

Memorandum

Date: September 10, 2024

To: Members of Council

From: Drew Haines, Manager of Development Engineering, Engineering, Public Works & Transportation Department and Antonio Pallotta, Supervisor, Development Inspections, Engineering, Public Works & Transportation Department

Subject: **2023 Annual Assumed Subdivision Status Report**

This memo provides a summary of the subdivisions that were assumed by the Town in 2023 and the associated infrastructure (roads, storm sewers, sidewalks and streetlights) that is now being operated and maintained by the Town's Operations Department. This information is being provided for consideration during the 2025 Annual Operating and Capital Budget deliberations.

Background

On a typical year, the Development Engineering Inspection's group is overseeing approximately sixty active subdivision and development related infrastructure projects. Once a development project has been satisfactorily completed, the municipal infrastructure may be assumed by the Town. Upon assumption, the Town is responsible for the life-cycle cost of the infrastructure including operating, maintaining and ultimate renewal.

In 2023, two subdivisions were deemed complete and assumed by the Town. The following table summarize the subdivisions that were assumed in 2023 and the related estimated annual operating and maintenance costs.

Development Name	Ward	Street Name	Town Linear Infrastructure	Additional Annual Operating and Maintenance Cost
Argo Caledon Corporation PH 2 43M-2071	2	Dougal Avenue Judge Street Yellow Briar Lane	Total length of roads = 1765m Number of storm maintenance holes = 25 Total length of storm sewers = 1359.5m Total length of sidewalks = 1613m Number of streetlights = 42	\$26,475
Maple Valley Acres Ltd (Victoria Business Park) 43M-1797	2	Sloan Drive Wiggins Road	Total length of roads = 938m Number of storm maintenance holes = 10 total length of storm sewers = 542m total length of sidewalks = 1880m number of streetlights = 21	\$14,070
Total Annual Operating and Maintenance Costs				\$40,545

Table 1. Summary of Roads Assumed in 2023

In 2023, approximately 2.7km of public streets were added to the Town’s inventory of infrastructure, including the associated municipal services such as storm sewer, catchbasins, maintenance holes, sidewalk, street signage and street lighting (excluding electricity costs). Combined, the annual operating and maintenance cost associated with this new infrastructure is approximately \$40,600.

FINANCIAL IMPLICATIONS

The Town’s annual operating and maintenance costs per kilometre of road (2-lane) is estimated at approximately \$15,000. Based on the addition of 2.7 kilometres of new road and associated infrastructure that were assumed by the Town in 2023, the Town’s Operations Department budget has captured the increase of \$40,600.00 to ensure minimum maintenance standards are being met. This has been submitted as part of the 2025 budget.

ATTACHMENTS

Schedule A – Location Map-43M-1797

Schedule B – Location Map-43M-2071