



General Committee Meeting Minutes
Tuesday, April 9, 2024
2:30 p.m.
Hybrid / Council Chamber

Mayor A. Groves
Councillor N. de Boer
Councillor C. Early
Councillor L. Kiernan
Councillor D. Maskell
Councillor C. Napoli
Councillor T. Rosa
Councillor M. Russo
Councillor D. Sheen

Chief Administrative Officer: N. Hyde
Commissioner of Finance / Chief Financial Officer: R. Cummings
Commissioner of Corporate Services / Chief Legal Officer: S. Dickson
Chief Human Resources Officer, People Services: T. Grewal
Acting Commissioner of Engineering, Public Works & Transportation: R. Juliao
Commissioner of Planning & Development / Chief Planner: E. Lucic
Commissioner of Community & Human Services: C. McLean
Manager, Parks and Natural Heritage: M. Hoy
Analyst, Municipal Law Enforcement: J Assaly
Municipal Clerk, Corporate Services: K. Klingenberg
Coordinator, Council & Committee Services: J. Farrugia

1. NOTICE

2. CALL TO ORDER

Chair C. Early called the meeting to order at 2:30 p.m.

3. INDIGENOUS LAND ACKNOWLEDGEMENT

Chair C. Early delivered the Indigenous Land Acknowledgement.

4. DISCLOSURE OF PECUNIARY INTEREST

5. CONSENT AGENDA

Moved by: Councillor L. Kiernan **Seconded by:** Councillor M. Russo

That the following consent items be recommended for adoption at the April 30, 2024, Town Council Meeting:

Staff Report 2024-0076: Engineers Report Update for the Alloa Extension Drainage Works

That Staff Report 2024-0076 regarding the Alloa Extension Drainage Works Engineer's Report update be received;

That R.J. Burnside & Associates Ltd. be directed to complete the Engineer's report update to address land division and land use changes to the Alloa Extension Drainage Works for three (3) subject Subdivision Applications within the Mayfield West Phase 2 plan area in accordance with the *Drainage Act*, R.S.O. 1990, c. D.17;

That Council approve connection of the proposed developments to the Alloa Extension Drainage Works as required by Section 65(5) of the *Drainage Act* conditional on the report of an engineer under Sections 65(1) and 65(3) of the *Drainage Act*;

That the Clerk directs the Engineer to apportion the assessment against the severed lands and roads, in accordance with Section 65(1) of the *Drainage Act*;

That the Engineer make use of Section 25 of the *Drainage Act* to apportion the costs among the lands and roads in the subdivision using block assessments;

That the Engineer be directed to assess future maintenance obligations for the subdivision lands to the Town of Caledon; and

That the Clerk directs the Engineer to determine the just proportion of the drain cost that should be paid by the developer, in accordance with Section 65(3) of the *Drainage Act*.

Staff Report 2024-0237: Procedure By-law Parts 1 (Definitions) and 2 (Principles and Application) Review

That the Procedure By-Law 2015-108, as amended, be further amended to update Definitions, as outlined in Schedule A of Staff Report 2024-0237.

Notice of Motion: Request to Support motionball Caledon

Whereas motionball is a national non-profit that empowers young Canadians to be leaders in their communities, raising funds and awareness for Special Olympics through integrated social and sporting events;

Whereas motionball is hosting the Marathon of Sport Caledon on September 28, 2024 at the Edelweiss Park to bring awareness to the Special Olympics and will allow people with and without intellectual disabilities to interact, build friendships and create a more inclusive community;

Now therefore be it resolved that motionball be awarded a grant in the amount of \$665.33 to cover the costs of the rental fees for the use of Edelweiss Park funded by Corporate Accounts budget.

A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	X			
Councillor L. Kiernan	X			
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	X			
Councillor D. Sheen	X			
Mayor A. Groves	X			
Chair C. Early	X			
Total	9			

Carried.

6. DELEGATIONS

6.1 Tamara Limebeer regarding agenda item 10.1.1 Annual Accessibility Status Report for 2023

Tamara Limebeer provided a delegation on existing accessibility issues in the Town of Caledon. She spoke about the Accessibility for Ontarians with Disabilities Act (AODA) and requested the Town address these concerns within the 2023-2027 Multi-Year Accessibility Plan. Tamara highlighted changes to the Building Code, advocating to the Provincial Government, incentive programs for small businesses, accessible housing and allowing the Accessibility Advisory Committee to play a more active role in making positive change.

Moved by: Councillor L. Kiernan

Seconded by: Councillor M. Russo

WHEREAS the Accessibility for Ontarians With Disabilities Act (AODA) is ground-breaking legislation, created to help people with disabilities fully participate in society, bring them to the table in crafting regulations, and build mechanisms to enforce standards;

WHEREAS people with disabilities and advocates, including the Town of Caledon's Accessibility Advisory Committee, recognize with growing concerns there will be no renewed push to keep accessibility issues at the forefront after 2025;

WHEREAS Town of Caledon is dedicated and committed to creating a welcoming environment so that all people may have equitable access to programs, goods, services and facilities, but making investments to achieve the AODA standards has been challenging given the lack of consistent and stable funding for municipalities to remove accessibility barriers;

That the proposed Multi-Year Accessibility Plan include issues raised by Ms. Limebeer, including, but not limited to, an annual financial incentive program for local businesses to remove physical barriers, advocating to the Province to make changes to the Ontario Building Code to mandate accessibility improvements, educating local businesses on barriers for customers, re-launching the Town's Accessibility Award Program, identifying internal staffing resources devoted to supporting accessibility related initiatives and other

measures the municipality can undertake to ensure the community is accessibility to persons with disabilities.

A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	X			
Councillor L. Kiernan	X			
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	X			
Councillor D. Sheen	X			
Mayor A. Groves	X			
Chair C. Early	X			
Total	9			

Carried.

7. PRESENTATIONS

7.1 Code of Conduct Update

Diane Bederman provided a presentation on Code of Conduct, including accountability to constituents.

7.2 Tower Gardens

Jennifer Owen provided a presentation on Tower Gardens. Jennifer spoke of the history of aeroponics, the method of growing and the associated benefits. She also highlighted several facilities and organizations currently utilizing Tower Gardens.

Moved by: Mayor A. Groves

Seconded by: Councillor T. Rosa

That the presentation by Jennifer Owen regarding Tower Gardens and the opportunity to include Tower Gardens in Recreation Centers, Library's, and other town facilities to review financial costs and feasibility be referred to staff to provide a report in Q3 2024.

A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	X			
Councillor L. Kiernan	X			
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	X			
Councillor D. Sheen	X			
Mayor A. Groves	X			
Chair C. Early	X			
Total	9			

Carried.

7.1 Cannabis Retail Stores

Joel Assaly, Analyst, Municipal Law Enforcement, provided a presentation on Cannabis Retail Stores in Caledon. He outlined the background of cannabis legalization and discussed the choices to Opt-In or Opt-Out available to the municipality. Joel also highlighted the recent public consultation and compared the findings to those from 2019.

8. STAFF REPORTS

8.1 Staff Report 2024-0022: Cannabis Retail Stores

J. Assaly, Analyst, Municipal Law Enforcement, responded to questions of Committee.

Deferral:

Moved by: Councillor D. Maskell

Seconded by: Councillor C. Napoli

That Staff Report 2024-0022: Cannabis Retail Stores be deferred to the May 7, 2024 General Committee Meeting.

A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer		X		
Councillor L. Kiernan		X		
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa		X		
Councillor M. Russo	X			
Councillor D. Sheen		X		
Mayor A. Groves	X			
Chair C. Early		X		
Total	4	5		

Defeated.

Main Motion:

Moved by: Councillor L. Kiernan

Seconded by: Councillor N. de Boer

That staff be directed to proceed with Option 2 to Opt-out as outlined in Staff Report 2024-0022.

A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	X			
Councillor L. Kiernan	X			
Councillor D. Maskell		X		
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	X			

Councillor D. Sheen	X	
Mayor A. Groves	X	
Chair C. Early	X	
Total	8	1

Carried.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on April 30, 2024.

Committee recessed at 4:38 p.m., and reconvened at 4:49 p.m.

8.2 Staff Report 2024-0152: Park Washroom Facility Service Levels

M. Hoy, Manager, Parks and Natural Heritage, responded to questions of Committee.

Amendment:

Moved by: Councillor M. Russo **Seconded by:** Councillor D. Sheen

That the following clause be added:

That the additional 44 existing neighborhood parks be assessed using the same existing criteria for the purpose of washroom facility considerations.

A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	X			
Councillor L. Kiernan	X			
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	X			
Councillor D. Sheen	X			
Mayor A. Groves	X			
Chair C. Early	X			
Total	9			

Carried.

Main Motion as Amended:

Moved by: Councillor D. Sheen **Seconded by:** Councillor D. Maskell

That the recommended Park Washroom Facility Service Levels outlined in Staff Report 2024-0152 be approved.

That staff be directed to review current washroom provisions in existing District and Community Parks to ensure they meet the Town’s service levels; and

That the additional 44 existing neighborhood parks be assessed using the same existing criteria for the purpose of washroom facility considerations.

A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	X			
Councillor L. Kiernan	X			
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	X			
Councillor D. Sheen	X			
Mayor A. Groves	X			
Chair C. Early	X			
Total	9			

Carried.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on April 30, 2024.

8.3 Staff Report 2024-0076: Engineer’s Report Update for the Alloa Extension Drainage Works

Recommended on the consent agenda for adoption at the April 30, 2024 Council meeting.

8.4 Staff Report 2024-0237: Procedure By-law Parts 1 (Definitions) and 2 (Principles and Application) Review

Recommended on the consent agenda for adoption at the April 30, 2024 Council meeting.

9. NOTICES OF MOTION

9.1 Councillor C. Napoli – Request to Support motionball Caledon

Recommended on the consent agenda for adoption at the April 30, 2024 Council meeting.

9.2 Councillor C. Napoli – Request to Support Caledon Public Library Strategic Plan

R. Cummings, Commissioner of Finance / Chief Financial Officer, responded to questions of Committee.

Reconsideration:

Moved by: Councillor C. Napoli **Seconded by:** Councillor L. Kiernan

Whereas the following motion was carried at the February 14, 2024 General Committee-Budget:

Moved by: Councillor D. Maskell

Seconded by: Mayor A. Groves

Whereas the CPL presented its growth plan to Council in June 2023, entitled, Comprehensive Growth Plan, 2023-2041.

Therefore, remove Capital Project 24-030, Caledon Public Library – Strategic Plan

Tax Funded Reduction: \$50,000

A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer		X		
Councillor L. Kiernan		X		
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	X			
Councillor D. Sheen		X		
Mayor A. Groves	X			
Chair C. Early		X		
Total	5	4		

Whereas the amending motion was ratified at the February 20 Special Council meeting;

Whereas it is desirable to reconsider part of this prior decision at a subsequent meeting;

Whereas the motion is introduced by a member who was present at the meeting and who voted in the majority when the decision was made or who was not present at the meeting when the decision was made, in accordance with procedure by-law 2015-108 section 11.3;

Whereas the mover of a motion to reconsider specifies the reconsideration will address the part of the original decision of Council, in accordance with section 11.4 of the procedure by-law;

Therefore be it resolved that the following part of the amending motion be reconsidered:

Therefore, remove Capital Project 24-030, Caledon Public Library – Strategic Plan

A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	X			
Councillor L. Kiernan	X			
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	X			

Councillor D. Sheen	X
Mayor A. Groves	X
Chair C. Early	X
Total	9

Carried. (Two-thirds vote)

Amendment:

Moved by: Councillor C. Napoli **Seconded by:** L. Kiernan

That the reconsidered main motion be amended to introduce the following whereas clauses:

Whereas the Caledon Public Library's new 2025-2028 Strategic Plan seeks to ensure the Library continues to fulfill its mandate under the Public Libraries Act; and

Whereas the 2025-2028 Strategic Plan will establish a formal timeline that outlines the details related to the Library's mission, vision, strategic objectives and related actions; and

Whereas it provides direction for the length of the plan while also aligning with the Library's recently adopted long-term Comprehensive Growth Plan and the Town of Caledon Strategic Plan; and

Whereas the project includes the retention of consultants to undertake community engagement, data collection and analysis work to continue the development of the Caledon Public Library's goals; and

Whereas it is anticipated that the Library's 2023 year-end operating surplus will contribute to Town reserves and will exceed the cost of the Strategic Plan,

and

That the main motion be amended to approve Capital Project 24-030, Caledon Public Library – Strategic Plan, and

That the main motion be amended to fund the Caledon Public Library – Strategic Plan by the Tax funded Capital Contingency Reserve in the amount of \$50, 000.

A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	X			
Councillor L. Kiernan	X			
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	X			
Councillor D. Sheen	X			

Mayor A. Groves	X
Chair C. Early	X
Total	9

Carried.

Main Motion as Amended:

Moved by: Councillor D. Maskell **Seconded by:** Mayor A. Groves

Whereas the Caledon Public Library's new 2025-2028 Strategic Plan seeks to ensure the Library continues to fulfill its mandate under the Public Libraries Act; and

Whereas the 2025-2028 Strategic Plan will establish a formal timeline that outlines the details related to the Library's mission, vision, strategic objectives and related actions; and

Whereas it provides direction for the length of the plan while also aligning with the Library's recently adopted long-term Comprehensive Growth Plan and the Town of Caledon Strategic Plan; and

Whereas the project includes the retention of consultants to undertake community engagement, data collection and analysis work to continue the development of the Caledon Public Library's goals; and

Whereas it is anticipated that the Library's 2023 year-end operating surplus will contribute to Town reserves and will exceed the cost of the Strategic Plan

Now therefore be it resolved that a capital project in support of the Caledon Public Library's new 2025-2028 Strategic Plan be approved; and

That the Strategic Plan be funded by the Tax funded Capital Contingency Reserve in the amount of \$50,000.

A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	X			
Councillor L. Kiernan	X			
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	X			
Councillor D. Sheen	X			
Mayor A. Groves	X			
Chair C. Early	X			
Total	9			

Carried.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on April 30, 2024.

9.3 Councillor D. Maskell – Request for Implementation of Lobbyist Registry

K. Klingenberg, Municipal Clerk, responded to questions of Committee.

Moved by: Councillor D. Maskell **Seconded by:** Mayor A. Groves

Whereas a lobbyist registry was requested to be investigated and reported back to a Governance Review Committee by Council at the May 23, 2023 Council meeting; and

Whereas the investigation’s findings were reported back at the June 5, 2023 Governance Review Committee; and

Whereas the 2023-2035 Strategic Plan references investigating the lobbyist registry as improvements to the Town’s governance framework within the service excellence and accountability category; and

Whereas the Governance Review Committee has been established as a Standing Committee, it’s members selected, and it’s main role including the provision of Council and Committee transparency and accountability tools.

Now therefore be it resolved that the Clerk be directed to report on establishing a lobbyist registry and appointing a Lobbyist Registrar for the Town of Caledon to the Governance Review Committee by September 2024; and

That a lobbyist registry be implemented for the Town of Caledon for consideration by March 2025.

A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	X			
Councillor L. Kiernan	X			
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	X			
Councillor D. Sheen	X			
Mayor A. Groves	X			
Chair C. Early	X			
Total	9			

Carried.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on April 30, 2024.

10. CORRESPONDENCE

10.1 Memorandums

10.1.1 Annual Accessibility Status Report for 2023

10.2 General Correspondence

10.2.1 Management of Cheltenham Badlands and OHT Caledon Properties

10.2.2 Illegal Development and Land Use Related to Truck, Trailer and Container Storage

C. McLean, Commissioner of Community and Human Services, responded to questions of Committee.

10.2.3 Report on Closed Meeting Investigation 2024-01

10.2.4 Closed Session Information Release: January 9, 2024 General Committee Amended Closed Session Minutes

10.2.5 Closed Session Information Release: March 6, 2024 General Committee Meeting Closed Session Presentation

10.2.6 Closed Session Information Release: March 6, 2024 General Committee Meeting Closed Session Minutes

10.2.7 Written Comments from Connor Leary regarding agenda item 8.1 Staff Report 2024-0022: Cannabis Retail Stores

Councillor L. Kiernan left the meeting at 5:10 p.m. and did not return.

11. CONFIDENTIAL SESSION

Moved by: Councillor T. Rosa **Seconded by:** Councillor C. Napoli

That Committee shall go into Confidential Session Pursuant to Section 239(2)(d) of the *Municipal Act, 2001, as amended*, as the subject matter pertains to labour relations and employee negotiations, for the following purpose: Confidential Verbal Update: Labour Relations

A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	X			
Councillor L. Kiernan				X
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	X			
Councillor D. Sheen	X			
Mayor A. Groves	X			
Chair C. Early	X			
Total	8			1

Carried.

11.1 Confidential Verbal Update: Labour Relations

Committee convened in Confidential Session at 5:15 p.m.

Councillor T. Rosa left the meeting at 5:29 p.m. and did not return.

Committee adjourned Confidential Session and reconvened in Open Session at 5:30 p.m.

12. ADJOURNMENT

The Committee adjourned at 5:31 p.m.