



General Committee Meeting Report  
Tuesday, May 9, 2023  
2:30 p.m.  
Hybrid / Council Chamber

Mayor A. Groves  
Councillor N. de Boer  
Councillor C. Early  
Councillor L. Kiernan  
Councillor D. Maskell  
Councillor C. Napoli  
Councillor T. Rosa  
Councillor M. Russo  
Councillor D. Sheen

Chief Administrative Officer: C. Herd  
Manager, Legal and Court Services / Town Solicitor: A. Alyea  
Director, Operations: B. Baird  
Director, Corporate Strategy and Innovation: E. Britnell  
Acting Treasurer, Finance: H. Bryers  
Coordinator, Council and Committee Services: J. Farrugia  
Director, Corporate Services / Town Clerk: L. Hall  
Director, Community Services: C. McLean  
Director, Planning / Chief Planner: A. Minichillo  
Director, Engineering Services: A. Pearce  
Director, Building and Municipal Law Enforcement / Chief Building Official: M. Sraga  
Manager, Community Recreation, Community Services: J. Stovin  
Deputy Clerk, Council and Committee Services: P. Trafford

## **CALL TO ORDER**

Chair C. Early called the meeting to order at 2:32 p.m.

## **INDIGENOUS LAND ACKNOWLEDGEMENT**

Chair C. Early delivered the Indigenous Land Acknowledgement.

## **DISCLOSURE OF PECUNIARY INTEREST**

None.

## **CONSENT AGENDA**

**The General Committee reports that the following matters were dealt with on the consent portion of the agenda and recommended to Town Council for consideration of adoption at its meeting to be held on May 23, 2023:**

### **Staff Report 2023-0212: 2023 Indigenous Engagement Workplan and Proposed One-year Pilot Program**

That the proposed one-year pilot program as outlined in Staff Report 2023-0212, be approved; and

That facility rental related fees and charges up to a maximum of \$1,200 per indigenous group or individual, be waived.

**Staff Report 2023-0219: Proposed Amendments to the Delegated Authority By-law**

That a By-law be enacted to amend Delegated Authority By-law 2016-106, to capture changes related to real property matters, topsoil removal and grading agreements within Section 7, Schedule A – Execution of Documents and Schedule E – Planning Matters.

**Staff Report 2023-0216: 2023 Property Tax Rates**

That the final property tax rates as identified in Schedule A and Schedule B to Staff Report 2023-0216 be approved;

That the final property tax due dates be established as Thursday July 6, 2023 and Thursday September 7, 2023; and

That a by-law be enacted for the levy and collection of the 2023 Final Tax Levy.

**Staff Report 2023-0238: Proposed Changes to the 2023 Council and Committee Meeting Schedule and Future Adjustment to the Meeting Schedule**

That the Caledon Council Community Golf Tournament be rescheduled to July 25, 2023, and the July Town Council Meeting be rescheduled to July 26, 2023;

That the 2023 Council and Committee Meeting Schedule be amended to add three new General Committee Meeting Workshops on Tuesday, May 30, Wednesday, May 31 and Wednesday, June 14, 2023; and

That Procedural By-law 2015-108, as amended, be further amended to permit the Town Clerk, in consultation with the Mayor, adjust the day of an existing meeting, adjust any meeting start time and add new workshop meetings to the Council and Committee Meeting Schedule upon 7 days advance notice to the public.

**Accessibility Advisory Committee Meeting Report, dated April 3, 2023**

That the Accessibility Advisory Committee Meeting Report, dated April 3, 2023, be received.

**Notice of Motion – Request for a Lobbyist Registry and Appointment of Lobbyist Registrar**

Whereas section 223.9 of the *Municipal Act*, 2001 provides municipalities with jurisdiction to establish a lobbyist registry and to appoint a lobbyist registrar to provide transparency regarding individuals and groups who lobby municipal public office holders;

Whereas a lobbyist registry records and regulates communications between public office holders and those who engage in lobbying activities by tracking communications and correspondence and making this information available to the public;

Whereas lobbying is a legitimate and legal activity that is part of an individual's, group's or company's right to communicate with their elected government officials and municipal staff;

Whereas the purpose of a Lobbyist Registry is to enhance the transparency and integrity of business conducted at the Town of Caledon;

Whereas the Region of Peel established a lobbyist registry through By-law 47-2016 which came into effect on March 1, 2017;

Whereas the City of Brampton established a lobbyist and gift registry through By-law 149-2015 which came into effect January 1, 2016 and recently launched a new lobbyist registry tool that took effect on October 31, 2022;

Now therefore be it resolved that staff investigate and report back to the Governance Review Committee regarding establishing a lobbyist registry at the Town of Caledon in accordance with section 223.9 of the *Municipal Act*, 2001.

**Confidential Staff Report 2023-0084: Advice that is subject to solicitor-client privilege, including communications necessary for that purpose – 54, 56, 58 and 60 Strawberry Hill Court Retaining Wall**

That funding for the litigation regarding the Strawberry Hill Court Retaining Wall in the amount of \$125,000 be approved and funded from the Tax Funded Operating Contingency Reserve.

**DELEGATIONS**

Andre Leitert provided a delegation regarding item 10.1 Notice of Motion – Request for Implementation of a Dark Sky By-law. Mr. Leitert provided background on the Dark Sky By-law and the impacts of light pollution on a community. Specifically, Mr. Leitert provided context on the negative impacts, and the standards set out by the International Dark Sky Association. Mr. Leitert requested the Town to implement and enforce a Dark Sky By-law.

**Members of Committee provided comments, asked questions, and received responses from Mr. Leitert.**

**With the consensus of the Committee, the order of items on the Agenda was amended to discuss the Notice of Motion regarding the request for implementation of a Dark Sky By-law.**

**The General Committee recommends adoption of the following recommendation:**

**Request for the Implementation of a Dark Sky By-law**

Whereas unnecessary and improperly designed light fixtures can cause glare, light pollution and wasted resources;

Whereas glare and light pollution can result in hazardous conditions for all modes of transportation and the diminishing ability of residents to view the night sky;

Whereas the Town of Caledon includes large rural areas and illumination at night can interfere with the view of the night sky or spill into surrounding properties;

Whereas darkness is natural for our circadian cycle and preserving darkness is important for sleep, human biology and the health of our own ecosystem;

Whereas plants and animals depend on Earth's daily cycle of light and dark for sustainable behaviours such as reproduction, nourishment, sleep and protection from predators and evidence suggests that artificial light at night has negative and deadly effects on wildlife, livestock, amphibians, birds, insects and plants;

Whereas the residents and visitors to Caledon value the natural environment, including preserving the natural habitat and maintaining the beauty and high quality of the night sky;

Whereas Section 129 of the Municipal Act, 2001, permits a municipality to prohibit and regulate with respect to illumination including outdoor lighting that can be seen outdoors;

Whereas Section 129 of the Municipal Act, 2001, permits a municipality to prohibit in relation to illumination unless a permit is obtained from the municipality and may impose conditions on holding and renewing such a permit;

Whereas the Town of Caledon does not currently have a By-law in place to broadly regulate and prohibit matters with respect to illumination;

Now therefore be it resolved that staff be directed to investigate and report back on the feasibility of implementing a Dark Sky By-law in the Town of Caledon.

Now therefore be it resolved that staff be directed to investigate and report back on the feasibility of implementing a method to preserve the dark sky by way of a By-law, through the Official Plan Review or other measures.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on May 23, 2023.**

Patrizio Di Folco, with a translation from Anna Meo, provided a delegation regarding item 8.1 Staff Report 2023-0224: Sister City Agreement Update. Mr. Di Folco explained the benefits of the Sister City Agreement for both communities and expressed his gratitude to the Town of Caledon for the opportunity.

**Members of Committee provided comments, asked questions, and received responses from Mr. Di Folco.**

Anna Meo, on behalf of the Bolton Italian Cultural Centre, provided a delegation regarding item 8.1 Staff Report 2023-0224: Sister City Agreement Update. Ms. Meo expressed her gratitude with the economic development advantages this agreement will have on the community and expressed her thanks for being included in the project.

**Members of Committee provided comments to the delegate.**

Joe Tersigni provided a delegation regarding item 8.1 Staff Report 2023-0224: Sister City Agreement Update. Mr. Tersigni explained his involvement in the Sister City Agreement and expressed his thanks to Members of Council and staff for continuing this initiative. Mrs. Tersigni explained the benefits of this agreement, including economic development and youth engagement.

**Members of Committee provided comments to the delegate.**

**PRESENTATIONS**

**Sister City Agreement Update**

J. Schildroth, Manager, Community and Cultural Development, Community Services provided a presentation regarding the Sister City Agreement Update, key themes included:

- A review of Sister City Agreement background and history;
- Consideration of upcoming initiatives including a tourism campaign, art exchange and Italian heritage month; and
- A review of project next steps including a signing ceremony and future progress.

**With the consensus of the Committee, the order of items on the Agenda was amended to discuss Staff Report 2023-0224: Sister City Agreement Update.**

**The General Committee recommends adoption of the following recommendation:**

That the Mayor and Clerk be authorized to execute the Sister City Agreement with Isola del Liri, attached as Schedule A to Staff Report 2023-0224.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on May 23, 2023.**

**Indigenous Reconciliation**

G. Giancotta, Project Manager, Community Projects, Community Services provided a presentation regarding Indigenous Reconciliation, key themes included:

- A review of key definitions regarding reconciliation and treaty lands;

- Consideration of past initiatives in partnership with the Mississauga's of the Credit First Nation; and
- A review of next steps in the process of reconciliation.

## **STAFF REPORTS**

**The General Committee recommends adoption of the following recommendation:**

### **Staff Report 2023-0024: Proposed Facility and Park Assets Naming Policy**

That the Town's Naming of Facilities and Property Policy be repealed and replaced with the proposed Facility and Park Assets Naming Policy, attached as Schedule A to Staff Report 2023-0024.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on May 23, 2023.**

### **Staff Report 2023-0309: Strawberry Hill Court Retaining Wall Replacement Project Update**

A procedural motion was passed by Committee to table Staff Report 2023-0309 for consideration at a later time during the May 9, 2023 General Committee Meeting.

**Mayor A. Groves left the meeting at 4:16 p.m. and returned at 4:17 p.m.**

**Councillor T. Rosa left the meeting at 4:17 p.m. and returned at 4:20 p.m.**

**Councillor L. Kiernan left the meeting at 4:21 p.m. and returned at 4:22 p.m.**

**The General Committee recommends adoption of the following recommendation:**

### **Staff Report 2023-0172: Government Relations Update and 2023 AMO Conference Delegation Requests**

That the proposed 2023 Association of Municipalities Ontario Conference delegation requests outlined in Staff Report 2023-0172, be approved.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on May 23, 2023.**

## **CORRESPONDENCE**

**The General Committee recommends adoption of the following recommendation:**

### **Provincial Audit of Municipal Finances**

That the Chief Administrative Officer be authorized to sign the Terms of Reference from the Ministry of Municipal Affairs and Housing regarding the Municipal Finances Audit; and

That a copy of this resolution and the signed Terms of Reference be provided to the Honourable Steve Clark, Minister of Municipal Affairs and Housing.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on May 23, 2023.**

**Mayor A. Groves left the meeting at 4:44 p.m. and returned at 4:50 p.m.**

**The General Committee recommends adoption of the following recommendation:**

**Road Management Action on Invasive Phragmites**

That the Town of Caledon recognizes the importance of mapping and treating invasive Phragmites annually on provincial highways and therefore supports the request for funding to aid municipalities in managing invasive Phragmites; and

That a copy of this resolution be provided to the Honourable David Piccini, Minister of Environment, Conservation and Parks, the Honourable Steven Guilbeault, Minister of Environment and Climate Change Canada, the Honourable Sylvia Jones, Deputy Premier and MPP Dufferin-Caledon and the Township of The Archipelago.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on May 23, 2023.**

**Mayor A. Groves left the meeting at 4:56 p.m. and returned at 4:56 p.m.**

**The General Committee recommends adoption of the following recommendation:**

**Request from ecoCaledon regarding Peel District School Board Book Disposal Program**

That in support of ecoCaledon's letter dated May 3, that the Town request the Peel District School Board to dispose of any books in an environmentally sustainable manner.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on May 23, 2023.**

**The General Committee considered the following motion:**

**School Bus Stop Arm Camera**

That the Town of Caledon support the Town of Bracebridge's request to the Province of Ontario to:

1. Require all school buses to have stop arm cameras installed and paid for by the Province for the start of the 2023-2024 school year; and
2. Underwrite the costs for the implementation and ongoing annual costs for Administrative Monetary Penalties in small and rural municipalities;

That a copy of this resolution be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable Sylvia Jones, Deputy Premier and MPP Dufferin-Caledon, the Honourable Doug Downey, Attorney General of Ontario, the Honourable Stephen Lecce,

Minister of Education, the Association of Municipalities of Ontario and the Town of Bracebridge.

**This matter was deferred to the May 23, 2023 Town Council Meeting.**

**The General Committee recommends adoption of the following recommendation:**

**Funding and Support for VIA Rail Services**

That the Town of Caledon support the City of Stratford's request to the Government of Canada to adequately fund and fully support VIA Rail Canada in increasing the frequency, reliability and speed of VIA rail service in 2023 and successive years; and

That a copy of this resolution be provided to the Honourable Justin Trudeau, Prime Minister of Canada, the Honourable Doug Ford, Premier of Ontario, the Honourable Omar Alghabra, Minister of Transport Canada, the Honourable Sylvia Jones, Deputy Premier and MPP Dufferin-Caledon, Kyle Seeback, MP, Dufferin-Caledon, VIA Rail Canada Inc., the City of Stratford and the Federation of Canadian Municipalities.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on May 23, 2023.**

**The General Committee recommends adoption of the following recommendation:**

**Protecting the Privacy of Candidates and Donors**

That the Town of Caledon support the Region of Waterloo's request to the Province to protect the privacy of candidates and donors by removing the requirement for their street name, number and postal code to be listed on publicly available forms; and

That a copy of this resolution be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable Sylvia Jones, Deputy Premier and MPP Dufferin-Caledon, the Association of Municipal Clerks and Treasurers of Ontario, the Association of Municipalities of Ontario and the Region of Waterloo.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on May 23, 2023.**

**The General Committee recommends adoption of the following recommendation:**

**Association of Ontario Road Supervisors Objection to a New Proposed Enbridge Locate Fee**

Whereas Enbridge recently made an announcement of their intention to begin charging third-party contractors and other utilities \$200 CAD (plus applicable taxes) for utility locates where a field locate is required;

Whereas third-party contractors include Ontario municipalities;



Whereas these locate requests are only required as Ontario municipalities have allowed utilities to use municipal right of ways at no charge to the utilities;

Whereas this announcement of new downloaded costs will negatively impact the budgets of Ontario municipalities which are already burdened;

Whereas if Enbridge is successful in implementing this new charge, a precedent is set for other utility companies to also begin charging for locates;

Now therefore be it resolved that the Town of Caledon strongly oppose these utility locate costs being downloaded to Ontario municipalities by Enbridge Gas or other utilities;

And that the Province of Ontario's Ministry of Public and Business Service Delivery make it clear that these costs must be borne by the utilities themselves;

Further that this decision be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable Sylvia Jones, Deputy Premier and MPP Dufferin-Caledon, the Honourable Kaleed Rasheed, Minister of Public and Business Service Delivery, the Honourable Kinga Surma, Minister of Infrastructure, the Honourable Todd Smith, Minister of Energy, the Association of Ontario Road Supervisors and the Association of Municipalities of Ontario.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on May 23, 2023.**

**The General Committee recommends adoption of the following recommendation:**

**Celebration of Eid for Muslims in Caledon**

That the presentation request from Naseem Shad on behalf of Ahmadiyya Muslim Jama'at be approved and scheduled for a future Council Meeting.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on May 23, 2023.**

**The General Committee recommends adoption of the following recommendation:**

**Growing Opportunities for Adult Life Skills**

That the presentation request from Alannah Forgiarini on behalf of Growing Opportunities for Adult Life Skills be approved and scheduled for a future Council Meeting.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on May 23, 2023.**

**CONFIDENTIAL SESSION**

Moved by: Councillor N. de Boer – Seconded by: Councillor D. Maskell

That Committee shall go into Confidential Session under Section 239 of the Municipal Act for the purpose of Advice that is subject to solicitor-client privilege, including communications necessary for that purpose – Strawberry Hill Court Retaining Wall Replacement Project Update.

**A recorded vote was taken as follows:**

<b>Recorded Vote</b>	<b>YES</b>	<b>NO</b>	<b>CONFLICT</b>	<b>ABSENT</b>
Councillor N. de Boer	X			
Mayor A. Groves	X			
Councillor L. Kiernan	X			
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	X			
Councillor D. Sheen	X			
Chair C. Early	X			
<b>Total</b>	<b>9</b>			

Carried.

**General Committee convened in Confidential Session at 5:26 p.m.**

**Mayor A. Groves, Councillor N. de Boer, Councillor C. Early, Councillor L. Kiernan, Councillor D. Maskell, Councillor C. Napoli, Councillor T. Rosa, Councillor M. Russo, Councillor D. Sheen, Chief Administrative Officer: C. Herd, Director, Corporate Services / Town Clerk: L. Hall, Manager, Legal and Court Services / Town Solicitor: A. Alyea, Acting Treasurer, Finance: H. Bryers, Director, Engineering Services: A. Pearce and Deputy Clerk, Council and Committee Services: P. Trafford were present for this portion of the meeting.**

**The General Committee adjourned Confidential Session and reconvened in Open Session at 5:58 p.m.**

**STAFF REPORTS**

A procedural motion was passed by Committee to re-table Staff Report 2023-0309.

**The General Committee recommends adoption of the following recommendation:**

**Staff Report 2023-0309: Strawberry Hill Court Retaining Wall Replacement Project Update**

That additional funding for the reconstruction of the Strawberry Hill Court Retaining Wall (Capital Project 22-133) in the amount of \$2,500,000 with funding from the Tax Funded Capital Contingency Reserve, be approved; and

That staff be directed to continue to work with the Region of Peel to explore more cost-effective design alternatives for the portion of the existing and replacement retaining walls within the Regional sewer easement and related cost sharing arrangements.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on May 23, 2023.**

**ADJOURNMENT**

The Committee adjourned at 6:06 p.m.