

## Staff Report 2024-0443

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Meeting Date: September 9, 2024

Subject: 2024 Accessibility Advisory Committee Work Plan Execution

Submitted By: Kevin Klingenberg, Municipal Clerk, Corporate Services

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### RECOMMENDATION

That the Accessibility Advisory Committee, through the formation of a working group, collaboratively work to achieve the initiatives in the 2023-2027 Committee Work Plan, as outlined in Schedule A to Staff Report 2024-0443.

### REPORT HIGHLIGHTS

- The Accessibility Advisory Committee (AAC) has identified four initiatives as part of its 2023-2027 Committee Work Plan, selecting initiative no. 2 (educational resources) as its top priority for the remainder of 2024.
- Staff ask council to direct the approval of AAC working groups to review and update existing educational resources to circulate to businesses and residents across the Town of Caledon.

### DISCUSSION

The Accessibility Advisory Committee (AAC) has identified the four following initiatives as part of its 2023-2027 Committee Work Plan:

- 1) Community Outreach – Exploring ways to create community engagement ie. Accessibility Award Program, Treat Accessibly, Forums, Contests and Workshops.
- 2) Educational Resources - Update existing informational pamphlets for local businesses and organizations about ways to make their goods and services more accessible, as well as educational content surrounding age-appropriate language to discuss disabilities with youth.
- 3) Newsletters - Making up a yearly bulletin or newsletter to be mailed out to all residents as a reminder of how important inclusiveness inside accessibility is to the public and show examples like ramps, automatic doors, spacious isles, lower counters to accommodate persons in wheelchairs or mobility aids, etc; notify residents via mail of National AccessAbility week.
- 4) Where applicable, assess and identify the need for accessibility provisions to Town services with the goal of increasing participation and opportunities for persons with disabilities.

The AAC will create a yearly workplan that is reasonable, financially feasible, and in correspondence with the four initiatives outlined above. The yearly workplan will help to ensure these initiatives are met within the 2023-2027 accessibility cycle.

In June 2024, initiative No. 2 was selected as the 2024 priority by the Committee. Through the creation and administration of educational resources for the remainder of the calendar

year, the Town and AAC will be establishing a foundation of informative content to ensure success of future work plan initiatives.

Through the use of working groups, the AAC will review existing educational resources and brochures for areas requiring updates or improvement, and discuss potential educational opportunities to create in addition. Once changes have been identified and implemented, the working group can discuss best practices for dissemination of content to businesses within the Town.

Therefore, it is recommended that the Accessibility Advisory Committee, through the formation of a working group, collaboratively work to achieve the initiatives outlined in the 2023-2027 Committee Work Plan resourced through working collaboratively with Town of Caledon staff to review and update educational resources.

## **FINANCIAL IMPLICATIONS**

None.

## **COUNCIL WORK PLAN**

### **Strategic Plan 2023-2035**

This report is directly related to the following priority in Caledon's 2023-2035 Strategic Plan:

Community Vitality and Livability

Community Vitality:

A guiding principle of the 2023-2035 Strategic Plan is community vitality and livability, ensuring all community members are involved in decision making. By engaging AAC members in the creation and update on accessibility resources, the Town ensures the inclusion of accessible perspective and the dissemination of accurate content throughout the Town.

Details about Caledon's 2023-2035 Strategic Plan can be found at [caledon.ca/strategicplan](https://caledon.ca/strategicplan).

## **ATTACHMENTS**

Schedule A: 2023-2027 Accessibility Advisory Committee Work Plan