



General Committee Meeting Minutes
Tuesday, May 7, 2024
2:30 p.m.
Hybrid / Council Chamber

Mayor A. Groves (arrived at 2:34 p.m.)
Councillor N. de Boer
Councillor C. Early
Councillor L. Kiernan
Councillor D. Maskell
Councillor C. Napoli
Councillor T. Rosa
Councillor M. Russo
Councillor D. Sheen

Chief Administrative Officer: N. Hyde
Commissioner of Finance / Chief Financial Officer: R. Cummings
Commissioner of Corporate Services / Chief Legal Officer: S. Dickson
Chief Human Resources Officer, People Services: T. Grewal
Acting Commissioner of Engineering, Public Works & Transportation: R. Juliao
Commissioner of Planning & Development / Chief Planner: E. Lucic
Commissioner of Community & Human Services: C. McLean
Municipal Clerk, Corporate Services: K. Klingenberg
Deputy Clerk, Corporate Services: H. Lockyer
Coordinator, Council & Committee Services: A. Ham

1. NOTICE

2. CALL TO ORDER

Chair C. Early called the meeting to order at 2:30 p.m.

3. INDIGENOUS LAND ACKNOWLEDGEMENT

Chair C. Early delivered the Indigenous Land Acknowledgement.

4. DISCLOSURE OF PECUNIARY INTEREST

Councillor L. Kiernan declared a pecuniary interest with respect to agenda item 8.2 Staff Report 2024-0186: Primary and Secondary Grant Recipients, as she is a member on Caledon Meals on Wheels, an organization in consideration of the grant. Councillor L. Kiernan did not participate in any discussion on the matter

Councillor T. Rosa declared a pecuniary interest with respect to agenda item 8.2 Staff Report 2024-0186: Primary and Secondary Grant Recipients, as he sits on two boards in consideration of the grant. Councillor T. Rosa did not participate in any discussion on the matter.

Councillor N. de Boer declared a pecuniary interest with respect to agenda item 11.6 Notice of Motion: Request for an Updated Correspondence Policy as a letter Councillor N. de Boer has formerly declared a pecuniary interest on what was discussed. Councillor N. de Boer did not participate in any discussion on the matter.

5. CONSENT AGENDA

Chair C. Early vacated the Chair and Councillor L. Kiernan assumed the Chair at 2:33 p.m.

Moved by: Councillor C. Early Seconded by: Councillor D. Maskell

That a Notice of Motion regarding a Request for an Updated Correspondence Policy that is not listed on the agenda be authorized to be introduced at this meeting in accordance with section 7.4 of the Procedure By-law.

A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	X			
Councillor C. Early	X			
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	X			
Councillor D. Sheen	X			
Mayor A. Groves				X
Vice-Chair L. Kiernan	X			
Total	8			1

Carried.

Councillor L. Kiernan vacated the Chair and Councillor C. Early assumed the Chair at 2:34 p.m.

Mayor A. Groves joined the meeting at 2:34 p.m.

Moved by: Councillor L. Kiernan Seconded by: Councillor T. Rosa

That the following consent items be recommended for adoption at the May 21, 2024, Town Council Meeting:

Staff Report 2024-0146: Golf Tournament Operations and Logistics

That a third-party event coordinator be hired to work with the Mayor and Council Office to organize the tournament.

Staff Report 2024 0210: 2024 Property Tax Rates

That the final property tax rates as identified in Schedule A to Staff Report 2024-0210 be approved;

That the final property tax due dates be established as Thursday July 4, 2024 and Thursday, September 5, 2024; and

That a by-law be enacted for the levy and collection of the 2024 Final Tax Levy.

April 8, 2024 Accessibility Advisory Committee Meeting Report

That the Accessibility Advisory Committee Meeting Report, dated April 8, 2024, be received.

Staff Report 2024-0188: Multi-Year Accessibility Plan 2023-2027

That the 2023-2027 Multi-Year Accessibility Plan (MYAP) be adopted to promote and work towards achieving accessibility in Caledon, as outlined in Schedule A of Staff Report 2024-0188, as amended by the Accessibility Advisory Committee.

Notice of Motion: Request for a Youth Advisory Committee Proposed Terms of Reference

Whereas, youth are a critical part of the community in the Town of Caledon and represent the future; and

Whereas, the views and needs of youth are important to ensure the Town of Caledon serves all its residents in a meaningful and beneficial manner; and

Whereas Mayor's Youth Advisory Council's or youth advisory committees have successfully provided a unique voice to local youth within local government in other Ontario communities, separate from other age focused advisory committees;

Now therefore be it resolved that the Clerk and Community and Human Services staff be directed to report on a proposed Terms of Reference for a youth-specific Advisory Committee in September 2024.

Notice of Motion: Request for Off-Site Meeting Locations for Council and Committee Meetings

Whereas the Town of Caledon is celebrating its semicentennial in 2024; and

Whereas the Town of Caledon is comprised of many vibrant communities within the broader community; and

Whereas the Town of Caledon offers the best of urban and rural life; and

Whereas Town of Caledon Council represents and serves residents from all of its areas and communities;

Therefore be it resolved that the Clerk be directed to work with Manager, Facilities to develop and report back a proposed implementation plan for Council or Committee meetings to be held in various Caledon communities by September 2024; and

That the proposed implementation plan include options of 2025 meeting dates for inclusion into the 2025 Council and Committee Meeting Calendar as a part of continuing celebrations of the Town’s vibrant and diverse Community tapestry.

Notice of Motion - Request for Funding Support for Bolton Kinsmen

Whereas the Bolton Kinsmen are a valued contributor serving the communities greatest needs in Bolton and its surrounding communities since 1964;

Whereas the Bolton Kinsmen run a clothing program that keeps unnecessary waste out of landfills, provides an opportunity for affordable access to clothing and raises funds that go back into the community;

Whereas the Bolton Kinsmen rely on clothing donation bins located in the community to run this program;

Whereas the Bolton Kinsmen require support to upgrade the safety of their clothing donations bins;

Whereas there is remaining funds from the 2023 Golf Tournament for supporting initiatives which aligns with Bolton Kinsmen need for support;

Therefore be it resolved that the remaining \$4800 from 2023 Golf Tournament be allocated to covering the cost of new Bolton Kinsmen donation bins.

A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	X			
Councillor L. Kiernan	X			
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	X			
Councillor D. Sheen	X			
Mayor A. Groves	X			
Chair C. Early	X			
Total	9			

Carried.

6. DELEGATIONS

7. PRESENTATIONS

7.1 Housing Rentals

Carolyn Wilson provided a presentation on Housing Rentals and the challenges small hamlets are experiencing with over-rented housing units which has led to car, noise, and environmental pollution; overwrought septic systems; construction and building compliance issues, and fire safety concerns.

C. McClean, Commissioner of Community and Human Services, responded to questions of Committee.

8. PREVIOUSLY DEFERRED ITEMS

8.1 Staff Report 2024-0146: Golf Tournament Operations and Logistics

Recommended on the consent agenda for adoption at the May 21, 2024 Council meeting.

8.2 Staff Report 2024-0186: Primary and Secondary Grant Recipients

Councillor L. Kiernan and Councillor T. Rosa vacated their seats at 3:03 p.m.

R. Cummings, Commissioner of Finance/Chief Financial Officer, responded to questions of Committee and provided clarifying remarks.

Main Motion:

Moved by: Councillor D. Sheen **Seconded by:** Councillor M. Russo

That Palgrave United Church Kitchen be selected as the Primary Grant recipient for the 2024 Caledon Council Community Golf Tournament (CCCGT);

That the selected Primary Grant recipient for the 2024 Caledon Council Community Golf Tournament receive \$75,000 of the net funds raised from the 2024 Caledon Council Community Golf Tournament;

That the Mayor and Clerk be authorized to execute the Caledon Council Community Golf Tournament 2024 primary recipient grant agreement as it relates to the primary grant recipient's grant application and the funding approved by Council, subject to any technical changes as may be required; and

That the Treasurer be authorized to issue secondary grants to the organizations in the amounts listed in Schedule B to Staff Report 2024-0186, as amended, as part of the Caledon Council Community Golf Tournament 2023 Secondary Grants.

Amendment #1:

Moved by: Councillor D. Sheen **Seconded by:** Councillor M. Russo

That the amounts listed in schedule B to Staff Report 2024 be amended to be \$1200 for the following secondary grant recipients: Alton Legion, Bolton Italian Cultural Centre, Caledon Chamber of Commerce, Caledon Meals on Wheels, Robert F. Hall SS, and the Terra Cotta Community Centre.

A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	X			
Councillor L. Kiernan			X	
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa			X	
Councillor M. Russo	X			
Councillor D. Sheen	X			
Mayor A. Groves	X			
Chair C. Early	X			
Total	7		2	

Carried.

Main Motion, as amended:

Moved by: Councillor D. Sheen **Seconded by:** Councillor M. Russo

That Palgrave United Church Kitchen be selected as the Primary Grant recipient for the 2024 Caledon Council Community Golf Tournament (CCCGT);

That the selected Primary Grant recipient for the 2024 Caledon Council Community Golf Tournament receive \$75,000 of the net funds raised from the 2024 Caledon Council Community Golf Tournament;

That the Mayor and Clerk be authorized to execute the Caledon Council Community Golf Tournament 2024 primary recipient grant agreement as it relates to the primary grant recipient's grant application and the funding approved by Council, subject to any technical changes as may be required; and

That the amounts listed in schedule B to Staff Report 2024 be amended to be \$1200 for the following secondary grant recipients: Alton Legion, Bolton Italian Cultural Centre, Caledon Chamber of Commerce, Caledon Meals on Wheels, Robert F. Hall SS, and the Terra Cotta Community Centre.

A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	X			
Councillor L. Kiernan			X	
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa			X	
Councillor M. Russo	X			
Councillor D. Sheen	X			
Mayor A. Groves	X			
Chair C. Early	X			
Total	7		2	

Carried.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on May 21, 2024.

Councillor L. Kiernan and Councillor T. Rosa assumed their seats at 3:30 p.m.

9. STAFF REPORTS

9.1 Staff Report 2024-0017: 18 Ann Street

C. McClean, Commissioner of Community and Human Services, responded to questions of Committee.

Moved by: Councillor N. de Boer **Seconded by:** Councillor T. Rosa

That staff be directed to develop and submit a Capital project plan and associated 2025 Capital Budget request for Council consideration, supporting option B with public engagement on the plan for a public square.

A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	X			
Councillor L. Kiernan	X			
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo		X		
Councillor D. Sheen	X			
Mayor A. Groves	X			
Chair C. Early	X			
Total	8	1		

Carried.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on May 21, 2024.

9.2 Staff Report 2024 0210: 2024 Property Tax Rates

Recommended on the consent agenda for adoption at the May 21, 2024 Council meeting.

9.3 Staff Report 2024-0098: Proposed Age-Friendly Advisory Committee

K. Klingenberg, Municipal Clerk, provided clarifying remarks.

Moved by: Councillor C. Napoli **Seconded by:** Councillor M. Russo

That the current Age-Friendly Task Force be dissolved; and

That by-law 2024-0XX, being a by-law to establish the Age-Friendly Advisory Committee and provide its Terms of Reference attached as Schedule A to Staff Report 2024-0098, be approved.

A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	X			
Councillor L. Kiernan	X			
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	X			
Councillor D. Sheen	X			
Mayor A. Groves	X			
Chair C. Early	X			
Total	9			

Carried.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on May 21, 2024.

Moved by: Councillor L. Kiernan **Seconded by:** Councillor D. Sheen

That the rules of order outlined in Procedure by-law 2015-108 schedule B section 8 regarding Resignations and Filing Vacancies of Advisory Committees be waived to conduct a vote to appoint the current Age-Friendly Task Force members to the Age Friendly Advisory Committee.

A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	X			
Councillor L. Kiernan	X			
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	X			
Councillor D. Sheen	X			
Mayor A. Groves	X			
Chair C. Early	X			
Total	9			

Carried (with two-thirds).

Moved by: Councillor L. Kiernan **Seconded by:** Councillor D. Maskell

That all current members of the Age-Friendly Task Force are appointed to the newly established advisory committee without requirement of re-application.

A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	X			
Councillor L. Kiernan	X			
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	X			
Councillor D. Sheen	X			
Mayor A. Groves	X			
Chair C. Early	X			
Total	9			

Carried.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on May 21, 2024.

9.4 Staff Report 2024-0085: Alton Cemetery Public Consultation Results and Ownership Decision

Main Motion:

Moved by: Councillor L. Kiernan **Seconded by:** Councillor N. de Boer

That staff be directed to proceed with Option 1 as outlined in staff report 2024-0085 to maintain ownership of the Alton Cemetery as an active cemetery;

That a professional Cemetery Operator or Consultant be retained to evaluate resourcing and program needs for the development of an active cemetery operations plan; and

That Finance staff report back with recommended updates to the user-fee by-law to propose the addition of cemetery fees associated with the sale and purchase of cemetery plots, foundation installments and installment rights of plaques, headstones or equivalent, or other miscellaneous fees by July 2024; and

That Operations staff report back with a proposed active cemetery administration model for implementation at the Town of Caledon, inclusive of consulting with existing community or volunteer run cemeteries within geographical limits of the Town by July 2024; and

That the Town of Caledon support the resolutions passed in Schedule C of Staff Report 2024-0085; and

That the Province through the Ministry of Public and Business Service Delivery and the Bereavement Authority of Ontario (BAO) consider the following to assist municipalities in this growing concern of cemetery transfers:

- Amend the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), to have the Province, through the BAO, identified as the default owner and operator of a cemetery when it is abandoned

- Provide annual funding (based on the number of cemeteries a municipality owns and operates) to municipalities to assist with the maintenance of inactive and active cemeteries;
- Provide free training opportunities for municipalities regarding cemetery administration; and,
- Investigate and support the design of universal cemetery software for use by municipal cemetery operators that can be offered at an affordable cost; and

That the Clerk be directed circulate a copy of this resolution to Todd McCarthy, Minister of Public and Business Service Delivery, Jim Cassimatis, BAO Interim CEO/Registrar and Sylvia Jones, Deputy Premier, Minister of Health and MPP Dufferin-Caledon.

Amendment #1:

Moved by: Councillor N. de Boer **Seconded by:** Councillor L. Kiernan

That the first bulleted point, “Amend the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), to have the Province, through the BAO, identified as the default owner and operator of a cemetery when it is abandoned”, be removed from the recommendation of Staff Report 2024-0085.

A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	X			
Councillor L. Kiernan	X			
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	X			
Councillor D. Sheen	X			
Mayor A. Groves	X			
Chair C. Early	X			
Total	9			

Carried.

Main Motion, as amended:

Moved by: Councillor L. Kiernan **Seconded by:** Councillor N. de Boer

That staff be directed to proceed with Option 1 as outlined in staff report 2024-0085 to maintain ownership of the Alton Cemetery as an active cemetery;

That a professional Cemetery Operator or Consultant be retained to evaluate resourcing and program needs for the development of an active cemetery operations plan; and

That Finance staff report back with recommended updates to the user-fee by-law to propose the addition of cemetery fees associated with the sale and purchase of cemetery plots, foundation installments and installment rights of plaques, headstones or equivalent, or other miscellaneous fees by July 2024; and

That Operations staff report back with a proposed active cemetery administration model for implementation at the Town of Caledon, inclusive of consulting with existing community or volunteer run cemeteries within geographical limits of the Town by July 2024; and

That the Town of Caledon support the resolutions passed in Schedule C of Staff Report 2024-0085; and

That the Province through the Ministry of Public and Business Service Delivery and the Bereavement Authority of Ontario (BAO) consider the following to assist municipalities in this growing concern of cemetery transfers:

- Provide annual funding (based on the number of cemeteries a municipality owns and operates) to municipalities to assist with the maintenance of inactive and active cemeteries;
- Provide free training opportunities for municipalities regarding cemetery administration; and,
- Investigate and support the design of universal cemetery software for use by municipal cemetery operators that can be offered at an affordable cost; and

That the Clerk be directed circulate a copy of this resolution to Todd McCarthy, Minister of Public and Business Service Delivery, Jim Cassimatis, BAO Interim CEO/Registrar and Sylvia Jones, Deputy Premier, Minister of Health and MPP Dufferin-Caledon.

A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	X			
Councillor L. Kiernan	X			
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	X			
Councillor D. Sheen	X			
Mayor A. Groves	X			
Chair C. Early	X			
Total	9			

Carried.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on May 21, 2024.

9.5 Staff Report 2024-0283: Closed Session Committee Member Attendance

S. Dickson, Commissioner of Corporate Services/Chief Legal Officer, responded to questions of Committee.

K. Klingenberg, Municipal Clerk, provided clarifying remarks.

Moved by: Councillor D. Sheen

Seconded by: Councillor N. de Boer

That Procedure By-law 2015-0108 be amended to add subsection 5.5.7 as outlined in Option 2 within Staff Report 2024-0283 to clarify non-appointed Council member attendance provisions at Committees of Council.

A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	X			
Councillor L. Kiernan	X			
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	X			
Councillor D. Sheen	X			
Mayor A. Groves	X			
Chair C. Early	X			
Total	9			

Carried.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on May 21, 2024.

10. RECOMMENDATIONS OF ADVISORY COMMITTEES

10.1 April 8, 2024 Accessibility Advisory Committee Meeting Report

Recommended on the consent agenda for adoption at the May 21, 2024 Council meeting.

10.2 Staff Report 2024-0188: Multi-Year Accessibility Plan 2023-2027

Recommended on the consent agenda for adoption at the May 21, 2024 Council meeting.

11. NOTICE OF MOTION

11.1 Mayor A. Groves – Request for a Youth Advisory Committee Proposed Terms of Reference

Recommended on the consent agenda for adoption at the May 21, 2024 Council meeting.

11.2 Mayor A. Groves – Request for Off-Site Meeting Locations for Council and Committee Meetings

Recommended on the consent agenda for adoption at the May 21, 2024 Council meeting.

11.3 Councillor M. Russo – Request for Funding Support for Bolton Kinsmen

Recommended on the consent agenda for adoption at the May 21, 2024 Council meeting.

11.4 Councillor L. Kiernan – Senior of the Year Award Selection by the Proposed Age Friendly Advisory Committee

Moved by: Councillor L. Kiernan **Seconded by:** Councillor N. de Boer

Whereas the Age-Friendly Task Force mandate is to contribute to the development of a safe, welcoming, and inclusive community that celebrates the diverse needs of all residents, regardless of age; and

Whereas the Senior of the Year award celebrates Seniors through recognition of their contributions to making the community safe, welcoming and inclusive; and

Whereas the Age-Friendly Task Force is proposed to be formatted into an Age Friendly Advisory Committee; and

Therefore be it resolved that the proposed Age-Friendly Advisory Committee choose the Senior of the Year award as a part of their mandate; and

That the decision of the Senior of the Year award be made exclusively by the proposed Age-Friendly Advisory Committee.

Amendment #1

Moved by: Councillor M. Russo **Seconded by:** Councillor L. Kiernan

That the last two clauses of the motion be replaced with:

Therefore, be it resolved that the proposed Age-Friendly Advisory Committee be consulted and provide recommendations on the Senior of the Year award as a part of its mandate; and

That the decision of the Senior of the Year award remain exclusively a vote of Caledon Council based on the recommendations of the Age-Friendly Advisory Committee.

A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer		X		
Councillor L. Kiernan		X		
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	X			
Councillor D. Sheen		X		
Mayor A. Groves	X			
Chair C. Early		X		
Total	5	4		

Carried.

C. McClean, Commissioner of Community and Human Services responded to questions of Committee.

Referral:

Moved by: Councillor N. de Boer **Seconded by:** Councillor L. Kiernan

That the main motion as amended, be referred to the Age-Friendly Advisory Committee, to be discussed at their next meeting.

A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	X			
Councillor L. Kiernan	X			
Councillor D. Maskell		X		
Councillor C. Napoli		X		
Councillor T. Rosa		X		
Councillor M. Russo		X		
Councillor D. Sheen	X			
Mayor A. Groves		X		
Chair C. Early	X			
Total	4	5		

Defeated.

Main Motion as amended:

Moved by: Councillor L. Kiernan **Seconded by:** Councillor N. de Boer

Whereas the Age-Friendly Task Force mandate is to contribute to the development of a safe, welcoming, and inclusive community that celebrates the diverse needs of all residents, regardless of age; and

Whereas the Senior of the Year award celebrates Seniors through recognition of their contributions to making the community safe, welcoming and inclusive; and

Whereas the Age-Friendly Task Force is proposed to be formatted into an Age Friendly Advisory Committee; and

Therefore, be it resolved that the proposed Age-Friendly Advisory Committee be consulted and provide recommendations on the Senior of the Year award as a part of its mandate; and

That the decision of the Senior of the Year award remain exclusively a vote of Caledon Council based on those recommendations of the Age-Friendly Advisory Committee.

A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	X			
Councillor L. Kiernan	X			
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	X			
Councillor D. Sheen	X			
Mayor A. Groves	X			
Chair C. Early	X			
Total	9			

Carried.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on May 21, 2024.

11.5 Councillor D. Sheen – Request to Hang Previous Mayors Portraits in the Council Chambers

Moved by: Councillor D. Sheen **Seconded by:** Councillor N. de Boer

Whereas hanging portraits of former mayors at Town Hall serves several important purposes, and

Whereas hanging these portraits honours and recognizes the contributions of past civic leaders who have shaped the Town of Caledon over its 50-year history, and

Whereas, the portraits are a visual representation of the former mayor's past service and legacy in our community, and

Whereas the gallery of mayoral portraits would create a sense of continuity and tradition, connecting the present to the Town's history and would remind Caledon residents of the long line of leaders who have guided our municipality, and

Whereas displaying the portraits in the council chamber ensures they are seen by elected officials, staff, and visitors, and

Whereas, the portraits, hung in such a place of honour, keeps the memory of past mayors alive and can inspire current leaders, and

Whereas these mayoral portraits humanize the office of mayor and make it more relatable to the public as seeing the faces of those who have held the position can foster a connection between citizens and their local government; and

Whereas hanging portraits of the leaders from our past is a time-honoured tradition which can be seen at the Region of Peel and at Queens Park today; and

Whereas the portraits of Caledon's previous mayors already exist but were simply removed to allow for renovations at Town Hall years ago now, there should be little expense required to re-hang them; and

Whereas, the Town of Caledon is celebrating it's 50th anniversary as a municipality in 2024, it is important to restore these portraits to their rightful place to help celebrate our past and look forward to our future;

Now therefore be it resolved that the Chief of Staff in consultation with Facilities staff be directed to respectfully re-hang the portraits of previous mayors of the Town of Caledon no later than June 30, 2024 in the Council Chambers in time for Canada Day.

A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	X			
Councillor L. Kiernan	X			
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	X			
Councillor D. Sheen	X			
Mayor A. Groves	X			
Chair C. Early	X			
Total	9			

Carried.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on May 21, 2024.

11.6 Councillor C. Early – Request for an Updated Correspondence Policy

K. Klingenberg, Municipal Clerk, and E. Lucic, Commissioner of Planning and Development/Chief Planner, responded to questions of Committee.

Councillor N. de Boer vacated his seat at 5:01 p.m.

Moved by: Councillor C. Early **Seconded by:** Councillor D. Maskell

Whereas correspondence from other levels of government, Town stakeholders or partners are circulated at the discretion of the Clerk in accordance with the Correspondence policy to members of Council, the appropriate staff, and are either included in a Council or Committee meeting Agenda or filed accordingly

Whereas the Correspondence policy states that correspondence directed to the Mayor or a specific member of Council and deemed confidential in nature will be provided to the applicable member of Council

Whereas correspondence affiliated with the recent proposed mayoral direction zoning by-law amendments sent from the Province was provided to the Mayor and the Municipal Clerk and subsequently provided to the media before being circulated to all of Council

Whereas correspondence affiliated with planning applications is not addressed in the existing correspondence policy and would benefit from a clear policy definition

Whereas ensuring accountability and transparency is one of council's roles under section 224 of the Municipal Act, 2001 and circulating such letters from other levels of government is one way a municipality can operate under the principle of openness and contribute to a culture of transparency;

Whereas correspondence is circulated by e-mail and there is a lack of transparency into what is being received and circulated to Council

Whereas many other Ontario municipalities have routinely published information packages which provide the transparency for the public to review received correspondence by the Town of Caledon and identify which correspondence were, or were not, selected by Council to add to an upcoming affiliated agenda

Whereas the Region of Peel has advised that all items of correspondence received by other levels of government are provided to all members of Regional Council at the next scheduled Council session;

Whereas it is imperative that in order for Council to fulfill its role and duties, all members of Council must receive all items of correspondence that is addressed to the Mayor and/or Council and/or the Municipal Clerk and/or the CAO;

Now therefore be it resolved that effective upon Council final approval at the May 21, 2024 Council meeting, staff in the Mayor and Council Office, the Municipal Clerk and the CAO and staff in the CAO's Office, circulate all correspondence received from other levels of government to all members of Council;

And further that the Municipal Clerk be directed to review the Correspondence Policy that details how items of correspondence are going to be handled when received by the municipality and bring proposed updates to the Policy to the July 2024 Governance Review Committee Meeting for consideration.

A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer			X	
Councillor L. Kiernan	X			
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	X			
Councillor D. Sheen	X			
Mayor A. Groves	X			
Chair C. Early	X			
Total	8		1	

Carried.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on May 21, 2024.

Councillor N. de Boer assumed his seat at 5:12 p.m.

12. CORRESPONDENCE

12.1 Memorandums

12.1.1 2024 Golf Tournament Operations and Logistics

12.1.2 2023-2027 Multi-Year Accessibility Plan Updates

12.2 General Correspondence

12.2.1 Urging the Government to Promptly Resume Assessment Cycle

Moved by: Councillor D. Maskell **Seconded by:** Councillor C. Napoli

That the Town of Caledon support the Municipality of Huron Shores' call upon the Premier to promptly resume the assessment cycle to ensure fairness, stability and predictability in property taxes or to find alternative means to achieve fair taxation; and

That a copy of this resolution be forwarded to the Premier, the Honorable Sylvia Jones, Deputy Premier, Minister of Health and MPP Dufferin-Caledon, the Municipal Property Assessment Corporation, and the Municipality of Huron Shores.

A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer		X		
Councillor L. Kiernan		X		
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	X			
Councillor D. Sheen	X			
Mayor A. Groves	X			
Chair C. Early	X			
Total	7	2		

Carried.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on May 21, 2024.

12.2.2 Conservation Authorities Act

E. Lucic, Commissioner of Planning and Development/Chief Planner and S. Dickson, Commissioner of Corporate Services/Chief Legal Officer, responded to questions of Committee.

Moved by: Councillor D. Maskell **Seconded by:** Councillor M. Russo

That the Town of Caledon support the Municipality of West Perth’s resolution to request the Province pause any proposed changes regarding the Minister’s Permit and Review Powers under the Conservation Authorities Act until the planning statement is finalized and circulated to the Association of Municipalities of Ontario for support; and

That a copy of this resolution be forwarded to the Honorable Graydon Smith, Minister of Natural Resources and Forestry, the Honorable Sylvia Jones, Deputy Premier, Minister of Health and MPP Dufferin-Caledon, and the Municipality of West Perth.

A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer		X		
Councillor L. Kiernan		X		
Councillor D. Maskell	X			
Councillor C. Napoli		X		
Councillor T. Rosa		X		
Councillor M. Russo		X		
Councillor D. Sheen		X		
Mayor A. Groves	X			
Chair C. Early		X		
Total	2	7		

Defeated.

12.2.3 Creation of a Municipal Accessibility Fund

C. McClean, Commissioner of Community and Human Services and K. Klingenberg, Municipal Clerk, responded to questions of Committee.

Moved by: Councillor D. Maskell **Seconded by:** Councillor C. Napoli

That the Town of Caledon support the Municipality of Wawa's motion to create a 'Municipal Accessibility Fund' for municipalities to develop, implement and enforce Accessibility for Ontarians with Disabilities Act (AODA) standards; and

That a copy of this resolution be forwarded to the Premier, the Honorable Sylvia Jones, Deputy Premier, Minister of Health and MPP Dufferin-Caledon, the Honorable Raymond Cho, Minister of Seniors and Accessibility, the Honorable Michael Parsa, Minister of Children, Community and Social Services, the Honorable Paul Calandra, Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario, and the Municipality of Wawa.

A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	X			
Councillor L. Kiernan	X			
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	X			
Councillor D. Sheen	X			
Mayor A. Groves	X			
Chair C. Early	X			
Total	9			

Carried.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on May 21, 2024.

12.2.4 Review of the Ontario Works and Ontario Disability Support Program Financial Assistance Rates

Moved by: Councillor D. Maskell **Seconded by:** Councillor D. Sheen

That the Town of Caledon support the Town of Grimsby's motion to endorse the Town of Goderich's resolution to Review the Ontario Works and Disability Support Program Financial Assistance Rates; and

That a copy of this resolution be forwarded to the Honorable Sylvia Jones, Deputy Premier, Minister of Health and MPP Dufferin-Caledon, the Honorable Michael Parsa, Minister of Children, Community and Social Services, the Honorable Paul Calandra, Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario, the Town of Grimsby and the Town of Goderich.

A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	X			
Councillor L. Kiernan	X			
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	X			
Councillor D. Sheen	X			
Mayor A. Groves	X			
Chair C. Early	X			
Total	9			

Carried.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on May 21, 2024.

13. CLOSED SESSION

Mayor A. Groves left the meeting at 5:28 p.m. and did not return.

Moved by: Councillor T. Rosa **Seconded by:** Councillor D. Maskell

That Committee shall go into Confidential Session Pursuant to Section 239(2)(k) of the Municipal Act, 2001, as amended, as the subject matter pertains to a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

- Confidential Verbal Update: Single Tier Transition Committee - Chair D. Maskell

A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	X			
Councillor L. Kiernan	X			
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	X			
Councillor D. Sheen	X			
Mayor A. Groves				X
Chair C. Early	X			
Total	9			

Carried.

11.1 Confidential Verbal Update: Single Tier Transition Committee

Committee convened in Confidential Session at 5:29 p.m.

Councillor T. Rosa left the meeting at 5:30 p.m. and did not return.

Committee adjourned Confidential Session and reconvened in Open Session at 6:13 p.m.

12. ADJOURNMENT

The Committee adjourned at 6:13 p.m.