



General Committee Meeting Report
Tuesday, July 11, 2023
2:30 p.m.
Hybrid / Council Chamber

Mayor A. Groves
Councillor N. de Boer
Councillor C. Early
Councillor L. Kiernan
Councillor D. Maskell
Councillor C. Napoli
Councillor T. Rosa
Councillor M. Russo
Councillor D. Sheen

Chief Administrative Officer: C. Herd
Director, Operations: B. Baird
Deputy Town Solicitor: M. Binkle
Director, Corporate Strategy and Innovation: E. Britnell
Acting Treasurer, Finance: H. Bryers
Manager, Project Management Office: R. Carvalho
Acting Director, Building and Municipal Law Enforcement: J. DeCourcy
Coordinator, Council and Committee Services: J. Farrugia
Fire Chief, Fire and Emergency Services: D. Forfar
Director, Corporate Services / Town Clerk: L. Hall
Director, People Services: T. McKenna
Director, Community Services: C. McLean
Director, Engineering Services: A. Pearce
Director, Finance / Chief Financial Officer: D. Sutton
Deputy Clerk, Council and Committee Services: P. Trafford

CALL TO ORDER

Chair C. Early called the meeting to order at 2:34 p.m.

INDIGENOUS LAND ACKNOWLEDGEMENT

Chair C. Early delivered the Indigenous Land Acknowledgement.

DISCLOSURE OF PECUNIARY INTEREST

None.

CONSENT AGENDA

The General Committee reports that the following matters were dealt with on the consent portion of the agenda and recommended to Town Council for consideration of adoption at its meeting to be held on July 26, 2023:

Staff Report 2023-0362: Proposed 2023-2035 Caledon Strategic Plan

That the proposed 2023-2035 Caledon Strategic Plan attached as Schedule A to Staff Report 2023-0362 be approved.

Staff Report 2023-0384: Transfer of Part III Provincial Offences Act Prosecutions by the Province

That the Mayor and Clerk be authorized to execute the agreements necessary to facilitate the transfer of Part III Provincial Offences Act prosecutions to the Town upon the approval of the Town Solicitor;

That the Mayor send a letter to the Honorable Doug Downey, Attorney General as well as the Honourable Sylvia Jones, Deputy Premier and MPP for Dufferin-Caledon, advocating that any transfer agreements include a requirement that the provincial Crown Attorney's office continue to have carriage of Part III matters involving death or catastrophic injury;

That as a result of the transfer of Part III Provincial Offences Prosecutions, a new full-time headcount for the position of Prosecution Coordinator outlined in Staff Report 2023-0384 be created and funded from the 2023 POA Operating Budget for Caledon and Dufferin County;

That an unavoidable budget increase of \$91,455 be included in the 2024 budget for the full-time headcount; and

That a copy of the resolution and Staff Report be provided to the Dufferin POA Board.

Staff Report 2023-0405: Capital Project Request to Fund a Dormitory at Valleywood Fire Station and Other Temporary Structures

That a new Capital Project in the amount of \$300,000 be created to fund the Valleywood Fire Station 307 dormitory funded from the Tax Funded Capital Contingency Reserve; and

That the scope of Capital Project 23-141 - Yard 3 and 4 Design be changed to include a temporary structure at Yard 3 to serve as administrative and lunchroom space.

Staff Report 2023-0457: Request for Funding to Support the Transition of Bill 112, Hazel McCallion Act, 2023

That the Chief Financial Officer be delegated the authority to secure and retain additional resources to support financial matters pertaining to Bill 112 and the provincial audit resulting from Bill 23; and

That the initial funding with an upset limit of \$200,000 from the tax funded operating contingency reserve be approved.

Staff Report 2023-0367: Request to Award a Single Source for Geographic Information Systems (GIS) Technology

That Environmental Systems Research Institute (ESRI) be awarded a sole source contract in the amount of \$221,490 for a period of three years starting September 1, 2023;

That ESRI be awarded as a sole source supplier beyond the three-year term of the contract; and

That the Director, Corporate Strategy and Innovation be the given the authority to enter into and sign all contract renewals with ESRI.

Staff Report 2023-0459: Update to 2022 Year-end Operating Budget Variance Surplus Amount

That the additional 2022 year-end operating budget surplus of \$552,032 be transferred to the Tax Funded Capital Contingency Reserve.

Notice of Motion – Request to Fund Regional Water Supply Connection at 8260 Mayfield Road

Whereas in 2022, the Region of Peel installed underground pipes to connect a property in Caledon municipally known as 8260 Mayfield Road to the Regional water supply and wastewater collection system;

Whereas the water supply is ready to be connected subject to the decommissioning of the well on the subject property subject to the requirements of the Region of Peel which include the installation of a service meter, payment of applicable fees for any inspections and testing requirements;

Now therefore be it resolved that the Town reimburse the property owner for the costs to decommission the well and connect the property to the Regional water supply and wastewater collection system to an upset limit of \$20,000 to be drawn from the Tax Funded Operating Contingency Reserve;

Further that the property owner be responsible to contract the work needed and provide invoices to the Town once the work is completed;

Further that prior to any invoices being paid by the Town, the property owner is required to sign a release to the Town releasing the Town from any liability or future claims related to the property's water, drainage or environmental conditions, to be held in escrow by the Town until all of the invoices are paid to the upset limit at which point the release will be in full force and effect;

And further that the making of these payments is not an admission or acknowledgement by the Town of any responsibility or liability by the Town to the property owner.

Notice of Motion – Request to Provide a Grant to motionball to fund Rental Costs for the motionball Marathon of Sport Caledon Event

Whereas motionball is a national non-profit that empowers young Canadians to be leaders in their communities, raising funds and awareness for Special Olympics through integrated social and sporting events;

Whereas motionball is hosting the Marathon of Sport Caledon on September 16, 2023 at the Edelweiss Park to bring awareness to the Special Olympics and will allow people with and without intellectual disabilities to interact, build friendships and create a more inclusive community;

Whereas 70% of the funds raised through the event will be donated to Special Olympics Ontario, 25% of the proceeds will be given to the Special Olympics Canada Foundation and 5% will go towards the #NoGoodWay Campaign aimed to end the use of the R-Word (retard) in everyday conversation;

Now therefore be it resolved that motionball be awarded a grant in the amount of \$2,500.00 to cover the costs of the rental fees for the use of Edelweiss Park funded by Corporate Accounts budget.

Notice of Motion – Historic Alton School House

Whereas in 2019, staff were directed through Staff Report 2019-52: Feasibility Study for the Reuse of the Old Alton School to:

- not pursue an agreement with the Peel District School Board for the adaptive reuse of the Historic Alton School House;
- work with the Peel District School Board to identify potential funding sources to fully fund the repurposing of the Old Alton School; and
- negotiate with the Peel District School Board for fair consideration of the land exchange for the Alton School in lieu of the Town receiving the Old Alton School property;

Whereas the Village of Alton is a tourist destination for its unique heritage and cultural assets and the Historic Alton School House is an opportunity to continue to showcase Alton's history;

Whereas the Peel District School Board has determined that the Historic Alton School House is no longer required for the purposes of the Board and are therefore seeking expressions of interest for the use of the property;

Now therefore be it resolved that staff be directed to submit an expression of interest and continue discussions with the Peel District School Board indicating the Town's desire to explore opportunities for the Historic Alton School House as a key asset for promoting tourism, supporting local economic growth, and preserving the cultural heritage of the village of Alton;

Further that staff be directed to report back to Council regarding the outcome of discussions with the Peel District School Board.

Moved by: Mayor A. Groves - Seconded by: Councillor M. Russo

That Section 7.4 of the Procedural By-law be waived to permit delegations from the following individuals:

- Alex Della Sciucca, Hunarpreet Kahlon, Ramanpreet Brar, Stuti Dhingra, Amrik Wahid, Sukhwinder Bal and Sahij Gill for item 9.6 – Notice of Motion – Request to Remove the Temporary Washroom Facility from Snell Park
- Tony Brkic for item 8.1 Staff Report 2023-0362: Proposed 2023-2035 Caledon Strategic Plan
- Roger Payne for item 9.4 Notice of Motion – Request to Review the Town’s Municipal Law Enforcement Service Level
- Vince Donatelli for item 9.4 Notice of Motion – Request to Review the Town’s Municipal Law Enforcement Service Level and item 9.5 Notice of Motion – Request to Recover Costs for the Use of Fire and Emergency Services Relating to Non-Permitted Uses

A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	X			
Mayor A. Groves	X			
Councillor L. Kiernan	X			
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	X			
Councillor D. Sheen	X			
Chair C. Early	X			
Total	9	0	0	0

Carried with two-thirds.

With the consensus of the Committee, the presentation regarding Caledon’s Proposed 2023-2035 Strategic Plan did not proceed as the related Staff Report 2023-0362 was adopted on consent.

With the consensus of the Committee, the order of items on the Agenda was amended to consider the Presentations from the Caledon Chamber of Commerce and Caledon’s Platinum Certification through the World Council for City Data (WCCD) before Delegations.

PRESENTATIONS

Caledon Chamber of Commerce

H. Piacentini, Board of Directors, Caledon Chamber of Commerce, provided a presentation regarding the Caledon Chamber of Commerce. Key themes included:

- The Board’s vision for the future including opportunities in business development, being a leader amongst Caledon businesses and promoting positive business environments by engaging members through events and surveys;
- A review of the Board’s core values and goals for 2023 and 2024; and
- Discussion of the Board’s 2023-2024 Strategic Initiatives including development of programs and services, marketing programs for increased communication, proactive

advocacy programs, development of strategic partnerships and enhancing leadership capability.

Members of Committee asked questions and received responses from the presenter.

Caledon’s Platinum Certification through the World Council for City Data (WCCD)

P. McCarney, President and CEO and J. Hamilton Arvisais, Director of City Certification and Data Applications provided a presentation regarding Caledon’s Platinum Certification through the World Council for City Data. Key themes included:

- Identifying the Town of Caledon as a recipient of a WCCD ISO 37120 Platinum Certification;
- A summary of the 19 key themes and 252 indicators used to determine the level of certification including economic development opportunities, infrastructure investment, global benchmarking and strategic planning; and
- A review of the data driven insights for the Town of Caledon in relation to neighboring municipalities.

Members of Committee asked questions and received responses from the presenter.

DELEGATIONS

Michael Vaselenak provided a delegation regarding item 9.4 Notice of Motion – Request to Review the Town’s Municipal Law Enforcement Service Level. Mr. Vaselenak provided support for the additional officers to address resident complaints. He shared his own personal experience with noise complaints and expressed concerns with residents keeping noise logs.

Moved by: Councillor M. Russo - Seconded by: Mayor A. Groves

That Section 7.4 of the Procedural By-law be waived to permit a delegation from Katie Fines regarding item 9.4 Notice of Motion – Request to Review the Town’s Municipal Law Enforcement Service Level

A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	X			
Mayor A. Groves	X			
Councillor L. Kiernan	X			
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	X			
Councillor D. Sheen	X			
Chair C. Early	X			
Total	9	0	0	0

Carried with two-thirds.

Andre Leitert provided a delegation regarding item 9.4 Notice of Motion – Request to Review the Town’s Municipal Law Enforcement Service Level. Mr. Leitert stated he was representing a group of residents within Caledon East regarding noise complaints resulting from an event centre that is not permitted where it is currently located. He raised concerns about not having Municipal Law Enforcement staff available after hours to address complaints.

Members of the Committee provided comments, asked questions and received responses from staff.

Councillor L. Kiernan left the meeting at 3:20 p.m. and returned at 3:22 p.m.

Ramona Nazareth provided a delegation regarding item 9.6 Notice of Motion – Request to Remove the Temporary Washroom Facility from Snell Park. Ms. Nazareth requested the temporary washroom facility be removed from Snell Park.

Alex Della Sciucca provided a delegation regarding item 9.6 – Request to Remove the Temporary Washroom Facility from Snell Park. Mr. Della Sciucca requested the temporary washroom facility be removed from Snell Park. He raised concerns that the facility was not appropriate for the size of the park and spoke of recent observations of littering and children attempting to push the facility over. He raised additional concerns of the facility devaluing the community.

Hunarpreet Kahlon provided a delegation regarding item 9.6 – Request to Remove the Temporary Washroom Facility from Snell Park. Mr. Kahlon requested the temporary washroom remain in Snell Park. He stated washrooms are a critical infrastructure within a public space and should be accessible and convenient for the community.

Stuti Dhingra provided a delegation regarding item 9.6 – Request to Remove the Temporary Washroom Facility from Snell Park. Ms. Dhingra requested the temporary washroom facility be removed from Snell Park. She raised concerns about the facility devaluing the community, increased safety risks and lack of accessibility.

Ramanpreet Brar provided a delegation regarding item 9.6 – Request to Remove the Temporary Washroom Facility from Snell Park. Mr. Brar requested the temporary washroom facility remain in Snell Park. He stated the facilities will be used by children and seniors within the community.

Members of Committee asked questions and received responses from Mr. Brar.

Amrik Wahid provided a delegation regarding item 9.6 – Request to Remove the Temporary Washroom Facility from Snell Park. Mr. Wahid requested the temporary washroom facility remain in Snell Park. He stated washrooms are to be used by children, seniors and individuals with health issues.

Councillor C. Napoli left the meeting at 4:00 p.m. and returned at 4:04 p.m.

Councillor C. Early vacated the role of Chair and left the meeting at 4:01 p.m. and Councillor L. Kiernan assumed the role of Chair.

Councillor C. Early returned at 4:04 p.m. and resumed the role of Chair.

Members of Committee asked questions and received responses from Mr. Wahid.

Tony Brkic provided a delegation regarding item 8.1 Staff Report 2023-0362: Proposed 2023-2035 Caledon Strategic Plan. He requested the Town consider residents in relation to new developments and raised concerns about new home developments lacking accessibility for seniors. He additionally raised concerns about the lack of beautification within the Town and in new developments.

Members of Committee asked questions and received responses from Mr. Brkic.

Roger Payne provided a delegation regarding item 9.4 – Request to Review the Town's Municipal Law Enforcement Service Level. Mr. Payne raised concerns about noise, illegal dumping, illegal trucking and speeding within the community. He suggested the Town consider after-hours enforcement to assist with these issues.

Councillor T. Rosa left the meeting at 4:08 p.m. and returned at 4:13 p.m.

Members of the Committee provided comments, asked questions and received responses from staff.

Vince Donatelli provided a delegation regarding item 9.4 – Request to Review the Town's Municipal Law Enforcement Service Level and item 9.5 – Request to Recover Costs for the Use of Fire and Emergency Services Relating to Non-Permitted Uses. Mr. Donatelli requested increased enforcement of illegal trucking operations and raised concerns about the utilizing the Town's Fire and Emergency Services for purposes that are illegal.

Katie Fines provided a delegation regarding item 9.4 – Request to Review the Town's Municipal Law Enforcement Service Level. Ms. Fines requested the Town provide enforcement coverage on weekends and evenings to address resident concerns.

Members of the Committee provided comments, asked questions and received responses from staff.

Sukhwinder Bal provided a delegation regarding item 9.6 – Request to Remove the Temporary Washroom Facility from Snell Park. Mr. Bal requested the temporary washroom facility remain in Snell Park, specifically in relation to providing a service to seniors within the community.

Sahij Gill provided a delegation regarding item 9.6 – Request to Remove the Temporary Washroom Facility from Snell Park. Mr. Gill requested the temporary washroom facility remain in Snell Park. He stated the facilities will encourage seniors to be more involved within the

community and suggested the facilities be relocated so they are not beside an individual's house but are still accessible to the community.

PRESENTATIONS

Caledon Public Library's Comprehensive Growth Plan Summary Report

C. Lipp, Chief Library, Caledon Public Library provided a presentation on the Caledon Public Library's Comprehensive Growth Plan Summary Report. Key themes included:

- A review of the findings from the recent Comprehensive Growth Plan Summary Report including growing space deficits, retention of rural branches, opportunities to strengthen the service model, desire to broaden diversity and the need to keep pace with technologies;
- An overview of the 14 recommendations to assist in further development of libraries; and
- Next steps including informed future investments in libraries, board prioritization of recommendations, using recommendations to inform new Development Charge Studies and reflecting on recommendations for future operating budgets and capital forecasts.

Members of Committee asked questions and received responses from staff.

STAFF REPORTS

The General Committee recommends adoption of the following recommendation:

Staff Report 2023-0394: Request to Change the Scope of Capital Project 23-070 - Replacement of Large Apparatus (10), Fire and Emergency Services

That the scope of Capital Project 23-070 – Replacement Large Apparatus (10) be changed to purchase three wildland firefighting units instead of two mini pumpers.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on July 26, 2023.

Staff Report 2023-0400: Proposed CAO Performance Evaluation Policy and Evaluation Form

That this matter be referred to staff to report back with information related to the strong mayor powers and other options regarding the performance review evaluation process and documents.

NOTICE OF MOTION

The General Committee recommends adoption of the following recommendation:

Request for New Traffic Signal at Snellview Boulevard and Kennedy Road

Whereas traffic safety is an ongoing and continuing concern to the citizens of the Town of Caledon and therefore a priority of Town Council;

Whereas Kennedy Road in the SouthFields Village neighbourhood of Mayfield West in Ward 2 is presently the sole arterial route in and out of the village, serving a growing population of approximately 13,000 residents;

Whereas Kennedy Road has been experiencing increasingly high traffic volumes for years and is currently experiencing volumes of 14,000 to 20,000 vehicles per day, greatly exceeding the anticipated design capacities of the road and the neighbourhood;

Whereas residents in the area, especially in the Anthem neighbourhood have, for years, experienced great difficulty safely making turns at Snellview Boulevard and Kennedy Road due to these unanticipated and extraordinarily high traffic volumes;

Whereas the Town's Transportation management staff have heard numerous concerns from residents, completed on-site inspections, conducted traffic analysis (including reviewing collision data), and staff have concluded that full traffic signal is warranted at this intersection;

Now therefore be it resolved that a new capital project for 2023 be approved in the amount of \$320,000 for the design and installation of traffic signals at the intersection of Kennedy Road and Snellview Boulevard, in the Town of Caledon, with funding from development charges.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on July 26, 2023.

The General Committee recommends adoption of the following recommendation:

Request to Review the Town's Municipal Law Enforcement Service Level

Whereas traffic safety, unlawful street parking, evening and weekend noise violations and illegal event centres have been an ongoing and continuing concern for residents of Caledon and are, therefore, a priority for Town Council;

Whereas the pace of change and the new challenges facing Caledon have rendered the current service level model and the ability of by-law enforcement insufficient to meet the needs of the community;

Whereas the Town is undergoing a recruitment process for a new Director which presents an opportunity to engage in a review of current practices, to seek comment from the community and to propose enhancements or improvements to By-law Enforcement in the Town of Caledon;

Now therefore be it resolved that staff be directed to conduct a fulsome review of various by-law enforcement models in other municipalities, including, but not limited to: 24/7 enforcement coverage, an arrangement of evenings, overnight and weekend coverage and seasonal overnight and weekend coverage with a view to adopt a new model of by-law enforcement that improves customer satisfaction and achieves behaviour change with respect to historic and systemic issues experiences in the community;

Further, that the review includes an estimate of the projected staffing resources, equipment and managerial costs of each proposed model in the report;

And further, that the review be completed and presented at the October 10, 2023 General Committee Meeting for Council to consider a new Municipal Law Enforcement service model as part of the 2024 Proposed Budget.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on July 26, 2023.

The General Committee recommends adoption of the following recommendation:

Request to Recover Costs for the Use of Fire and Emergency Services Relating to Non-Permitted Uses

Whereas there are instances where the Town’s Fire and Emergency Services are dispatched to a property to provide fire protection or emergency services as a result of activities that are contrary to the permitted uses for the property;

Whereas the use of the Town’s Emergency Services for such purposes is a burden on the services and the residents of the Town as such costs are absorbed through the municipal budget without a current mechanism to recover such costs;

Now therefore be it resolved that a by-law be enacted to amend Schedule D of the Town’s Fees By-law 2023-012 to add the following under Emergency Responses:

Fire Response for Non-permitted Uses	The property owner shall pay for emergency responses resulting from activity contrary to the permitted uses for the property anywhere in the Town of Caledon			
Initial response (up to 3 pieces of apparatus) for the first 2 hours		\$1,486.29	-	\$1,486.29
Per apparatus dispatched - for each additional one-half hour or part thereof		\$335.78	-	\$335.78
For each additional piece of apparatus dispatched (after the first 3 pieces of apparatus) per hour per apparatus or part thereof		\$671.56	-	\$671.56
Replacement of damaged equipment and consumable resources used if applicable		100% of the cost		100% of the cost
Plus administration fee		15%	Yes	Fee + HST

And further that the by-law be brought forward at the July 26, 2023 Town Council Meeting for consideration.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on July 26, 2023.

Request to Remove the Temporary Washroom Facility from Snell Park

That this matter be referred to staff to bring a report on the evolving use of Town Parks by the community, and clear guidelines for service levels for the parks, and if necessary, request for resources to change service levels as part of the 2024 budget.

CORRESPONDENCE

The General Committee recommends adoption of the following recommendation:

Motion to Declare Gender-Based Violence and Intimate Partner Violence an Epidemic

That the presentation request from Rebecca Pacheco on behalf of Peel Committee Against Women Abuse (PCAWA) be approved and scheduled for an upcoming meeting.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on July 26, 2023.

CONFIDENTIAL SESSION

Confidential Memorandum regarding Personal Matters about an identifiable individual – CAO Performance Review Process for 2022 and the CAO Performance Review

That these matters be deferred to the September 12, 2023 General Committee Meeting.

ADJOURNMENT

The Committee adjourned at 5:59 p.m.