: Assembly Occupancies	per square meter	\$4.41	-	\$4.41
(b)	Group B: Care, Care and Treatment or Detention Occupancies	per square meter	\$4.41	-	\$4.41
(c)	Group C: Residential Occupancies	per square meter	\$4.62	-	\$4.62
(d)	Group D: Business and Personal Services Occupancies	per square meter	\$4.62	-	\$4.62
(e)	Group E: Mercantile Occupancies	per square meter	\$4.41	-	\$4.41
(f)	Group F: Industrial Occupancies	per square meter	\$4.41	-	\$4.41
(g)	Group F: Industrial Occupancies (fit-out for warehousing space, racking, shelving, equipment or machinery placement only)	per square meter	\$0.788/m2 \$525 minimum	-	\$0.788/m2 \$525 minimum
(h)	Demising walls only (upgrade or new)	Each	\$525.30	-	\$525.30
(i)	Roof Replacement (Structural)	per square meter	\$4.62	-	\$4.62

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---------------------------	-----	-----------

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(C) Other Miscellaneous Work

(a)	New Portable Classrooms (per building group), Mobile Homes, etc.	Each	\$926.63	-	\$926.63
(b)	Moving or Relocating a Building on the Same Property (portable classrooms per building group, mobile homes per building, etc.)	Each	\$496.41	-	\$496.41
(c)	Temporary tents	Each	\$176.50	-	\$176.50
(d)	Communication and transmission towers	Each	\$297.85	-	\$297.85
(e)	Foundation for Tanks, Silos, Dust Collectors, etc.	Each	\$297.85	-	\$297.85
(f)	Solar Collectors for detached, semis, townhouses, duplexes	Each	\$157.59	-	\$157.59
(g)	Solar Collectors (other)	Each	\$262.65	-	\$262.65
(h)	Fire alarms	Each	\$231.66	-	\$231.66
(i)	Electromagnetic locks	Each	\$157.59	-	\$157.59
(j)	Decks, porches, basement walkout, etc. to detached, semis, townhouses, duplexes	Each	\$157.59	-	\$157.59
(k)	Fireplaces, wood stoves, etc.	Each	\$157.59	-	\$157.59
(l)	Window replacements (except for single dwelling)	Each	\$7.35	-	\$7.35
(m)	Underground and above ground storage tank	per tank	\$303.41	-	\$303.41
(n)	Balcony guard replacements	per lin. m.	\$1.89	-	\$1.89
(o)	Retaining walls	per lin. m.	\$9.98	-	\$9.98

(D) Mechanical Components

Heating ventilation, air conditioning, etc. (work independent of building permit)

(a)	Group A: Assembly Occupancies	per square meter	\$1.00	-	\$1.00
(b)	Group B: Care, Care and Treatment or Detention Occupancies	per square meter	\$1.00	-	\$1.00
(c)	Group C: Residential Occupancies	per square meter	\$1.00	-	\$1.00
(d)	Group D: Business and Personal Services Occupancies	per square meter	\$1.00	-	\$1.00
(e)	Group E: Mercantile Occupancies	per square meter	\$1.00	-	\$1.00
(f)	Group F: Industrial Occupancies	per square meter	\$1.00	-	\$1.00

Miscellaneous

(a)	Commercial kitchen exhaust (including related make-up air)	Flat Fee Per Unit	\$283.66	-	\$283.66
(b)	Spray booth, dust collector, etc.	Flat Fee Per Unit	\$283.66	-	\$283.66
(c)	Furnace replacement	Flat Fee Per Unit	\$157.59	-	\$157.59
(d)	Boiler replacement	Flat Fee Per Unit	\$297.85	-	\$297.85
(e)	Boiler replacement for detached, semis, townhouses, duplexes	Flat Fee Per Unit	\$157.59	-	\$157.59
(f)	Minor alterations to mechanical systems (duct work only, space heater, exhaust fan, unit heater, etc.)	Flat Fee Per Unit	\$157.59	-	\$157.59

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---------------------------	-----	-----------

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(E) Plumbing and Drain Components

(a)	Group A: Assembly Occupancies	Fee per Fixture	\$27.32	-	\$27.32
(b)	Group B: Care, Care and Treatment or Detention Occupancies	Fee per Fixture	\$27.32	-	\$27.32
(c)	Group C: Residential Occupancies	Fee per Fixture	\$28.68	-	\$28.68
(d)	Group D: Business and Personal Services Occupancies	Fee per Fixture	\$28.68	-	\$28.68
(e)	Group E: Mercantile Occupancies	Fee per Fixture	\$27.32	-	\$27.32
(f)	Group F: Industrial Occupancies	Fee per Fixture	\$27.32	-	\$27.32

Miscellaneous

(a)	Inside sanitary and storm piping	per lin. m.	\$1.89	-	\$1.89
(b)	Outside water services, sanitary and storm piping** (when not included in complete building permit or permit for site services)	per lin. m.	\$5.15	-	\$5.15
(c)	Manholes, catch basins, interceptors, sumps, etc. (when not included in complete building permit or permit for site services)	Each	\$28.68	-	\$28.68
(d)	Site Services (for mechanical site services that serve more than one building)	Each building or block of units	\$262.65	-	\$262.65
(e)	**the maximum amount chargeable in fees in respect of any one permit application for any water service, fire main and outside sanitary and storm piping for Residences, barns and other structures located on Agriculturally zoned properties is \$368.00		-	-	-

(F) Other

(a)	Early Review of House Model Drawings	per square meter	\$13.87	-	\$13.87
(b)	Duplicate Sets of Drawing (counter)	per hour	\$94.03	-	\$94.03
(c)	Resubmission Review (per review stream, discretionary up to two resubmissions)	per hour	\$94.03	-	\$94.03
(d)		minimum	\$157.59	-	\$157.59
(e)	Expedited Service (Fast track, etc.)	per hour	\$94.03	-	\$94.03
(f)		minimum	\$262.65	-	\$262.65
(g)	Material Change (revision)	per hour	\$94.03	-	\$94.03
(h)		minimum	\$157.59	-	\$157.59
(i)	Alternative Solution (Each submission)	per hour	\$94.03	-	\$94.03
(j)		minimum	\$525.30	-	\$525.30
(k)	Change of Use (no construction proposed)	per hour (review and inspection)	\$94.03	-	\$94.03
(l)		minimum	\$262.65	-	\$262.65
(m)	Conditional Building Permit - New and/or Extension (in addition to permit fee, excluding cost of agreement)	flat fee	\$1,050.60	-	\$1,050.60
(n)	Transfer Building Permit (to new owner)	flat fee	\$157.59	-	\$157.59
(o)	Repeat inspection (previous inspection not ready, discretionary up to two repeats)	flat fee	\$157.59	-	\$157.59
(p)	Miscellaneous Inspections- ICI (resulting from a compliance letter, outstanding permits older than two years, etc.)	flat fee	\$262.65	-	\$262.65
(q)	Miscellaneous Inspections- Residential (resulting from a compliance letter, outstanding permits older than two years, etc.)	flat fee	\$157.59	-	\$157.59
(r)	Reactivate Dormant Permit by property owner request	minimum	\$315.18	-	\$315.18

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Notes:

1. Fees for classes of permits not described or included in this schedule shall be determined by the Chief Building Official
2. The occupancy classification shall be established in accordance with the occupancy definitions of the Ontario Building Code.
3. Except as provided in Item 5, the floor area is the sum of the areas of all floors including basement and shall be measured to the outer face of the walls.
4. No deductions shall be made for openings within the floor area; i.e., stairs, elevators, ducts, etc.
5. A garage serving only the dwelling unit to which it is attached or built in and an unfinished basement located within the dwelling unit shall not be included in the area calculations.
6. Issued models (house types) are referred to as "issued repeats". An "issued repeat application" is a repeat of the identical house design that the applicant builder has previously submitted as a model for which a building permit has been issued.
7. The maximum amount of payment that may be charged to a credit card is \$5000.00 per building permit application.
8. Only applicants for building permits with a value of over \$5,150.00 may elect to either:
 - Pay the full permit fee at the time of application; or
 - Pay 50% of the full permit fee at the time of application to a maximum amount of \$10,000.00 and the balance at the time of permit issuance.
9. With respect to any work commenced prior to permit application, prior to permit issuance, and/or after issuance but prior to permit closure, and is not in accordance with the approved permit, including failure to arrange for a mandatory inspection prior to proceeding to the next phase of work and/or occupancy, administration charges are due to the municipality for the additional expenditure required because of such unlawful commencement, and the permit fee shall be increased by the greater of:
 - (a) \$150.00, or
 - (b) with respect to work commenced before permit application 50%, and
 - (c) with respect to work commenced after permit application, but prior to permit issuance, 25% of the total permit fee, based on the entire work to be performed and exclusive of any part into which the application for permit may be sub-divided, and
 - (d) with respect to work commenced after permit issuance, but not in accordance with the approved permit, 10% of the total permit fee, based on the entire work to be performed and exclusive of any part into which the application for permit may be sub-divided.
 - (e) In no case shall the total increase in permit fee exceed \$10,000 for each action of unlawful activity commenced.

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---------------------------	-----	-----------

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BUILDING & MUNICIPAL LAW ENFORCEMENT SERVICES DEPARTMENT

Building Permit Fees Refunds

- 1.1. Pursuant to this by-law, the portion of the total calculated permit fee that may be refunded shall be a percentage of the total fees payable under this by-law, calculated as follows in regard to functions undertaken by the municipality:
 - 1.1.1. 85% if administrative functions only have been performed;
 - 1.1.2. 70% if administrative and zoning or building code permit application review functions only have been performed;
 - 1.1.3. 50% if administrative, zoning and building code permit application review functions have been performed;
 - 1.1.4. 45% if the permit has been issued and no field inspections have been performed subsequent to permit issuance and;
 - 1.1.5. 5% shall additionally be deducted for each field inspection that has been performed subsequent to permit issuance.
 - 1.1.6. 0% after a period of not less than one (1) year from the date of application being received, if the application has not been cancelled, or the permit has not been issued, or an issued permit has not been acted upon.
 - 1.1.7. If the calculated refund is less than the minimum permit fee applicable to the work, no refund shall be made for the fees paid.
- 1.2. The refund shall be returned to the person named on the fee receipt, unless such person advises the Chief Building Official, in writing and prior to the release of the refund, of a change in name, in which case the refund shall be returned to the person then authorized to receive it.
- 1.3. The refund, if applicable, shall be the difference between total calculated fee for functions undertaken and the deposit made at time of permit application.
- 1.4. If an overpayment of a permit fee occurs on a permit application and the overpayment is less than \$50.00 the difference will not be refunded.

MINISTER'S ZONING ORDER (MZO) OR COMMUNITY INFRASTRUCTURE AND HOUSING ACCELERATOR (CIHA) APPLICATION

MZO or CIHA Applications	Any and all services performed for a MZO or CIHA application, request or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST
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MUNICIPAL LAW ENFORCEMENT SERVICES

LICENSES

ADULT BUSINESS

	i) Operator Licence	New & Renewal	\$643.75	-		\$643.75
	ii) Manager Licence	New & Renewal	\$103.00	-		\$103.00

FOOD AND REFRESHMENT VEHICLE BUSINESS

Operator	Operator Licence	New & Renewal	\$154.50	-		\$154.50
Attendant	Attendant Licence	New & Renewal	\$154.50	-		\$154.50
Owner	Mobile Food and Refreshment Vehicle Owner Licence	New & Renewal	\$257.50	-		\$257.50
	Stationary Food and Refreshment Vehicle Owner Licence	New & Renewal	\$257.50	-		\$257.50

	Special Event Food and Refreshment Vehicle Licence	New & Renewal	\$154.50	-		\$154.50
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Other	Replacement fee for attendant's photo identification card		\$66.95	-		\$66.95
	Replacement fee for attendant, owner or operators' licence		\$66.95	-		\$66.95
	Replacement fee for owner's plate		\$66.95	-		\$66.95
	Registration of replacement vehicle (must be identical ownership)		\$309.00	-		\$309.00
	Change of information	per licence	\$30.90	-		\$30.90
	Missed or additional vehicle inspection		\$61.80	-		\$61.80
	Corporate search		\$61.80	-		\$61.80
	Business name search		\$61.80	-		\$61.80
	Late Renewal Fee (if inspection required)		\$51.50	-		\$51.50

TAXICAB OR LIMOUSINE LICENCES

Broker/Owner	Taxicab broker's licence	Original & Renewal	\$412.00	-		\$412.00
	Taxicab owner's licence	Original	\$437.75	-		\$437.75
	Taxicab owner's licence	Renewal	\$334.75	-		\$334.75
	Limousine owner's licence	Original	\$412.00	-		\$412.00
	Limousine owner's licence	Renewal	\$334.75	-		\$334.75
	Accessible taxicab licence	Original - 1st Vehicle	\$412.00	-		\$412.00
	Accessible taxicab licence	Original - Subsequent Vehicle	\$334.75	-		\$334.75
	Accessible taxicab licence	Renewal	\$334.75	-		\$334.75
Driver	Taxicab driver or limousine driver	Renewal	\$128.75	-		\$128.75
	Taxicab driver or limousine driver	New Licence	\$128.75	-		\$128.75

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---------------------------	-----	-----------

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TAXICAB OR LIMOUSINE LICENCES					
Other	Replacement fee for driver's photo identification card		\$66.95	-	\$66.95
	Replacement fee for driver's or owner's licence		\$66.95	-	\$66.95
	Replacement fee for owner's plate		\$66.95	-	\$66.95
	Registration of replacement vehicle (must be identical ownership)		\$231.75	-	\$231.75
	Change of information	per licence	\$123.60	-	\$123.60
	Missed or additional vehicle inspection		\$61.80	-	\$61.80
	Corporate Search		\$30.90	-	\$30.90
	Business name search		\$30.90	-	\$30.90
Late renewal fee (if inspection required)		\$51.50	-	\$51.50	
TOW TRUCK BUSINESS					
	Operator Licence	New & Renewal	\$154.50	-	\$154.50
Owner	Initial licence first vehicle	Original	\$437.75	-	\$437.75
	Initial licence subsequent vehicle(s)	Original	\$412.00	-	\$412.00
Driver	New and Renewal	Original & Renewal	\$154.50	-	\$154.50
	Driver Licence – 2 year	New & Renewal	\$309.00	-	\$309.00
Other	Replacement fee for driver, owner or operator's licence		\$66.95	-	\$66.95
	Replacement fee for owner's plate		\$66.95	-	\$66.95
	Registration of replacement vehicle (must be identical ownership)		\$576.80	-	\$576.80
	Missed or additional vehicle inspection		\$61.80	-	\$61.80
	Late Renewal Fee (if inspection required)		\$51.50	-	\$51.50
IMPOUND BUSINESS					
	Operator Licence	New & Renewal	\$257.50	-	\$257.50
DONATION BOX BUSINESS					
	Initial Operator Licence	Per location	\$154.50	-	\$154.50
	Operator Licence Renewal	Per location	\$77.25	-	\$77.25
	Operator Licence Renewal for Charities that have a Charitable registration number issued by Canada Revenue Agency	Per location	\$36.05	-	\$36.05
PARKING					
	Process application for private property owners to administer parking enforcement		\$154.50	-	\$154.50
	To appoint Private Parking Enforcement Officer after application is approved		\$206.00	-	\$206.00
PROPERTY COMPLIANCE - TOWN INITIATED					
	Completion of work contained in an order, Notice to Comply, etc. and administration fee		Cost Recovery + 20% Admin.	Yes	Fee + HST

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---------------------------	-----	-----------

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FILL BY-LAW					
	i) Application process administration fee (non-refundable)	flat fee	\$525.30	-	\$525.30
Fill permit application	ii) For fill up to 10,000 cubic metres in volume -payment due at time of application and is refunded if permit is denied -standard permit processing time is 14 business days - Fill Permit application fee of \$2 per cubic meter is waived for topsoil fill relating to sod-farm operations, greenhouse and horticultural nurseries.	per cubic metre	Flat Fee of \$525.30 + \$2 per cubic meter	-	Flat Fee of \$525.30 + \$2 per cubic meter
	iii) Permit is submitted after on-site work has started (non-refundable)		\$206.00	-	\$206.00
SIGN BY-LAW					
Sign Permit Application	Process application for a mobile sign (30 day limit)		\$77.25	-	\$77.25
	Sign redemption fee	per sign, per day	\$66.95	-	\$66.95
FENCE BY-LAW					
Fence Variance Application	Process application (Non-refundable)		\$515.00	\$66.95	\$581.95
WOODLANDS BY-LAW					
	Process application		\$257.50	\$33.48	\$290.98
APPLICATION FOR EXEMPTION FROM BY-LAW					
	Process application (for By-laws without a variance or exemption provision (non-refundable)		\$643.75	\$83.69	\$727.44
PRIVATE TRANSPORTATION COMPANY					
	Licence	New & Renewal	\$2,575.00	-	\$2,575.00
	Per trip fee		\$.21 per trip	-	\$.21 per trip
KENNEL BUSINESS					
	Operator Licence	New & Renewal	\$257.50	-	\$257.50
PET SHOP BUSINESS					
	Operator Licence	New & Renewal	\$257.50	-	\$257.50
TEMPORARY PATIO LICENCE					
	Temporary Patio Licence		\$309.00	-	\$309.00

Town of Caledon 2023 User Fees By-law

Effective Date: June 1, 2023

Proposed Changes

2023 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE C PLANNING DEPARTMENT

PLANNING & DEVELOPMENT

COMPLIANCE LETTERS

Planning and Zoning Compliance Letters		\$130.27	\$16.94		\$147.21
Heritage Designation and Cemetery Compliance Letter		\$130.27	\$16.94		\$147.21

LAND USE INQUIRY FORM

Planning Land Use Inquiry Form		\$130.27	\$16.94		\$147.21
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PEER REVIEW

Peer Review Administration Fee		15% Administration Fee	Yes		Fee + HST
Development Invoice Administration Fee		\$206.00	\$26.78		\$232.78

OFFICIAL PLAN AND ZONING BY-LAW

Copy of Official Plan	By Hard Copy	\$141.83	\$18.44		\$160.27
Copy of Official Plan	By CD	\$26.27	\$3.41		\$29.68
Annual subscription to Office Consolidation of the Official Plan (affected pages only)	By email	\$136.58	\$17.76		\$154.33
Annual subscription to Office Consolidation of the Official Plan (affected pages only)	By regular mail	\$173.35	\$22.54		\$195.88
Official Plan Schedules (Colour)	Per page	\$5.25	\$0.68		\$5.94
Copy of Comprehensive Zoning By-law	By Hard Copy	\$562.07	\$73.07		\$635.14
Copy of Zoning By-law	By CD	\$26.27	\$3.41		\$29.68
Annual subscription to amendments to the Comprehensive Zoning By-law	By email	\$139.73	\$18.16		\$157.89

NEC

Niagara Escarpment Plan Amendment		\$2,255.64	-		\$2,255.64
Niagara Escarpment Development permit application or renewal of application		\$409.73	-		\$409.73
Niagara Escarpment - Legal Searches		\$210.12	-		\$210.12

PUBLIC INFORMATION MEETINGS & ADVERTISING

Cost Recovery for advertising of Public Meetings, Notice of Applications and Notice of Intention to Lift Holding ("H") Symbol	Per Meeting	Fee + HST	Yes		Fee + HST
Residents Meeting	Per Meeting	\$515 + Fee	Yes		Fee + HST
Cost Recovery for advertising, signage and mailout of Public Meetings, Notices of Application, Regulation, Council or Committee Meetings related to or resulting from a MZO or CIHA application, request or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	Yes		Fee + HST
Public Meeting for a MZO or CIHA, or development application related to or resulting from a MZO or CIHA application or regulation issued by the Province	Per Meeting	Full Cost Recovery + 20% Admin Fee	Yes		Fee + HST

MINISTER'S ZONING ORDER (MZO) OR COMMUNITY INFRASTRUCTURE AND HOUSING ACCELERATOR (CIHA) APPLICATION

MZO or CIHA Applications	Any and all services performed for a MZO or CIHA application, request or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST
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Town of Caledon 2023 User Fees By-law

Effective Date: June 1, 2023

Proposed Changes

2023 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE C PLANNING DEPARTMENT

PRELIMINARY AND PRE-CONSULTATION

Preliminary Meeting - Simple (Oak Ridges Moraine Site Plan Applications - Full, Scoped and Fast Track Streams, Site Plan Applications - Fast Track Stream, Minor Variances, Consents)	Per meeting	\$309.00	\$40.17	\$349.17
Preliminary Meeting - Regular (Site Plan Applications excluding Fast Track Stream, Telecommunication Facility Applications, Zoning By-law Amendments including Temporary Use and Lifting of Holding Symbols, Draft Plans of Subdivision, Draft Plans of Condominium, Official Plan Amendments)	Per meeting	\$2,060.00	\$267.80	\$2,327.80
Preliminary Meeting - Regular (MZO or CIHA, or development application related to or resulting from a MZO or CIHA application or regulation issued by the Province)	Per Meeting	Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST
Pre-Consultation Submission/Review - Oak Ridges Moraine Site Plan Applications - (Full and Scoped Streams), Site Plan Applications (Fast Track Stream)**	Per submission /review	\$515.00	\$66.95	\$581.95
Pre-Consultation Submission/Review - Site Plan Application Full Stream**	Per submission /review	\$10,300 + \$0.68/m2 gross floor area	Yes	Fee + HST
Pre-Consultation Submission/Review - Site Plan Application Full Stream (Complex)**	Per submission /review	\$20,600 + \$5,492.99/gross hectare	Yes	Fee + HST
Pre-Consultation Submission/Review - Site Plan Application Amendment Stream**	Per submission /review	\$5,150.00	\$669.50	\$5,819.50
Pre-Consultation Submission/Review - Site Plan Application Scoped Stream**	Per submission /review	\$2,060.00	\$267.80	\$2,327.80
Pre-Consultation Submission/Review - Zoning By-law Amendment (including Temporary Use)**	Per submission /review	\$8,240.00	\$1,071.20	\$9,311.20
Pre-Consultation Submission/Review - Zoning By-law Amendment (Lifting of Holding Symbol) and Block Plans**	Per submission /review	\$4,120.00	\$535.60	\$4,655.60
Pre-Consultation Submission/Review - Official Plan Amendment**	Per submission /review	\$20,600.00	\$2,678.00	\$23,278.00
Pre-Consultation Submission/Review - Draft Plans of Subdivision (Residential Other Than Palgrave Estates)**	Per submission /review	\$20,600 + \$432.60/unit	Yes	Fee + HST
Pre-Consultation Submission/Review - Draft Plans of Subdivision (Palgrave Estates)**	Per submission /review	\$41,200 + \$432.60/unit	Yes	Fee + HST
Pre-Consultation Submission/Review - Draft Plans of Subdivision (Other)**	Per submission /review	\$20,600 + \$3,090/gross ha	Yes	Fee + HST
Pre-Consultation Submission/Review - Draft Plans of Condominium**	Per submission /review	\$10,300 + \$30.90/unit	Yes	Fee + HST
Pre-Consultation Submission/Review - Aggregate Applications	Per submission /review	Full Cost Recovery	Yes	Fee + HST
Pre-Consultation Submission/Review - MZO or CIHA, or development application related to or resulting from a MZO or CIHA application or regulation issued by the Province	Per submission /review	Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST

**Where the circulated agencies/departments are half or less than half of the initially circulated agencies/departments, the submission/review fee will be 50%

Town of Caledon 2023 User Fees By-law

Effective Date: June 1, 2023

Proposed Changes

2023 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE C PLANNING DEPARTMENT

TELECOMMUNICATIONS						
1.	(a)	Full Stream Application		\$6,997.00	-	\$6,997.00
	(b)	Scoped Stream		\$6,399.20	-	\$6,399.20
	(c)	Intermediate Stream		\$3,246.35	-	\$3,246.35
	(d)	Fast Track Stream		\$338.29	-	\$338.29
	(e)	A telecommunication application related to or resulting from a MZO or CIHA application or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	-	Full Cost Recovery + 20% Admin Fee

SITE PLAN APPLICATIONS						
2.	(a)	Full Stream Site Plan Application ¹ <i>(Includes Site Plan Undertaking, Landscape and Engineering Inspection Fees)</i>		\$5,150.00 plus \$0.34/m2 gross floor area (GFA)	Yes	Fee + HST
		Full Stream Site Plan Application ^{1***} <i>(Includes Site Plan Undertaking, Landscape and Engineering Inspection Fees)</i>		\$16,354.48 plus \$1.22/m2 gross floor area (GFA) to maximum fee of \$29,000	\$313.14	\$16,667.62 plus \$1.22/m2 gross floor area (GFA) to maximum fee of \$29,000
		Recirculation Fee (for each subsequent site plan recirculation after the 3rd) ^{***}		\$1,092.62	-	\$1,092.62
	(b)	Full Stream (Complex) ¹ <i>(Includes Site Plan Undertaking, Landscape and Engineering Inspection Fees)</i>		\$10,300.00 plus \$5,492.99/gross hectare	Yes	Fee + HST
		Full Stream (Complex) ^{1***} <i>(Includes Site Plan Undertaking, Landscape and Engineering Inspection Fees)</i>		\$34,140.22 plus \$5,333/gross hectare	\$313.14	\$34,453.36 plus \$5,333/gross hectare
		Recirculation Fee (for each subsequent site plan recirculation after the 3rd) ^{***}		\$1,092.62	-	\$1,092.62

Town of Caledon 2023 User Fees By-law

Effective Date: June 1, 2023

Proposed Changes

2023 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE C PLANNING DEPARTMENT

SITE PLAN APPLICATIONS						
2.	(c)	Amendment Stream ¹ <i>(Includes Site Plan Undertaking, Landscape and Engineering Inspection Fees)</i>		\$5,150.00	Yes	Fee + HST
		Amendment Stream ^{1***} <i>(Includes Site Plan Undertaking, Landscape and Engineering Inspection Fees)</i>		\$7,017.40	\$313.14	\$7,330.54
		Recirculation Fee for Amendment Stream (for each subsequent site plan recirculation after the 3rd) ^{***}	Each	\$257.50	-	\$257.50
	(d)	Scoped Stream		\$2,060.00	-	\$2,060.00
		Scoped Stream ^{***}		\$3,141.60	-	\$3,141.60
		Recirculation Fee for Scoped Stream (for each subsequent site plan recirculation after the 3rd) ^{***}	Each	\$206.00	-	\$206.00
	(e)	Fast Track Stream		\$257.50	-	\$257.50
		Fast Track Stream ^{***}		\$450.00	-	\$450.00
		Recirculation Fee for Fast Track Stream (for each subsequent site plan recirculation after the 3rd) ^{***}	Each	\$103.00	-	\$103.00
	(f)	Fast Track Stream - No Circulation ^{***}		\$103.00	-	\$103.00
	(g)	Site Plan Agreement, including amendments to executed or registered site plan agreements.		\$1,470.84 plus costs	Yes	Fee + HST
	(h)	Additional undertaking or amendment to executed undertaking		\$1,082.12 plus costs	Yes	Fee + HST
	(i)	Additional charge per agreement or amendment for a non-standard site plan, agreement, development, grading or servicing agreement or amendment.		\$2,363.85 plus costs	Yes	Fee + HST
	(j)	Grading or Servicing Agreement*		\$5,568.18 plus costs	Yes	Fee + HST
	(k)	Phased Site Plan Approval (each of pre-grading, pre-servicing, conditional permit, phased approval)	Each	10% of application fee	-	10% of application fee

Town of Caledon 2023 User Fees By-law

Effective Date: June 1, 2023

Proposed Changes

2023 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE C PLANNING DEPARTMENT

SITE PLAN APPLICATIONS						
2.	(l)	Appeal to Local Planning Appeal Tribunal		\$219.58 plus cost recovery	-	\$219.58 plus cost recovery
	(m)	Annual carrying fee for inactive files (non-ORM)		\$1,693.57	-	\$1,693.57
	(n)	Application administration charge for proceeding with earth works, servicing or construction without necessary planning act approvals (excluding ORM applications) *		25% of original application amount	Yes	Fee + HST
	(o)	Engineering Fee: 6% of Town infrastructure works for Engineering reviews (Inspections if the site plan application involves the construction of or change to Town-owned infrastructure)		6% of works	Yes	Fee + HST
	(p)	A site plan application related to or resulting from a MZO or CIHA application or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST

* "plus costs" include Registry Office Fees, External Counsel Fees, and Disbursements (inclusive of HST)

¹ HST not applicable on whole fee

***applies to applications submitted on or before August 30, 2022

OAK RIDGES MORaine (ORM) SITE PLAN APPLICATION						
3.	(a)	(i) ORM Full***		\$836.58	-	\$836.58
		(i) ORM Full		\$552.68	-	\$552.68
	(b)	(ii) ORM Scoped***		\$571.38	-	\$571.38
		(ii) ORM Scoped		\$279.52	-	\$279.52
	(c)	(iii) ORM Fast Track***		\$412.26	-	\$412.26
		(iii) ORM Fast Track		\$115.63	-	\$115.63
	(d)	(iv) ORM Fast Track Stream - No Circulation		\$51.50	-	\$51.50
	(e)	(v) Recirculation Fee for All Streams (for each subsequent oak ridges moraine site plan recirculation after the 3rd)***	Each	\$51.50	-	\$51.50
	(f)	(vi) Annual carrying fee for inactive files (ORM)		\$273.16	-	\$273.16
		Appeal to Ontario Land Tribunal		\$219.58 plus cost recovery	-	\$219.58 plus cost recovery

***applies to applications submitted on or before August 30, 2022

Town of Caledon 2023 User Fees By-law

Effective Date: June 1, 2023

Proposed Changes

2023 Fee (Excl. Taxes)	HST	Total Fee
---------------------------	-----	-----------

SCHEDULE C PLANNING DEPARTMENT

OFFICIAL PLAN AMENDMENT APPLICATIONS					
4. (a)	Minor Official Plan Amendment Application***		\$17,436.17	-	\$17,436.17
	Minor Official Plan Amendment Application		\$15,450.00	-	\$15,450.00
(b)	Major Official Plan Amendment Application***		\$33,578.69	-	\$33,578.69
	Major Official Plan Amendment Application		\$15,450.00	-	\$15,450.00
	Official Plan Amendment (including Secondary Plan and/or Block Plan) related to or resulting from a MZO or CIHA application or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST
	Block Plan		\$4,120.00	-	\$4,120.00
(c)	Appeal to Local Planning Appeal Tribunal		\$219.58 plus cost recovery	-	\$219.58 plus cost recovery
(d)	Aggregate Application		Full cost recovery	-	Full cost recovery
(e)	Annual carrying fee for inactive files		\$3,090.00	-	\$3,090.00
(f)	Recirculation Fee (for each subsequent Official Plan Amendment recirculation after the 3rd)***		\$1,639.99	-	\$1,639.99

***applies to applications submitted on or before August 30, 2022

ZONING BY-LAW AMENDMENT APPLICATIONS					
5. (a)	Extension of Temporary Use By-laws for Garden Suites		\$771.41 plus cost of advertising or posting on property together with required circulation	-	\$771.41 plus cost of advertising or posting on property together with required circulation
	Temporary Use Application***		\$13,378.61	-	\$13,378.61
	Temporary Use Application		\$8,240.00	-	\$8,240.00

Town of Caledon 2023 User Fees By-law

Effective Date: June 1, 2023

Proposed Changes

2023 Fee (Excl. Taxes)	HST	Total Fee
---------------------------	-----	-----------

SCHEDULE C PLANNING DEPARTMENT

ZONING BY-LAW AMENDMENT APPLICATIONS						
5.	(b)	Temporary Use Application Extension***		\$13,378.61	-	\$13,378.61
		Temporary Use Application Extension		\$8,240.00	-	\$8,240.00
	(c)	Minor Zoning By-law Amendment Application***		\$13,378.61	-	\$13,378.61
		Minor Zoning By-law Amendment Application		\$8,240.00	-	\$8,240.00
	(d)	Major Zoning By-law Amendment Application***		\$17,781.95	-	\$17,781.95
		Major Zoning By-law Amendment Application		\$10,300.00	-	\$10,300.00
	(e)	Aggregate Application		Full cost recovery	-	Full cost recovery
	(f)	Minister's Zoning Order (MZO) Application, Request to Council or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST
	(g)	Community Infrastructure and Housing Accelerator (CIHA) Application, Request to Council or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST

Town of Caledon 2023 User Fees By-law

Effective Date: June 1, 2023

Proposed Changes

2023 Fee (Excl. Taxes)	HST	Total Fee
---------------------------	-----	-----------

SCHEDULE C PLANNING DEPARTMENT

ZONING BY-LAW AMENDMENT APPLICATIONS						
5.	(h)	Removal of Holding (H) Zone***		\$6,372.23	-	\$6,372.23
		Removal of Holding (H) Zone		\$2,443.40	-	\$2,443.40
	(i)	Annual Carrying Fee for Inactive files		\$2,060.00	-	\$2,060.00
	(j)	Appeal to Local Planning Appeal Tribunal		\$219.58 plus cost recovery	-	\$219.58 plus cost recovery
	(k)	Zoning Certificate		\$309.00	-	\$309.00
	(l)	Application to establish a Legal Non-Conforming Use		\$2,371.96	-	\$2,371.96
	(m)	Recirculation Fee (for each subsequent Rezoning recirculation after the 3rd)***		\$1,639.99	-	\$1,639.99
	(n)	A Zoning By-law Amendment application (including Temporary Use or Lifting of Hold) related to or resulting from a MZO or CIHA application or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST

***applies to applications submitted on or before August 30, 2022

SUBDIVISION APPLICATIONS						
6.	(a)	(i) Plan of Subdivision Application - Residential (Other than Palgrave Estates) 1*** Preparation of first 3 agreements (subdivision agreement, grading agreement, and preservicing agreement) and registration of a draft plan of subdivision and compliance documents Does not include revised or additional agreement and/or phased registration.		\$31,030.97 plus \$631 per unit	\$2,743.67	\$33,774.64 plus \$631 per unit
		(i) Plan of Subdivision Application - Residential (Other than Palgrave Estates) 1 Preparation of first 3 agreements (subdivision agreement, grading agreement, and preservicing agreement) and registration of a draft plan of subdivision and compliance documents Does not include revised or additional agreement and/or phased registration.		\$10,300.00 plus \$216.30 per unit	Yes	Fee + HST

Town of Caledon 2023 User Fees By-law

Effective Date: June 1, 2023

Proposed Changes

2023 Fee (Excl. Taxes)	HST	Total Fee
---------------------------	-----	-----------

SCHEDULE C PLANNING DEPARTMENT

SUBDIVISION APPLICATIONS						
6.	(a)	(ii) Plan of Subdivision Application - Palgrave Estates 1*** Preparation of first 3 agreements (subdivision agreement, grading agreement, and preservicing agreement) and registration of a draft plan of subdivision and compliance documents Does not include revised or additional agreement and/or phased registration.		\$58,226.21 plus \$631 per unit	\$2,743.67	\$60,969.88 plus \$631 per unit
		(ii) Plan of Subdivision Application - Palgrave Estates 1 Preparation of first 3 agreements (subdivision agreement, grading agreement, and preservicing agreement) and registration of a draft plan of subdivision and compliance documents Does not include revised or additional agreement and/or phased registration.		\$18,773.00 plus \$216.30 per unit	Yes	Fee + HST
	(b)	Plan of Subdivision Application - Industrial/Commercial 1*** Preparation of first 3 agreements (subdivision agreement, grading agreement, and preservicing agreement) and registration of a draft plan of subdivision and compliance documents Does not include revised or additional agreement and/or phased registration.		\$31,030.97 plus \$5,439 per gross hectare	\$2,743.67	\$33,774.64 plus \$5,439 per gross hectare
		Plan of Subdivision Application - Industrial/Commercial 1 Preparation of first 3 agreements (subdivision agreement, grading agreement, and preservicing agreement) and registration of a draft plan of subdivision and compliance documents Does not include revised or additional agreement and/or phased registration.		\$11,361.90 plus \$2,512.17 per gross hectare	Yes	Fee + HST
	(c)	Draft Plan of Subdivision application (including extension of draft approval and/or reinstatement of draft approval) related to or resulting from a MZO or CIHA application or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST

Town of Caledon 2023 User Fees By-law

Effective Date: June 1, 2023

Proposed Changes

2023 Fee (Excl. Taxes)	HST	Total Fee
---------------------------	-----	-----------

SCHEDULE C PLANNING DEPARTMENT

SUBDIVISION APPLICATIONS					
6.	(d)	Plus additional fees, if applicable:			
		(i) Revisions requiring re-circulation	\$5,791.96	-	\$5,791.96
		(ii) Registration of each phase of a plan	\$7,501.28	-	\$7,501.28
		(iii) Extension of draft plan approval	\$5,791.96	-	\$5,791.96
		(iv) Revised draft approval plan requiring re-circulation	\$6,557.85	-	\$6,557.85
		(v) Appeal of plan to Local Planning Appeal Tribunal	\$219.58 plus cost recovery	-	\$219.58 plus cost recovery
	(e)	Administration Fee: Plan of subdivision applications filed on or before Feb. 5, 2008 ²	7% of works	Yes	Fee + HST
	(f)	Administration Fee: Plan of subdivision applications filed on or after Feb. 6, 2008 and on or before Jan. 31, 2011 ²	0% of works	Yes	Fee + HST
	(g)	Administration Fee: Plan of subdivision applications filed on or after Feb. 1, 2011 ²	6% of works	Yes	Fee + HST
	(h)	Amendment to any registered agreement or fully executed agreement*	\$2,253.64 plus costs	Yes	Fee + HST
	(i)	Each Subdivision Agreement/Grading Agreement/Preservicing Agreement/Development Agreement except otherwise noted *	\$5,683.54 plus costs	Yes	Fee + HST
	(j)	Review and/or preparation of documents related to the registration of Subdivisions and Condominiums including additional phases except otherwise noted	\$3,214.63 plus costs	Yes	Fee + HST
	(k)	Additional Development Agreement	\$5,683.54 plus costs	Yes	Fee + HST
	(l)	Additional charge per agreement or amendment for a non-standard subdivision, development, grading or preservicing agreement or amendment.	\$2,411.23 plus costs	\$313.46	\$2,724.69 plus costs
	(m)	Reinstatement of Draft Plan Approval	\$20,600.00	Yes	Fee + HST
	(n)	Annual Carrying fee for inactive files	\$1,692.52	-	\$1,692.52
	(o)	Landscape Resubmission Fee (for each submission after the 3rd submission)	\$3,214.84	-	\$3,214.84
	(p)	Engineering Resubmission Fee (for each submission after the 3rd submission)	\$3,183.42	-	\$3,183.42
	(q)	Application administration charge for proceeding without necessary planning act approvals *	25% of original application amount	Yes	Fee + HST

***applies to applications submitted on or before August 30, 2022

Note: The fee for the preparation of any subdivision, preservicing, grading or development agreement shall be payable in advance and the agreement shall not be commenced until full payment of the fee has been received.

Where the municipality has retained outside counsel, at the request of the developer/owner, to expedite the preparation of any of a grading, pre-servicing, subdivision or development agreement or the registration of the draft subdivision plan and compliance documents the developer/owner shall pay the minimum fee for the preparation of the agreements set out above or the registration, and shall, in addition, pay the total cost, including fees, disbursements, and taxes, charged by outside counsel to the municipality

* "Plus Costs" include Registry Office Fees, External Counsel Fees, and Disbursements (inclusive of HST)

¹ HST not applicable on whole fee

² 50% of total fee due at time of 1st Engineering submission. Balance of fee due upon registration.

Town of Caledon 2023 User Fees By-law

Effective Date: June 1, 2023

Proposed Changes

2023 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE C PLANNING DEPARTMENT

CONDOMINIUM APPLICATIONS						
7.	(a)	Plan of Condominium Application ^{1***} (includes legal review)		\$22,408.07 plus \$52 per unit	\$422.12	\$22,830.19 plus \$52 per unit
		Plan of Condominium Application ¹ (includes legal review)		\$12,780.31 plus \$22.66 per unit	Yes	Fee + HST
		Plan of Condominium - Exemption Application ¹ (includes legal review)		\$8,240.00 plus \$22.66 per unit	Yes	Fee + HST
	(b)	Plus additional fees, if applicable:				
		(i) Revisions requiring re-circulation		\$6,557.85	-	\$6,557.85
		(ii) Registration of each phase of a plan		\$1,661.00	-	\$1,661.00
		(iii) Extension of draft approval		\$5,791.96	-	\$5,791.96
		(iv) Revised draft approval plan requiring re-circulation		\$5,791.96	-	\$5,791.96
		(v) Appeal of plan to Local Planning Appeal Tribunal		\$219.58 plus cost recovery	-	\$219.58 plus cost recovery
	(c)	Administration fee for Condominium Applications filed on or before Feb. 5, 2008		7% of works	Yes	Fee + HST
	(d)	Administration fee for Condominium Applications filed on or after Feb. 6, 2008 to on or before Jan. 31, 2011		0% of works	Yes	Fee + HST
	(e)	Administration fee: plan of condominium applications filed on or after Feb. 1, 2011		6% of works	Yes	Fee + HST
	(f)	Annual Carrying Fee - Condominiums		\$1,659.95	-	\$1,659.95
	(g)	Draft Plan of Condominium application (including extension of draft approval) related to or resulting from a MZO or CIHA application or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST

¹ HST not applicable on whole fee

Town of Caledon 2023 User Fees By-law

Effective Date: June 1, 2023

Proposed Changes

2023 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE C PLANNING DEPARTMENT

PART LOT CONTROL EXEMPTION APPLICATIONS						
8.	(a)	Part Lot Control Exemption Application (per adjacent blocks) ¹ <i>includes legal review of title, by-law, registration and restrictions</i>		\$6,434.61 plus \$53.56 per unit	\$149.90	\$6,584.51 plus \$53.56 per unit
	(b)	Extension of part lot control by-law		\$1,601.85	\$208.24	\$1,810.09
	(c)	Repeal of part lot control by-law and/or deletion of restrictions		\$1,601.85	\$208.24	\$1,810.09
	(d)	Additional by-law/restriction		\$535.60 plus costs*	Yes	Fee + HST

¹ HST not applicable on whole fee

REPORTS AND BY-LAWS						
9.	(a)	Preparation of reports and by-laws for a private purpose or interest under <i>Planning Act</i> (i.e. merger of lots), payable in advance *		\$998.07 plus costs*	Yes	\$998.07 plus costs + HST
	(b)	Legal documentation regarding lifting of .03 m reserve for a private purpose *		\$577.83 plus costs*	Yes	\$577.83 plus costs + HST

* "Plus Costs" include Registry Office Fees, External Counsel Fees, and Disbursements (inclusive of HST)

Town of Caledon 2023 User Fees By-law

Effective Date: June 1, 2023

Proposed Changes

2023 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE D FIRE AND EMERGENCY SERVICES DEPARTMENT

FIRE & EMERGENCY SERVICES

REPORTS					
Fire Report			\$90.64	\$11.78	\$102.42
File Search Letter			\$90.64	\$11.78	\$102.42
Posting of Licenses - Assembly occupancies	Where no alcoholic beverages are served		\$188.49	\$24.50	\$212.99
	Where alcoholic beverages are served		\$277.07	\$36.02	\$313.09
INSPECTIONS (in excess of Fire Code Requirements)					
Industrial/Commercial	Single Tenant or Occupancy				
	i) up to 10,000 sq. ft. or 929 m ²		\$196.73	\$25.57	\$222.30
	ii) for every additional 10,000 sq. ft. or 929 m ² part thereof		\$107.12	\$13.93	\$121.05
Residential/Commercial	Multiple occupancy complex				
	i) Base inspection		\$196.73	\$25.57	\$222.30
	ii) Plus each tenant or occupancy up to 10,000 sq. ft. or 929m ²		\$107.12	\$13.93	\$121.05
	iii) Plus tenant or occupancy over 10,000 sq. ft. or 929m ²		\$107.12	\$13.93	\$121.05
Residential/apartment or Condominium buildings	i) Base inspection		\$196.73	\$25.57	\$222.30
	ii) Plus each tenant, occupancy or apartment		\$98.88	\$12.85	\$111.73
Office Commercial	i) Base inspection		\$196.73	\$25.57	\$222.30
	ii) Plus each single tenant or occupancy over 10,000 sq. ft. or 929 m ²		\$106.09	\$13.79	\$119.88
	iii) Plus tenant or occupancy over 10,000 sq. ft. or 929m ²		\$106.09	\$13.79	\$119.88
Tent or Marquee	Where Fire Code inspection is mandated		\$196.73	\$25.57	\$222.30
Portable Classroom	Per class		\$107.12	\$13.93	\$121.05
Daycare/nursery school	i) First inspection		\$277.07	\$36.02	\$313.09
	ii) Each subsequent inspection		\$98.88	\$12.85	\$111.73
Liquor Licence	i) First inspection		\$277.07	\$36.02	\$313.09
	ii) Plus each subsequent inspection		\$129.78	\$16.87	\$146.65
Refer to Schedule C for Liquor Licence fees					
Inspection of any building for the purpose of tenants	i) First hour		\$210.12	\$27.32	\$237.44
	ii) Plus staff research time after first hour	Per hour	\$89.61	\$11.65	\$101.26
Any inspection performed in association with the purchase or sale or with potential purchase or sale of property					
	i) First inspection		\$299.73	\$38.96	\$338.69
	ii) Each subsequent inspection		\$98.88	\$12.85	\$111.73

Town of Caledon 2023 User Fees By-law

Effective Date: June 1, 2023

Proposed Changes

2023 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE D

FIRE AND EMERGENCY SERVICES DEPARTMENT

INSPECTIONS (in excess of Fire Code Requirements)					
Inspections of Marijuana Grow Operations			\$671.56	\$87.30	\$758.86
Unsafe Buildings	Boarding or barricading of unsafe buildings pursuant to the Fire Code				
	i) Per hour		\$189.52	\$24.64	\$214.16
	ii) Plus costs	+ costs	+ costs	Yes	Costs + HST
	iii) Plus administration fee		15%	Yes	Fee + HST
Post fire watch pursuant to Fire Code	iv) Per hour/per firefighter		\$255.44	\$33.21	\$288.65
	v) Plus administration fee		15%	Yes	Fee + HST
Inspection of Dry Hydrant			\$445.99	\$57.98	\$503.97
EMERGENCY RESPONSES					
False Alarms	Response to false alarm property owner shall pay:				
	First false alarm	no charge		no charge	
	Second fire alarm and each subsequent false alarm:		\$1,486.29	-	\$1,486.29
	The Treasurer is authorized to reduce the false alarm invoices by the cost of the alarm system repairs upon the Fire Chief's confirmation of the following:				
	1) The property owner submitted an invoice from the alarm company which clearly shows that the alarm was repaired subsequent to the false alarm call				
) There is proof that the repair was paid;				
	2 3) The repair invoice is accompanied by a regular monitoring invoice from the same alarm company for the year of the false alarm incident				
	4) The alarm system was subsequently inspected by the Caledon Fire & Emergency Services Department				
	False Alarm call counter per property is reset on the first day of the following calendar year				
	Each half hour beyond the first two hours		\$335.78	-	\$335.78
	Each additional piece of apparatus after the first three pieces of apparatus per hour		\$671.56	-	\$671.56
	Plus administration fee		15%	Yes	Fee + HST
Gas Leaks	Response to gas leak where service locate has not been obtained or where requirements of service locate have not been followed, the property owner shall pay:				
	i) Per vehicle per hour		\$671.56	-	\$671.56
	ii) Plus any clean-up costs		+ costs	-	Costs no applicable tax
	iii) Plus administration fee		15%	Yes	Fee + HST
Hazardous Material spill clean up	i) Per vehicle per hour		\$671.56	-	\$671.56
	ii) Plus any clean-up costs		+ costs	-	Costs no applicable tax
	iii) Plus administration fee		15%	Yes	Fee + HST

Town of Caledon 2023 User Fees By-law

Effective Date: June 1, 2023

Proposed Changes

2023 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE D

FIRE AND EMERGENCY SERVICES DEPARTMENT

EMERGENCY RESPONSES

Hydro Response	Emergency response to occurrence on Town of Caledon, Regional Municipality of Peel or Provincial highway within the Town of Caledon related to hydro distribution equipment				
	i) First 2 hours or each part thereof		\$671.56	-	\$671.56
	ii) For each additional 30 minute period or part thereof		\$335.78	-	\$335.78
	iii) Plus administration fee		15%	Yes	Fee + HST
Motor Vehicle Collison / Incident - Non - Resident	Emergency responses to motor vehicle occurrence/incident/collision anywhere within the Town of Caledon. In the case of a multiple vehicle collision, where those owners involved consist of a Caledon resident and a non-resident, the fee invoiced to the non-resident(s) shall be pro-rated and divided up equally among the non-resident owners.				
	Initial response (up to 3 pieces of apparatus) for the first 2 hours		\$1,486.29	-	\$1,486.29
	Per apparatus dispatched - for each additional one-half hour or part thereof		\$335.78	-	\$335.78
	For each additional piece of apparatus dispatched (after the first 3 pieces of apparatus) per hour per apparatus or part thereof		\$671.56	-	\$671.56
	Replacement of damaged equipment and consumable resources used if applicable		100% of the cost	-	100% of the cost
	Plus administration fee		15%	Yes	Fee + HST
Use of materials, Equipment and Vehicles in Exceptional Circumstances	The property owner shall pay for the fire service response which includes the use of extinguishing agents, absorbent materials, the acquisition of specialized equipment or vehicles not in the possession of the Fire & Emergency Services Department as routine materials, equipment and vehicles purchased and authorized by annual budget approval		Cost of material, equipment or vehicle, Plus administration fee		Fee + HST
	The property owner shall pay for the firefighter rehabilitation facilities, vehicles, food and fluids provided to fire fighters after the first four hours of an emergency or fire response		Cost of facilities, vehicles, food and fluids, Plus administration fee		Fee + HST vs applicable taxes

SPECIAL EVENTS

	Attendance of firefighter or fire vehicle requested at special events	Per day	\$321.36	\$41.78	\$363.14
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Town of Caledon 2023 User Fees By-law

Effective Date: June 1, 2023

Proposed Changes

2023 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE D

FIRE AND EMERGENCY SERVICES DEPARTMENT

OPEN AIR BURN PERMITS

Burn Permit	Residential - Open Air Burning (minimum 1/2 acre lot)	\$44.29	-	\$44.29
	Contractors	\$239.99	-	\$239.99
	Construction Site	\$619.03	-	\$619.03
	Recreational Burn Permits	\$26.78	-	\$26.78
Response to open air burn	<p>The property owner shall pay for the fire service response required to control or to extinguish open fire where open air burn permit has not been issued or where there is a failure to comply with a condition or conditions of open air burn permit or a failure to burn in accordance with requirements of the applicable by-law</p> <p>(Per vehicle, per hour, A minimum one(1) hour charge for up to and including the first 60 minutes, and for every 15 minutes after the first hour a fee of one quarter of the hour shall be charge until such time that the fire apparatus is made available plus cleanup costs, plus 15% administration fee)</p> <p>The Response to Open Air Burn Fee will be waived for a resident, one time within their Caledon residency, who does not have a burn permit and where responding the Fire Chief determines it was a non-emergency and there were no damages. The applicable burn permit fee will be payable.</p>	\$671.56	-	\$671.56

FIRE SAFETY PLAN REVIEW AND APPROVAL

	Review First submission - No charge	no charge	-	no charge
	Second Submission – No charge	no charge	-	no charge
	Third Submission	\$127.72	\$16.60	\$144.32

REVIEW AND APPROVAL PROPANE RISK & SAFETY MANAGEMENT PLANS (RSMP)

	Level 1 RSMP Existing Small Propane Facility	\$283.25	\$36.82	\$320.07
	Level 1 RSMP New / Modified Small Propane Facility	\$567.53	\$73.78	\$641.31
	Level 2 RSMP Existing Medium and Large Propane Facilities	\$2,553.37	\$331.94	\$2,885.31
	Level 2 RSMP New / Modified Medium and Large Propane Facilities	\$2,836.62	\$368.76	\$3,205.38

FIREWORKS BY-LAW

	Application for a permit to discharge display fireworks or special effects pyrotechnic	\$633.45	-	\$633.45
	Application for a permit to discharge consumer fireworks for community public events	\$154.50	-	\$154.50

MINISTER'S ZONING ORDER (MZO) OR COMMUNITY INFRASTRUCTURE AND HOUSING ACCELERATOR (CIHA) APPLICATION

MZO or CIHA Applications	Any and all services performed for a MZO or CIHA application, request or regulation issued by the Province	Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST
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Town of Caledon 2023 User Fees By-law

Effective Date: June 1, 2023

Proposed Changes

2023 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE F CORPORATE SERVICES DEPARTMENT

LEGAL SERVICES

AGREEMENTS

Any Type of agreement ¹	Standard: - easement/lease/license/other	+ Costs	\$1,532.41	\$199.21	\$1,731.62
	Non-Standard: - easement/lease/license/other	+ Costs	\$3,991.75	\$518.93	\$4,510.68
¹ Includes agreement or amendment to an executed agreement with the exception of agreements for subdivisions, site plans, grading, servicing agreements and staff initiated lease agreements.					
4 Development Charge Credit or Front-Ending Financing Agreement	Standard Development charge credit agreement, front-ending financing agreement or other funding agreement	+ Costs	\$5,793.13	\$753.11	\$6,546.24
	Non-Standard Development charge credit agreement, front-ending financing agreement or other funding agreement	+ Costs	\$8,252.48	\$1,072.82	\$9,325.31
Cash-in-lieu of Parking Agreement/Cash-in-lieu of Parkland Dedication Agreement	Cash-in-lieu of Parking Agreement/Cash-in-lieu of Parkland Dedication Agreement (non-routine) <i>Non-routine agreement requiring more than 7.5 hours of work (inclusive of both law clerk and solicitor time)</i>	+ Costs	\$500 minimum Plus \$50 per hour for time of law clerk beyond 7.5 hours Plus \$100 per hour for time of solicitor beyond 7.5 hours Plus costs*	Yes	Fee + HST
Application for Executed DCCA	Processing of application for copy of executed development charges credit agreement (including copying)	+ Costs	\$144.67	\$18.81	\$163.47
Municipal Access Agreement	Municipal Access Agreement		\$5,150.00	\$669.50	\$5,819.50

MISCELLANEOUS

Teraview Document	Preparation of any Teraview document, including a legal document for conveyancing purposes not otherwise listed herein	+ Costs	\$567.95	\$73.83	\$641.79
Search and Registration fees	Cost Recovery related to Corporate/Teraview searches and registration	Cost Recovery	Cost Recovery	Yes	Fee + HST
Compliance Letter	Compliance letters including letters relating to first application, assumption of subdivisions and similar inquiry letters.		\$133.95	-	\$133.95
Subsequent Disclosure Package	Subsequent copy of Disclosure Package for POA related offences		\$21.43	\$2.79	\$24.22
Consent	Consent to Transfer/Charge or Release		\$107.12 plus costs*	Yes	Fee + HST
	Consent to Transfer/Charge or Release (within 2 business days, subjected to availability)		\$187.46 plus costs*	Yes	Fee + HST
	Undertaking Required		\$107.12 plus costs*	Yes	Fee + HST
Heritage Property Tax Rebate Program	Heritage Tax Rebate Program Easement Agreement preparation		\$210.12	\$27.32	\$237.44

* "Plus Costs" include Registry Office Fees, External Counsel Fees, and Disbursements (inclusive of HST)

MINISTER'S ZONING ORDER (MZO) OR COMMUNITY INFRASTRUCTURE AND HOUSING ACCELERATOR (CIHA) APPLICATION

MZO or CIHA Applications	Any and all services performed for a MZO or CIHA application, request or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST
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Town of Caledon 2023 User Fees By-law

Effective Date: June 1, 2023

Proposed Changes

2023 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE F

CORPORATE SERVICES DEPARTMENT

REPORTS AND BY-LAWS

Assumption By-law	Assumption By-law	+ Costs	\$278.73	\$36.23	\$314.96
Reports and By-Laws	Preparation of reports and by-law for a private purpose or interest	+ Costs	\$1,060.25	\$137.83	\$1,198.09
Disclosure request	Processing of replacement of a completed disclosure request - copying charge		Cost Recovery	Yes	Fee + HST

APPLICATION TO PURCHASE TOWN LAND

Processing Fee	Processing fee for request to purchase Town land, for an easement over Town land, for an encroachment onto Town land, or similar document. Additional fees may apply if the request is approved as per the fees by-law.	+ Costs*	\$546.52	\$71.05	\$617.57
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* "Costs" include but are not limited to the cost of an appraisal report, letter of opinion and cost of a reference plan.

PROVINCIAL OFFENCES ADMINISTRATION

Fine	Defaulted Provincial Offences fine collection administration Fee		\$30.00	-	\$30.00
Processing Fee	Payment Card Surcharge Fee		\$5.00	-	\$5.00

APPEAL HEARING TRIBUNAL

	Non-refundable filing fee for an Appeal		\$206.00	-	\$206.00
	Non-refundable filing fee for a Property Standards Appeal		\$206.00	-	\$206.00

COMMITTEE OF ADJUSTMENT

(a)	i) Minor variance application - Industrial/Commercial/Mixed Use		\$2,128.81	-	\$2,128.81
	ii) Minor Variance application – Industrial/Commercial/Mixed Use (Application where variance is sought for existing structure(s) not in keeping with Zoning-By-Law)		\$2,557.45	-	\$2,557.45
(b)	i) Minor Variance application – All other types		\$1,254.71	-	\$1,254.71
	ii) Minor Variance application - All other types (Application where variance is sought for existing structure(s) not in keeping with Zoning-By-law)		\$1,485.84	-	\$1,485.84
(c)	Consent application or Validation certificate		\$4,601.92	-	\$4,601.92
(d)	Request to Change Condition(s) of Provisional Consent				
	(i) Change of Conditions requiring Notification		\$1,313.25	-	\$1,313.25
	(ii) Change of Condition(s) not requiring Notification		\$327.79	-	\$327.79
(e)	Consent or Validation Certificate issuance Fee		\$808.21	-	\$808.21
(f)	Deferral of application		\$258.45	-	\$258.45
(g)	Appeal to Local Planning Appeal Tribunal		\$219.58 plus cost recovery	-	\$219.58 plus cost recovery
(h)	A Consent, Validation Certificate and/or Minor Variance application related to or resulting from a MZO or CIHA application or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	-	Full Cost Recovery + 20% Admin Fee

If an agreement is required see Legal Services Fees Section above

Town of Caledon 2023 User Fees By-law

Effective Date: June 1, 2023

Proposed Changes

2023 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE F CORPORATE SERVICES DEPARTMENT

LIQUOR LICENCE					
	Permanent Liquor Licence Fee <i>(includes inspection fees)</i> ¹		\$570.62	\$25.98	\$596.60
	Liquor Licence Extension <i>(includes inspection fees)</i> ¹		\$284.28	\$16.87	\$301.15
	Special Occasion Permits		\$154.50	-	\$154.50
	Special Occasion Permit - Municipal Designation Request (initial request)		\$206.00	-	\$206.00
	Special Occasion Permit - Municipal Designation Request (subsequent requests)		\$154.50	-	\$154.50

*Exempted for events at Town owned facilities and / or groups approved by Community Services

¹ HST not applicable on whole fee

ANIMAL SERVICES

ANIMAL SHELTER					
Redemption Fees -Cats	Cats - on each occasion		\$20.60	\$2.68	\$23.28
	In addition to above for each day or part thereof during which the cat remains at shelter		\$5.15	\$0.67	\$5.82
Adoption Fees	Senior Dog (8+ years)		\$103.00	\$13.39	\$116.39
	Senior Cat (8+ years)		\$30.90	\$4.02	\$34.92
	Dog - spayed/neutered, vaccinated		\$206.00	\$26.78	\$232.78
	Cat - spayed/neutered, vaccinated		\$108.15	\$14.06	\$122.21
	Puppies - under 6 months (not spayed/neutered)		\$154.50	\$20.09	\$174.59
	Kittens -not s payed/neutered due to age, vaccinated		\$77.25	\$10.04	\$87.29
	Other small animals		\$10.30	\$1.34	\$11.64
Surrender Fees	Surrendering dog for subsequent adoption to new owner where dog is spayed or neutered and vaccinated		\$55.62	\$7.23	\$62.85
	Surrendering cat for subsequent adoption to new owner where cat is spayed or neutered and vaccinated		\$27.81	\$3.62	\$31.43
	Surrendering dog for subsequent adoption to new owner where dog is not spayed or neutered and vaccinated		\$103.00	\$13.39	\$116.39
	Surrendering cat for subsequent adoption to new owner where cat is not spayed or neutered and vaccinated		\$51.50	\$6.70	\$58.20
Other Fees	Microchip Implantation		\$22.78	\$2.96	\$25.75
	Rabies Vaccination		\$22.78	\$2.96	\$25.75
	Personalized Pet Identification Tag service		\$13.67	\$1.78	\$15.44

Town of Caledon 2023 User Fees By-law

Effective Date: June 1, 2023

Proposed Changes

2023 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE F

CORPORATE SERVICES DEPARTMENT

ANIMAL SHELTER						
Redemption Fees -Dogs	i) Dog without identification including owner contact information		\$103.00	\$13.39	\$116.39	
	ii) Dog without up-to-date identification		\$103.00	\$13.39	\$116.39	
	iii) Dog with valid identification first redemption		\$25.75	\$3.35	\$29.10	
	iv) Dog with valid identification each subsequent redemption		\$51.50	\$6.70	\$58.20	
	in addition to i), ii), iii) and iv) above, for each day or part thereof during which the dog is impounded (excluding the first day the dog is impounded)			\$20.60	\$2.68	\$23.28
	Where dog has been quarantined at shelter					
	i) First day of quarantine		\$60.77	\$7.90	\$68.67	
	ii) For each subsequent day of the quarantine period		\$23.69	\$3.08	\$26.77	
	After Hours Service					
	In addition to the applicable redemption fee where the impounded dog was retrieved by the animal control officer outside the usual business hours of the Town			\$82.40	\$10.71	\$93.11
Disposal of Animal	Small Animal (rabbit, ferret, kitten, etc.)		\$20.60	\$2.68	\$23.28	
	Cat / Small Dog Disposal - Less than 20 lbs.		\$30.90	\$4.02	\$34.92	
	Dog Disposal - Medium (20-50 lbs.)		\$51.50	\$6.70	\$58.20	
	Dog Disposal - Large (50 + lbs.)		\$77.25	\$10.04	\$87.29	
	Dog Disposal - X Large (100 + lbs.)		\$103.00	\$13.39	\$116.39	
Impound fee for large animals other than dogs	For each animal other than a dog or cat for each day or part thereof during which such animal is impounded.		Cost Recovery	Yes	Fee + HST	
Animal Care and Control Variance Application	Process application (Non-refundable)		\$360.50	\$46.87	\$407.37	

Town of Caledon 2023 User Fees By-law

Effective Date: June 1, 2023

Proposed Changes

2023 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE G

CUSTOMER SERVICE & COMMUNICATIONS DEPARTMENT

LOTTERIES					
			3% of prize value	-	3% of prize value
CERTIFYING AND COMMISSIONING					
	Burial Permit		\$25.75	-	\$25.75
	Certifying of document - 1 to 3 documents	Resident of Town of Caledon	\$30.90	\$4.02	\$34.92
	Certifying of document - 4 documents or more	Resident of Town of Caledon	\$52.53	\$6.83	\$59.36
	Commissioning document - 1 to 3 documents	Resident of Town of Caledon	\$30.90	\$4.02	\$34.92
	Commissioning document - 4 document or more	Resident of Town of Caledon	\$52.53	\$6.83	\$59.36
MARRIAGE					
	Marriage licence		\$154.50	-	\$154.50
	Replacement marriage licence		\$51.50	-	\$51.50
	Replacement marriage licence (for reasons related to the pandemic) - Waived		-	-	-
	Civil marriage ceremony	In Town Hall	\$309.00	\$40.17	\$349.17
ECONOMIC DEVELOPMENT					
	MZO or CIHA Applications	Any and all services performed for a MZO or CIHA application, request or regulation issued by the Province	Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST

Town of Caledon 2023 User Fees By-law

Effective Date: June 1, 2023

Proposed Changes

2023 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE H FINANCE DEPARTMENT

TAX COLLECTION					
	Arrear Notice - for each notice done 3 times a year (does not apply to first annual arrears notice)		\$6.00	-	\$6.00
	Final Notice before tax sale registration		\$25.00	-	\$25.00
	Change of Ownership - for any changes to the tax rolls		\$35.00	-	\$35.00
	Duplicate tax bill		\$25.00	-	\$25.00
	Mortgage Company Fee - per transaction cost for all payment submitted by mortgage companies		\$10.00	-	\$10.00
	Municipal tax sales - process and documents		Fees plus costs incurred	-	Fees plus costs incurred
	Tax sale administration fee		\$1,000.00	-	\$1,000.00
	Tax sale extension agreement fee		\$1,200.00	-	\$1,200.00
	Tax sale payment into court fee		\$250.00 plus costs incurred	-	\$250.00 plus costs incurred
	Post Dated Cheque Retrieval		\$20.00	-	\$20.00
	Statement of Account - more than 2 years of history		\$25.00	-	\$25.00
	Tax certificate		\$65.00	-	\$65.00
	Tax certificate - Fast track		\$85.00	-	\$85.00
	Tax certificate - Online		\$75.00	-	\$75.00
	Written request for search of tax assessment rolls to provide information in respect of ownership and tax status		\$35.00	-	\$35.00
	Title search fee		\$130.00	-	\$130.00
	Tax registration administration fee		\$300.00	-	\$300.00
	Local improvement fee		\$20.00	-	\$20.00
	Collection fee		\$50.00	-	\$50.00
	Account Refund Fee - property owner requesting a refund due to overpayment on account (excludes refunds due to rebates or appeals)		\$35.00	-	\$35.00
Municipal Tax Sales	Tender Documents		\$15.00	\$1.95	\$16.95
MZO or CIHA Applications	Any and all services performed for a MZO or CIHA application, request or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST
PURCHASING					
	Standard Tender/Request for Proposal Documents on-line fee		\$15 plus applicable on-line bidding fees	Yes	Fee + HST
	Complex Tender/Request for Proposal Documents on-line fee		\$55 plus applicable on-line bidding fees	Yes	Fee + HST
	Large Construction Tender/Request for Proposal Documents on-line fee		\$100 plus applicable on-line bidding fees	Yes	Fee + HST
	All other procurement document fees		Cost Recovery + 15% Admin Fee	Yes	Fee + HST
Risk Management					
	Recover costs for damage to municipal property and other claims made by the Town		Cost Recovery + 15% Admin Fee	Yes	Fee + HST
	All costs related to investigation and settlement of claims		Cost Recovery + 15% Admin Fee	Yes	Fee + HST

Town of Caledon 2023 User Fees By-law

Effective Date: June 1, 2023

Proposed Changes

2023 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE J

ENGINEERING SERVICES DEPARTMENT

ENGINEERING					
	Copies of Engineering drawings	per drawing	\$154.50	\$20.09	\$174.59
Benchmark	Horizontal & Vertical	per plan (horizontal & vertical)	\$2,836.62	\$368.76	\$3,205.38
Engineering Drawing Management		per km of road Minimum of \$330	\$556.82	\$72.39	\$629.20
Environmental Compliance Approval Application Review	A separate fee is required for review of each Stormwater Conveyance System, Low Impact Development, Under Ground Storage, Manufactured Treatment Device, Stormwater Management Ponds, or any Infrastructure that the Town will assume that requires Environmental Compliance Approval		\$1,500.00	-	\$1,500.00
Environmental Compliance Approval Monitoring and Reporting Approval Fee	Environmental Compliance Approval Monitoring and Reporting Approval Fee		\$2,000 plus costs*	Yes	\$2,000 plus costs + HST
* "Plus costs" includes additional hours exceeding 30 hours of review (inclusive of HST).					
Compliance Letters	Engineering Compliance Letter (compliance with subdivision or other similar inquiry letters)		\$130.27	\$16.94	\$147.21
Plan of Subdivision, Plan of Condominium and Development Agreement Engineering Fees	6% of the approved estimated cost of Town Works. For plan of subdivision and plan condominium, 3% is due upon first engineering submission with the balance due upon registration of the plan. For Development Agreement the 6% is due prior to execution of the agreement.		6% of the approved estimated cost of Town Works. For plan of subdivision and plan condominium, 3% is due upon first engineering submission with the balance due upon registration of the plan. For Development Agreement the 6% is due prior to execution of the agreement.		Yes Fee + HST
i)	Development agreement for construction of, repair or modification to Town infrastructure fee is 6% of estimated cost of Town works, due prior to execution of the development agreement.				
ii)	Residential or non-residential plan of subdivision or plan of condominium 3% estimated cost of Town Works, due at time of first Engineering submission with balance due upon registration.				

Town of Caledon 2023 User Fees By-law

Effective Date: June 1, 2023

Proposed Changes

2023 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE J

ENGINEERING SERVICES DEPARTMENT

ENGINEERING					
iii)	The effective date for determining the amount of the engineering fees to be paid for a plan of subdivision or plan of condominium is the date of the registration of the plan of subdivision or plan of condominium, regardless of the date of the submission of the draft plan of subdivision or draft plan of condominium or the date of the submission of any engineering drawings.				
iv)	Engineering fees paid at the time of the registration of the plan of subdivision or condominium shall be adjusted in accordance with the following protocol.				
a.	The adjustment shall take place prior to the issuance of Final Acceptance of the Town Works in a plan of subdivision or equivalent services in a plan of condominium.				
b.	If the variance is less than \$500, no adjustment will be made.				
c.	The adjustment shall be based upon the actual certified cost of the Town Works in a plan of subdivision or the equivalent services in a plan of condominium, as certified by the consulting engineer.				
d.	Final Acceptance adjustment of fees shall be based upon the fees contained in the Municipal Fees by-law in effect at the date of the registration of the plan of subdivision or the plan of condominium.				
e.	Additional amounts owing to the Town of Caledon as a result of the adjustment shall be paid within 30 days of demand by the Town.				
Any refund owed by the Town as a result of the adjustment shall be made within 30 days of agreed upon adjustments.					
Public Utilities Fee	Application Fee for the processing of municipal consent of public utilities permissions for Town right of ways.		\$473.80 plus \$0.515 per m after 300m	-	\$473.80 plus \$0.515 per m after 300m
Non-Compliance Fee	Investigating a complaint or inspection where work is found to be non-compliant with approved plans or specifications	Per occurrence	\$535.81	\$69.65	\$605.46
Inspection Fee	Engineering Inspection for Partial Assumptions	Per assumption	\$5,358.06	\$696.55	\$6,054.61

Town of Caledon 2023 User Fees By-law

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2023 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE J

ENGINEERING SERVICES DEPARTMENT

TRAFFIC OPERATIONS					
Traffic Data Requests	Turning Movement Count - per intersection		\$378.22	-	\$378.22
	Average Annual Daily Traffic - per location per year (if data has already been collected)		\$29.42	-	\$29.42
	Average Annual Daily Traffic - per location per year (if data has not already been collected)		\$178.60	-	\$178.60
	Signal Timing - per intersection		\$57.81	-	\$57.81
OPERATIONS					
Streetlight Connection Costs	Streetlight connection costs for new developments		Cost Recovery + 15% Admin Fee	Yes	Fee + HST
TRANSPORTATION ENGINEERING					
Bolton / Voyago Transit	Person with Vision Loss (with CNIB Card)		Free	-	Free
	Preschool Child (age 5 & under, with a fare paying passenger)		Free	-	Free
	Children (ages 6-12)		\$2.06	-	\$2.06
	Youth (ages 13-19)		\$2.63	-	\$2.63
	Senior (ages 65 or older)		\$1.03	-	\$1.03
	Adults and all other riders		\$4.12	-	\$4.12
ENGINEERING REVIEW					
(a)	Lot Grading Approval - Review (this includes 2 site inspections)		\$463.50	-	\$463.50
(b)	Lot Grading Approval - Additional Inspections	Each	\$154.50	-	\$154.50
MINISTER'S ZONING ORDER (MZO) OR COMMUNITY INFRASTRUCTURE AND HOUSING ACCELERATOR (CIHA) APPLICATION					
MZO or CIHA Applications	Any and all services performed for a MZO or CIHA application, request or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST