

# THE CORPORATION OF THE TOWN OF CALEDON

## BY-LAW NO. 2024-017

A by-law to amend Procedural By-law 2015-108,  
as amended, with respect to the proceedings of  
Council and its Committees

WHEREAS the *Municipal Act, 2001*, S.O. 2001, c. 25, section 238 provides that a municipality shall establish a procedure by-law to govern meetings;

WHEREAS The Corporation of the Town of Caledon deems it expedient to amend By-law 2015-108, as amended, to align Council and Committee proceedings with current practices;

NOW THEREFORE the Council of The Corporation of the Town of Caledon ENACTS AS FOLLOWS:

1. Procedural By-law 2015-108, as amended, is hereby further amended by:
  - (1) Amending the Short Title of this by-law to be known as the Town of Caledon Procedure By-law.
  - (2) Deleting and replacing Section 5.5.1 with the following:

5.5.1 a meeting or part of a meeting may be closed to the public if the subject matter being considered is in accordance with the provisions of the *Municipal Act, 2001, as amended*.
  - (3) Deleting and replacing Section 8.2.2 with the following:

8.2.2 Every *Council* and *Committee* meeting shall commence with a land acknowledgment.
  - (4) Deleting and replacing the following Sections within 8.6 Consent Items with the following:

8.6.1 Items of business listed on the *Committee* agenda which would not require debate, does not require a two-thirds *majority* vote to carry, or no *member* has declared a *pecuniary interest* shall be approved collectively as *consent items* prior to proceeding with the items of business requiring debate.

8.6.2 A *member* may make brief comments to *consent items* prior to their consideration for approval collectively by a single *motion*.

8.6.3 A *member* shall inform the *Presiding Officer* of the intent to hold the item for removal as a *consent item* and dealt with as a separate matter if a *member* wishes to debate or amend the recommendation of an item.

8.6.4 Minutes of the previous *meetings* of *Council* and *Committee* shall be *consent items* for consideration and approval unless removed and dealt with as a separate matter by a *member*.

8.6.5 Despite section 8.6.4, minutes of the previous meetings of *Committee* shall be dealt with as a separate matter for consideration and approval where the minutes contain a matter where a *member* has declared a *pecuniary interest*.
  - (5) Amending Section 9.3 to the following:

9.3 The minutes shall be presented to Council at the next meeting for confirmation.
  - (6) Amending Section 10.1 to the following:

10.1 Except as provided elsewhere in this by-law, all motions shall be in writing and shall have a mover and seconder.
2. Subject to the amendments made in this By-law, in all other respects, By-law 2015-108 is hereby confirmed unchanged.

**Enactment**

This By-law shall come into full force and effect on the day of its passing.

**Enacted by the Town of Caledon Council this 26th day of March, 2024.**

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Annette Groves, Mayor

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Kevin Klingenberg, Municipal Clerk