

General Committee Meeting Minutes Tuesday, June 4, 2024 2:30 p.m. Hybrid / Council Chamber

Mayor A. Groves
Councillor N. de Boer
Councillor C. Early
Councillor L. Kiernan
Councillor D. Maskell
Councillor C. Napoli
Councillor T. Rosa
Councillor M. Russo
Councillor D. Sheen

Acting Chief Administrative Officer and Chief Human Resources Officer, People Services: T. Grewal
Commissioner of Finance / Chief Financial Officer: R. Cummings
Commissioner of Corporate Services / Chief Legal Officer: S. Dickson
Acting Commissioner of Engineering, Public Works & Transportation: R. Juliao
Commissioner of Planning & Development / Chief Planner: E. Lucic
Commissioner of Community & Human Services: C. McLean
Municipal Clerk, Corporate Services: K. Klingenberg
Deputy Clerk, Corporate Services: H. Lockyer
Coordinator, Council & Committee Services: A. Dhindsa

- 1. NOTICE
- 2. CALL TO ORDER

Chair C. Early called the meeting to order at 2:30 p.m.

3. INDIGENOUS LAND ACKNOWLEDGEMENT

Chair C. Early delivered the Indigenous Land Acknowledgement.

- 4. DISCLOSURE OF PECUNIARY INTEREST
- 5. CONSENT AGENDA

Moved by: Councillor L. Kiernan Seconded by: Councillor T. Rosa

That the following consent items be recommended for adoption at the June 25, 2024, Town Council Meeting:

Staff Report 2024-0236: Caledon Multi-modal Transportation Master Plan 2024

That the Caledon Multi-Modal Transportation Master Plan 2024 (Schedule A) be endorsed; and

That staff be authorized to issue the Notice of Study Completion per the requirements of the Municipal Class Environmental Assessment (MCEA) process.

Staff Report 2024-0235: Traffic By-Law Update 2024

The proposed Traffic By-Law in the form attached as Schedule A and as outlined in this Staff Report be enacted; and

That Staff be authorized to seek approval from the Ontario Court of Justice for the fines set for this by-law in accordance with the provisions of the Provincial Offences Act; and

That the Commissioner of Engineering, Public Works, and Transportation be delegated the authority to amend respective Schedules of this Traffic By-Law for new roads and new traffic controls established as part of the assumption of new developments and subdivisions.

Staff Report 2024-0019: Events Framework

That the attached Events Framework be approved and implemented as a tool for strategic decision making and long-term planning for Town of Caledon events.

Staff Report 2024-0278: Annual Stormwater Report for 2023

That the 2023 Annual Stormwater Performance Report for the Town of Caledon's stormwater management system, as prepared in accordance with the Ministry of Environment. Conservation and Park's Consolidated Linear Infrastructure Environmental Compliance Approval, be adopted; and

That the 2023 Annual Stormwater Performance Report be made available for the public through the Town of Caledon website as per the Town's agreement with the Ministry of Environment, Conservation and Parks.

Staff Report 2024-0304: Municipal Access Agreement (MAA) Recommendation

That Council authorize Town staff, along with Town legal staff to negotiate Municipal Access Agreements with various utility organizations to facilitate the construction and maintenance of their associated infrastructure.

That the Commissioner of Engineering, Public Works and Transportation or their designate and the Municipal Clerk be authorized to execute Municipal Access Agreements with utility companies including all necessary documents ancillary thereto, as well as any and all renewals and amendments, all in a form satisfactory to Legal Services; and

That a by-law be enacted to amend the Delegated Authority By-law 2016-106, to capture administrative changes to Schedule A – Execution of Documents to account for the authorization of Municipal Access Agreements.

Staff Report 2024-0333: Age-Friendly Advisory Committee Meeting Schedule

That the 2024 Council and Committee Meeting Schedule be amended to include the proposed Age-Friendly Advisory Committee meeting dates as set out in Staff Report 2024-0333.

May 27, 2024 Accessibility Advisory Committee Meeting Report

That the Accessibility Advisory Committee Meeting Report, dated May 27, 2024, be received.

Staff Report 2024-0311: 2024 Accessibility Advisory Committee Work Plan

That the 2024 Accessibility Advisory Committee Work Plan be adopted to promote and work towards achieving accessibility in Caledon, as outlined in Staff Report 2024-0311.

Sledge Hockey Program

That the Manager of Recreation and Culture be directed to report back on the feasibility of implementing a sledge hockey program at the September 9, 2024 Accessibility Advisory Committee meeting.

Integrated Accessibility Standards Regulation (IASR) Incentives Research

That the Accessibility Advisory Committee endorse the EnAbling Change Program Grant to advance accessibility initiatives

Notice of Motion - Request to Implement a Patka Box Initiative

Whereas the 2021 Census states that 10,865 persons, or 14.3% of the population in Caledon identify as Sikh;

Whereas the Town has a commitment to increase inclusion and access to recreation and culture for populations that face constraints to participation;

Whereas the Town has a commitment to ensure the provision of supportive physical and social environments that encourage participation and help to build strong, caring communities;

Now therefore be it resolved that the Community and Human Services commission, in partnership with People Services, be directed to pilot Patka Box training and education within Camp and Customer Service training programs for summer 2024; and

That staff be directed to report back to Council in the Fall of 2024 with recommendations on the feasibility and logistics for implementing the Patka Box within Town of Caledon recreation programs, facilities and customer service beginning in 2025.

A recorded vote was taken	n as follows:			
Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	Χ			
Councillor L. Kiernan	X			
Councillor D. Maskell	Χ			
Councillor C. Napoli	X			
Councillor T. Rosa	Χ			
Councillor M. Russo	X			
Councillor D. Sheen	X			
Mayor A. Groves	Χ			
Chair C. Early	Χ			
Total	9			
				Carr

Carried.

6. **DELEGATIONS**

6.1 Jerry Gorman, Active Transportation Task Force, regarding agenda item 8.1. Staff Report 2024-0233: Caledon Active Transportation Master Plan

Jerry Gorman, Active Transportation Task Force, provided a delegation regarding agenda item 8.1. Staff Report 2024-0233: Caledon Active Transportation Master Plan. Jerry highlighted and advocated for the importance of pedestrian-only trails at the Town of Caledon. Jerry requested for further accessibility considerations such as benches on Caledon trails. Jerry commented on ready-made opportunities such as signage and QR codes for promotions of Caledon trails, particularly the Humber River Heritage Trail.

6.2 David Laing, Bike Brampton, regarding agenda item 8.1. Staff Report 2024-0233: Caledon Active Transportation Master Plan

David Laing, Bike Brampton provided a delegation regarding agenda item 8.1. Staff Report 2024-0233: Caledon Active Transportation Master Plan. David commented on bicycle infrastructure implementation on behalf of the cycling community which would lead to increased safety, networking, and support of multi-modal transportation. David requested for the Active Transportation Master Plan to further consider funding initiatives which would increase anticipation of the Plan's near-term action.

6.3 Wayne Noble, Active Transportation Task Force, regarding agenda item 8.1. Staff Report 2024-0233: Caledon Active Transportation Master Plan

Wayne Noble, Active Transportation Task Force provided a delegation regarding agenda item 8.1. Staff Report 2024-0233: Caledon Active Transportation Master Plan. Wayne commented on the importance of alternatives to car-based transportation and the opportunities that the staff report provides. Wayne endorsed his support for the Plan and

Carried.

highlighted the opportunities to get Bolton connected to the Caledon Trailway and eastside trails systems and cycle tourism.

With the consensus of Committee, item 8.1 Staff Report 2024-0233: Caledon Active Transportation Master Plan was moved forward.

Staff Report 2024-0233: Caledon Active Transportation Master Plan

Moved by: Mayor A. Groves **Seconded by:** Councillor L. Kiernan

That the Caledon Active Transportation Master Plan be endorsed; and

That staff be authorized to issue the Notice of Study Completion per the requirements of the Municipal Class Environmental Assessment (MCEA) process.

A recorded vote was taken as f Recorded Vote	ollows: YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	Χ			
Councillor L. Kiernan	X			
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	Χ			
Councillor D. Sheen	Χ			
Mayor A. Groves	X			
Chair C. Early	X			
Total	9			

6.4 Sherry Brioschi regarding agenda item 8.9 Staff Report 2024-0332: Procedure Bylaw Review Parts 4 to 6.

K. Klingenberg, Municipal Clerk, provided clarifying remarks and responded to questions of Committee.

Moved by: Councillor C. Napoli Seconded by: Councillor M. Russo

That Section 7.4 of the Procedure By-law be waived to permit a delegation Sherry Brioschi regarding agenda item 8.9 Staff Report 2024-0332: Procedure By-law Review Parts 4 to 6.

A recorded vote was taken as for Recorded Vote	ollows: YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	X			
Councillor L. Kiernan	X			
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	X			
Councillor D. Sheen	X			
Mayor A. Groves	X			
Chair C. Early	X			
Total	9			

Carried.

Sherry Brioschi provided a delegation regarding agenda item 8.9 Staff Report 2024-0332: Procedure By-law Review Parts 4 to 6. Sherry requested clarification on the clauses of the report regarding cameras in Open and Closed Session and the attendance of Committee members in the Chambers during a meeting. Sherry also commented on the staff recommendation of earlier start times for meetings.

With the consensus of Committee, item 8.9 Staff Report 2024-0332: Procedure By-law Review Parts 4 to 6 was moved forward.

Staff Report 2024-0332: Procedure By-law Review Parts 4 to 6

K. Klingenberg, Municipal Clerk, provided clarifying remarks and responded to questions of Committee.

Main Motion:

Moved by: Councillor N. de Boer **Seconded by:** Councillor D. Maskell

That the Procedure By-Law 2015-108, as amended, be further amended to update parts related to duties and roles, Council and Committee Meetings, rules of conduct and debate, and affiliated general maintenance, as outlined in Schedule A of Staff Report 2024-0332; and

That the Municipal Clerk and Chief Human Resource Officer report back on recommended earlier start times of Council and Committee Meetings to be included as a part of the 2025 annual schedule by December 2024.

Motion of Deferral:

Moved by: Councillor D. Sheen Seconded by: Councillor N. de Boer

That the Staff Report 2024-0332: Procedure By-law Review Parts 4 to 6 be deferred to the July 9, 2024 General Committee meeting.

A recorded vote was taken as Recorded Vote	s follows: YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	X			
Councillor L. Kiernan	X			
Councillor D. Maskell		X		
Councillor C. Napoli		X		
Councillor T. Rosa		X		
Councillor M. Russo		X		
Councillor D. Sheen	X			
Mayor A. Groves		X		
Chair C. Early		X		
Total	3	6		
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Defeated.

Motion of Referral:

Moved by: Councillor L. Kiernan Seconded by: Councillor M. Russo

That clause 1. 4) regarding section 4.2.1 f), the Remote Participation Rules, as outlined in Schedule A of Staff Report 2024-0332: Procedure By-law Review Parts 4 to 6, be referred to the Municipal Clerk, to be reported back at the June 17, 2024 Governance Review Committee meeting.

A recorded vote was taken as follow

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	X			
Councillor L. Kiernan	X			
Councillor D. Maskell	Χ			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	X			
Councillor D. Sheen	X			
Mayor A. Groves	X			
Chair C. Early	X			
Total	9			

Carried.

Motion of Referral:

Moved by: Councillor D. Sheen Seconded by: Councillor L. Kiernan

That the Member Speaking Limitations, as outlined in Schedule A of Staff Report 2024-0332: Procedure By-law Review Parts 4 to 6, be referred to the Municipal Clerk, to be reported back at the June 17, 2024 Governance Review Committee meeting.

A recorded vote was take Recorded Vote	n as follows: YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	Χ			
Councillor L. Kiernan	X			
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	X			
Councillor D. Sheen	X			
Mayor A. Groves	X			
Chair C. Early	X			
Total	9			

Main Motion:

Moved by: Councillor N. de Boer **Seconded by:** Councillor D. Maskell

That the Procedure By-Law 2015-108, as amended, be further amended to update parts related to duties and roles, Council and Committee Meetings, rules of conduct and debate, and affiliated general maintenance, as outlined in Schedule A, **as amended through partial referral**, of Staff Report 2024-0332; and

That the Municipal Clerk and Chief Human Resource Officer report back on recommended earlier start times of Council and Committee Meetings to be included as a part of the 2025 annual schedule by December 2024.

A recorded vote was taken as follows:					
Recorded Vote	YES	NO	CONFLICT	ABSENT	
Councillor N. de Boer	X				
Councillor L. Kiernan	X				
Councillor D. Maskell	X				
Councillor C. Napoli	X				
Councillor T. Rosa	X				
Councillor M. Russo	X				
Councillor D. Sheen	X				
Mayor A. Groves	X				
Chair C. Early	X				
Total	9				

Carried.

Carried.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 25, 2024.

7. PRESENTATIONS

7.1 Corporate Asset Management Plan

Jim Harnum and Andrea Clemencio, Municipal VU Consulting Inc. provided a presentation on the Town of Caledon Corporate Asset Management Plan. Jim and Andrea provided an overview of the Corporate Asset Management Plan which provided

information on life cycle and asset management maturity, risks and forecasted challenges, and budget opportunities for assets for the Town of Caledon. They highlighted the replacement value and the current conditions of Town of Caledon assets, and commented on the status of Town of Caledon's positioning in asset management in comparison to other municipalities.

R. Cummings, Commissioner of Finance / Chief Financial Officer, J. Harnum and A. Clemencio, Municipal VU Consulting Inc, responded to questions of Committee.

8. STAFF REPORTS

8.1 Staff Report 2024-0233: Caledon Active Transportation Master Plan

This matter was dealt with earlier in the meeting.

8.2 Staff Report 2024-0305: Corporate Asset Management Plan 2024

Moved by: Councillor M. Russo **Seconded by:** Mayor A. Groves

That the 2024 Asset Management Plan as attached in Schedule A to Staff Report 2024-0305 be approved.

A recorded vote was taken Recorded Vote	as follows: YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	X			
Councillor L. Kiernan	Χ			
Councillor D. Maskell	Χ			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	Χ			
Councillor D. Sheen	Χ			
Mayor A. Groves	Χ			
Chair C. Early	X			
Total	9			
				0-

Carried.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 25, 2024.

Council recessed at 4:51 p.m. and reconvened at 5:01 p.m.

8.3 Staff Report 2024-0236: Caledon Multi-modal Transportation Master Plan 2024

Recommended on the consent agenda for adoption at the June 25, 2024 Council meeting.

8.4 Staff Report 2024-0235: Traffic By-Law Update 2024

Recommended on the consent agenda for adoption at the June 25, 2024 Council meeting.

8.5 Staff Report 2024-0280: Proposed Illegal Land Use Task Force

K. Klingenberg, Municipal Clerk and C. McLean, Commissioner of Community and Human Services, responded to questions of Committee.

Moved by: Councillor C. Napoli Seconded by: Councillor D. Maskell

That the Terms of Reference attached as Schedule B to Staff Report 2024-0280 be approved;

That the continuation of enhanced enforcement measures through an official task force be endorsed:

That Councillor's Rosa and Maskell be selected to participate in the Illegal Land Use Task Force;

That a copy of this report be shared with the Honorable Doug Downey, Attorney General, the Honorable Sylvia Jones, MPP of Dufferin-Caledon, Deputy Premier and Minister of Health, the Region of Peel, City of Brampton, City of Mississauga, City of Vaughan, Town of Halton Hills, Ministry of Transportation, Ministry of Environment, Conservation and Parks, Canadian National Railway, Canadian Pacific Railway, the Ontario Trucking Association, Ontario Real Estate Association; and

That staff be authorized to share enforcement information with external agencies, as necessary.

A recorded vote was taken as f	ollows:			
Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	X			
Councillor L. Kiernan	X			
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	X			
Councillor D. Sheen	X			
Mayor A. Groves	X			
Chair C. Early	X			
Total	9			

Carried.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 25, 2024.

8.6 Staff Report 2024-0019: Events Framework

Recommended on the consent agenda for adoption at the June 25, 2024 Council meeting.

8.7 Staff Report 2024-0278: Annual Stormwater Report for 2023

Recommended on the consent agenda for adoption at the June 25, 2024 Council meeting.

- 8.8 Staff Report 2024-0304: Municipal Access Agreement (MAA) Recommendation Recommended on the consent agenda for adoption at the June 25, 2024 Council meeting.
- 8.9 Staff Report 2024-0332: Procedure By-law Review Parts 4 to 6

 This matter was dealt with earlier in the meeting.
- 8.10 Staff Report 2024-0333: Age-Friendly Advisory Committee Meeting Schedule Recommended on the consent agenda for adoption at the June 25, 2024 Council meeting.
- 9. RECOMMENDATIONS OF ADVISORY COMMITTEES
- 9.1 May 27, 2024 Accessibility Advisory Committee Meeting Report
 Recommended on the consent agenda for adoption at the June 25, 2024 Council meeting.
- 9.2 Staff Report 2024-0311: 2024 Accessibility Advisory Committee Work Plan

 Recommended on the consent agenda for adoption at the June 25, 2024 Council meeting.
- 9.3 Sledge Hockey Program

Recommended on the consent agenda for adoption at the June 25, 2024 Council meeting.

- 9.4 Integrated Accessibility Standards Regulation (IASR) Incentives Research

 Recommended on the consent agenda for adoption at the June 25, 2024 Council meeting.
- 10. NOTICE OF MOTION
- 10.1 Councillor D. Maskell Request for Funding to Implement a Town of Caledon Beautification Plan
- R. Cummings, Commissioner of Finance / Chief Financial Officer and M. Hoy, Manager, Parks and Natural Heritage, provided clarifying remarks and responded to questions of Committee.

Motion of Deferral:

Moved by: Councillor N. de Boer Seconded by: Councillor L. Kiernan

That Item 10.1 Notice of Motion: Request for Funding to Implement a Town of Caledon Beautification Plan be deferred to the upcoming General Committee – Budget meeting in Q4.

A recorded vote was taken as for Recorded Vote	ollows: YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	Χ			
Councillor L. Kiernan	Χ			
Councillor D. Maskell		Χ		
Councillor C. Napoli		Χ		
Councillor T. Rosa	X			
Councillor M. Russo		X		
Councillor D. Sheen	X			
Mayor A. Groves		Χ		
Chair C. Early	X			
Total	5	4		

Carried.

10.2 Councillor C. Early - Request to Implement a Patka Box Initiative

Recommended on the consent agenda for adoption at the June 25, 2024 Council meeting.

11. CORRESPONDENCE

11.1 General Correspondence

11.1.1 Niagara Escarpment Enforcement

Moved by: Councillor D. Maskell **Seconded by:** Councillor C. Napoli

That the Town of Caledon support the Town of Halton Hills request to the Province of Ontario to increase funding for the Niagara Escarpment Commission to immediately hire and train more compliance officers to attend to the backlog of complaints; and

That a copy of this resolution be forwarded to the Premier; the Honorable Sylvia Jones, MPP of Dufferin-Caledon, Deputy Premier and Minister of Health; the Honourable Graydon Smith, Minister of Natural Resources and Forestry, the Association of Municipalities of Ontario (AMO), the Region of Halton and the Town of Halton Hills.

Α	recorded	vote v	vas tak	en as	follows:
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Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	X			
Councillor L. Kiernan	X			
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa	Χ			
Councillor M. Russo	Χ			
Councillor D. Sheen	Χ			
Mayor A. Groves	Χ			
Chair C. Early	Χ			
Total	9			

Carried.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 25, 2024.

11.2 Presentation Requests

11.2.1 Atiba Hutchinson Courts

Moved by: Councillor N. de Boer Seconded by: Councillor D. Sheen

That the presentation request from Alex Della Scuicca regarding Atiba Hutchinson Courts be approved and scheduled for a future meeting.

A recorded vote was taken Recorded Vote	n as follows: YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	Χ			
Councillor L. Kiernan	Χ			
Councillor D. Maskell	X			
Councillor C. Napoli	Χ			
Councillor T. Rosa	Χ			
Councillor M. Russo	X			
Councillor D. Sheen	Χ			
Mayor A. Groves	Χ			
Chair C. Early	X			
Total	9			
				0

Carried.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 25, 2024.

12. CLOSED SESSION

Moved by: Councillor L. Kiernan Seconded by: Councillor T. Rosa

That Committee shall go into Closed Session regarding Closed Session Staff Report 2024-0324: Labour Relations Volunteer Firefighters pursuant to Section 239(2)(d)(k) of the Municipal Act, 2001, as amended, as the subject matter pertains to labour relations and employee negotiations and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

A recorded vote was taken as follows:

Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer	X			
Councillor L. Kiernan	X			
Councillor D. Maskell	X			
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	X			
Councillor D. Sheen	X			
Mayor A. Groves	X			
Chair C. Early	X			
Total	9			

Carried.

Committee convened in Confidential Session at 5:33 p.m.

Committee adjourned Closed Session and reconvened in Open Session at 6:34 p.m.

12.1 Closed Session Staff Report 2024-0324: Labour Relations Volunteer Firefighters

Moved by: Councillor M. Russo Seconded by: Councillor T. Rosa

That Closed Session Staff Report 2024-0324: Labour Relations Volunteer Fire Fighters be referred to staff to report back by September 10, 2024 General Committee meeting.

A recorded vote was taken as follows:				
Recorded Vote	YES	NO	CONFLICT	ABSENT
Councillor N. de Boer		Χ		
Councillor L. Kiernan		Χ		
Councillor D. Maskell		X		
Councillor C. Napoli	X			
Councillor T. Rosa	X			
Councillor M. Russo	X			
Councillor D. Sheen		X		
Mayor A. Groves	X			
Chair C. Early		Χ		
Total	4	5		

Defeated.

Moved by: Councillor N. de Boer Seconded by: Councillor D. Maskell

That staff proceed as directed regarding Closed Session Staff Report 2024-0324.

A recorded vote was taken as follows:

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Recorded Vote	YES	NO	CONFLICT	ABSENT		
Councillor N. de Boer	X					
Councillor L. Kiernan	X					
Councillor D. Maskell	X					
Councillor C. Napoli	X					
Councillor T. Rosa	X					
Councillor M. Russo		X				
Councillor D. Sheen	X					
Mayor A. Groves	X					
Chair C. Early	X					
Total	8	1				

Carried.

12. ADJOURNMENT

The Committee adjourned at 6:36 p.m.