

## Schedule A

## APPROVED DELIVERY OF CORE SERVICES

Caledon Fire &amp; Emergency Service

## Core Service: Emergency Response

Number	Service	Provided	Comment	
ER	01	Basic firefighting, no expected rescue component	Yes	Exterior fire operations only
ER	02	Structural firefighting, including rescue	Yes	Interior fire operations and rescue
ER	03	Vehicle firefighting	Yes	
ER	04	Grass, brush, forestry firefighting	Yes	
ER	05	Marine firefighting	No	
ER	06	Automatic aid	Yes	
ER	07	Mutual aid	Yes	
ER	08	Tiered medical response	Yes	
ER	09	Awareness level dangerous goods (Haz-Mat)	Yes	
ER	10	Operations level dangerous goods (Haz-Mat)	No	
ER	11	Technician level dangerous goods (Haz-Mat)	No	
ER	12	Vehicle collision response	Yes	
ER	13	Vehicle extrication	Yes	
ER	14	Transportation incidents involving road vehicles, trains, aircraft and watercraft response	Yes	
ER	15	Water and ice rescue, shore based	Yes	
ER	16	Water and ice rescue, water entry	No	
ER	17	Water and ice rescue, boat based	No	
ER	18	Public assistance	Yes	
ER	19	Emergency Medical Service assistance	Yes	
ER	20	Police assistance	Yes	
	21	Public utilities assistance	Yes	
ER	22	Community emergency plan participation	Yes	
ER	23	Urban search and rescue, light	No	
ER	24	Urban search and rescue, heavy	No	

ER	25	High angle rescue	Yes	Specialized crew operations
ER	26	Confined space rescue	No	
ER	27	Farm/ silo rescue	No	
ER	28	Role as Assistant to Fire Marshal regarding fire suppression	Yes	
ER	29	Awareness level trench rescue	Yes	
ER	30	Operations Trench Rescue	No	
ER	31	Technician Level Trench Rescue	No	

**\* All services may not be able to be performed at all times due to staffing considerations and availability of specialized expertise.**

## Core Service: Fire Preventions & Public Education

Number	Service	Provided	Comment	
PE	1	Selection of appropriate programs	Yes	
PE	2	Role of Chief Fire Official	Yes	
PE	3	Role of Assistant to Fire Marshal regarding Fire Prevention	Yes	
PE	4	Input into fire prevention policy development	Yes	Policy is referenced
PE	5	Code development input	Yes	
PE	6	Development of Fire Prevention by-laws	Yes	
PE	7	Interaction with Chief Building Official and Building Department	Yes	
PE	8	Interaction with other government agencies	Yes	
PE	9	<b>Inspection practices, including:</b>		
PE	9a	Complaints inspections	Yes	
PE	9b	Conducting routine inspections as per fire prevention policy	Yes	
PE	9c	Dealing with code compliance issues (mandated)	Yes	
PE	9d	Enforcing municipal by-laws	Yes	
PE	9e	Conducting inspections, preparing reports and issuing written responses to requests	Yes	Conducting request inspections
PE	9f	Issuing burn permits	Yes	
PE	10	<b>Public education practices, including:</b>		
PE	10a	Providing routine education programs as per fire prevention policy	Yes	
PE	10b	Facilitating smoke alarm initiatives	Yes	
PE	10c	Providing access for media	Yes	
PE	10d	Delivery of specialized programs	Yes	
PE	11	<b>Fire investigation practices, including:</b>		
PE	11a	Determining fire origin and cause	Yes	Only Certified members
PE	11b	Assessing code compliance	Yes	Only Certified members
PE	11c	Assessing fire suppression effectiveness	Yes	Only Certified members

PE	11d	Determining compliance with building standards	Yes	Only Certified members
PE	11e	Determining effectiveness of built-in suppression features	Yes	Only Certified members
PE	11f	Interacting with OFM Fire Investigations Services	Yes	Only Certified members
PE	11g	Supporting criminal prosecutions	Yes	Only Certified members
PE	11h	Consulting with police and other agencies	Yes	Only Certified members
PE	11i	Providing forensic services	No	
PE	12	<b>Plans examination and approval practices, including:</b>		
PE	12a	Examining and approving new construction plans	Yes	Only Certified members
PE	12b	Examining and approving renovation plans	Yes	Only Certified members
PE	12c	Reviewing and approving subdivision/ development agreements	Yes	Only Certified members
PE	12d	Reviewing and approving site plans	Yes	In conjunction with Chief Building Official
PE	12e	Providing on-site inspection of approved plans to determine compliance	Yes	In conjunction with Chief Building Official
PE	12f	Issuing occupancy permits	No	
PE	13	Preparation for and appearances in court	Yes	Only Certified members
PE	14	Systems checking, testing and approval	Yes	Only Certified members
PE	15	Compile, analyze and disseminate functional statistics	Yes	Only Certified members
PE	16	Consultation with architects, engineers, planners, contractors and building trades	Yes	Only Certified members

## Core Service: Fire Administration

Number	Service	Provided	Comment
FA	1	Planning & growth practices, including:	
FA	1a	Master planning	Yes
FA	1b	Evaluating programs and services	Yes
FA	1c	Projecting station locations and reallocations	Yes
FA	1d	Determining staffing levels and assignments	Yes
FA	1e	Determining resource levels and assignments, including responses	Yes
FA	1f	Co-ordinating with other emergency services	Yes
FA	1g	Co-ordinating development with other community departments	Yes
FA	1h	Co-ordinating with other Counties/ Districts/ Regions	Yes
FA	2	<b>Financial &amp; records analysis practices, including:</b>	
FA	2a	Co-ordinating use of information from suppression activities	Yes
FA	2b	Co-ordinating use of information from fire prevention activities	Yes
FA	2c	Transitional adjustments for capital stock	Yes
FA	2d	Input into level of service issues (based upon available funding)	Yes
FA	2e	Developing, controlling and monitoring budgets	Yes
FA	2f	Co-ordinating with department divisions	Yes
FA	2g	Identifying alternative sources of revenue and fees for services	Yes
FA	2h	Operating	Yes
FA	2i	Capital	Yes
FA	2j	Purchasing	Yes
FA	3	<b>Records management, including:</b>	
FA	3a	Note taking	Yes
FA	3b	Records retention	Yes
FA	3c	Freedom of information management	Yes
FA	4	<b>Human resources practices, including:</b>	

FA	4a	Recruitment, selection & retention	Yes	
FA	4b	Promotion	Yes	
FA	4c	Performance evaluation	Yes	
FA	4d	Career development & higher education	Yes	
FA	4e	Job classifications	Yes	
FA	4f	Specializing in fire service legislation and related uses	Yes	
FA	5	<b>Client/ customer relation practices, including:</b>		
FA	5a	Preserving local identity	Yes	
FA	5b	Enhancing fire department image	Yes	
FA	5c	Marketing	Yes	
FA	5d	Environmental scanning, anticipating pressures and developing communication strategies	Yes	
FA	5e	Enhancing public perception of access to fire department staff	Yes	
FA	5f	Developing inter-agency relationships	Yes	
FA	6	Health and safety practices, including communicable diseases	Yes	

## Core Service: Communications / Resource Centre

Number	Service	Provided	Comment
RC	1	Dispatch practices, including:	
RC	1a	Liaising with dispatch centres	Yes Joint Fire Communication Centre
RC	1b	Providing access points for operational supervisors	Yes Joint Fire Communication Centre
RC	1c	Receiving emergency calls	Yes Joint Fire Communication Centre
RC	1d	Dispatching of appropriate resources	Yes Joint Fire Communication Centre
RC	1e	Providing on-going resources to operation during emergency	Yes Joint Fire Communication Centre
RC	1f	Compiling emergency response data and inputting of information in data bases	Yes Joint Fire Communication Centre
RC	1g	Sharing data with other department divisions	Yes Joint Fire Communication Centre
RC	1h	Sharing data with other municipal departments	Yes Joint Fire Communication Centre
RC	1i	Accessing data from other sources	Yes Joint Fire Communication Centre
RC	2	<b>Technology issues, including:</b>	
RC	2a	Maintaining and repairing communications systems and components (both routine and emergency)	Yes
RC	2b	Providing technical support	Yes
RC	2c	Developing specifications for radios, pagers. Telephones, and computers	Yes
RC	2d	Providing interface capability with other data systems, e.g. assessment, building department, roads department	Yes

## Core Service: Training & Education

Number	Service	Provided	Comment
TE	1	<b>Program development practices, including:</b>	
TE	1a	Developing trainer facilitators	Yes Only Certified members
TE	1b	Co-ordinating core curriculum	Yes Only Certified members
TE	1c	Developing specialized staff development programs	Yes Only Certified members
TE	1d	Suppression	Yes Only Certified members
TE	1e	Prevention	Yes Only Certified members
TE	1f	Administration	Yes Only Certified members
TE	1g	Communications	Yes Only Certified members
TE	1h	Maintenance	Yes Only Certified members
TE	1i	Support services	Yes Only Certified members
TE	1j	Developing succession training programs	Yes Only Certified members
TE	1k	Developing self-directed learning programs	Yes Only Certified members
TE	2	<b>Providing access to training facilities, including:</b>	
TE	2a	Co-ordinating access to facility	Yes
TE	2b	Delivering of hands-on training to staff	Yes Only Certified members
TE	3	<b>Station training practices, including:</b>	
TE	3a	Delivery of curriculum specific to discipline's needs	Yes Only Certified members
TE	3b	Supervisory training skills	Yes Only Certified members
TE	3c	Providing support and direction	Yes Only Certified members
TE	4	Development, approval and delivery of incident management and accountability systems and procedures	Yes Only Certified members
TE	5	Co-ordination, development, approval and distribution of standard operating guidelines for various disciplines	Yes Only Certified members



## Core Service: Maintenance

Number	Service	Provided	Comment
MA	1		
			<b>Fleet and equipment maintenance practices, including:</b>
MA	1a	Yes	Ensure work completed
MA	1b	Yes	Ensure work completed
MA	1c	Yes	Ensure Compliance
MA	1d	Yes	Ensure Compliance
MA	1e	Yes	Ensure Compliance
MA	1f	Yes	
MA	1g	Yes	
MA	1h	Yes	
MA	1i	Yes	
MA	2	Yes	Ensure work completed
MA	3	Yes	

**Core Service: Support Services** *(shared municipal / fire department functions)*

<b>Number</b>	<b>Service</b>	<b>Provided</b>	<b>Comment</b>	
<b>SS</b>	1	<b>Purchasing practices, including:</b>		
<b>SS</b>	1a	Bulk purchasing through local and area organizations	Yes	
<b>SS</b>	1b	Developing standardized specifications for all apparatus and equipment	Yes	
<b>SS</b>	2	<b>Financial practices, including:</b>		
<b>SS</b>	2a	Financial analysis	Yes	
<b>SS</b>	2b	Liaising with other area departments	Yes	
<b>SS</b>	2c	Co-ordinating day to day financial services	Yes	
<b>SS</b>	2d	Arranging long term funding	Yes	Work with Finance
<b>SS</b>	3	<b>Risk management practices, including:</b>		
<b>SS</b>	3a	Assessing changing risk	Yes	
<b>SS</b>	3b	Operationalizing risk management into every function	Yes	
<b>SS</b>	3c	Providing insurance	Yes	Town Carrier
<b>SS</b>	3d	Prevention planning	Yes	
<b>SS</b>	3e	Risk avoidance	Yes	
<b>SS</b>	3f	Loss control	Yes	
<b>SS</b>	3g	Separation and diversification of losses	N/A	
<b>SS</b>	3h	Risk transfer	N/A	
<b>SS</b>	5	<b>Co-ordination with other agencies for shared infrastructure, including:</b>		
<b>SS</b>	5a	Municipal water system development	Yes	
<b>SS</b>	5b	Maintenance and access to water supply	Yes	
<b>SS</b>	5c	Maintenance and access to emergency incidents via municipal and county roads	Yes	
<b>SS</b>	5d	Co-ordinating road closures and detour routes with appropriate works department and roads department	Yes	