



Age-Friendly Advisory Committee 2024 – 2025 Workplan

September 2024 – December 2025



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Age-Friendly Caledon

The Age-Friendly Caledon Action Plan is a ten-year (2021 – 2031) Council approved strategic document designed to support the Town of Caledon in becoming a safe, welcoming, and inclusive community that celebrates the diverse needs of all residents, **regardless of age**.

Aligning with the World Health Organization, the vision of Age-Friendly Caledon is to ensure that older adult residents living in Caledon are connected to their friends, family and neighbours through a range of programs, services, accessible public spaces, and a natural environment that promotes active living, social engagement, respect, stewardship, and lifelong learning.

Our goal is a complete community where people want to come to build their families and older residents want to age in place.

[Click here to review full Age-Friendly Caledon Action Plan.](#)

Purpose of the Age-Friendly Advisory Committee:

- Serve as the steering committee for the Town’s Age-Friendly Caledon Action Plan; and
- Provide staff with assistance and advice and make recommendations that address older adult issues (55 years and older) and the promotion of healthy older adults across Caledon, including but not limited to provision of recommendations on Town strategies, action plans and initiatives in relations to the Age-Friendly Action Plan adopted by Council in 2021; and
- Contribute to the development of a safe, welcoming, and inclusive community that celebrates the diverse needs of all residents, regardless of age; and
- Implement supports to ensure that Caledon residents are connected to their friends, family, and neighbors through a range of programs, services, accessibly public spaces, and a natural environment that promotes active-living, social engagement, respect, stewardship, and life-long learning.

Role of Age-Friendly Advisory Committee:

AFAC’s role is to develop recommendations, through community and stakeholder engagement on the following:

- Enhance the quality of life of older adults in the Town of Caledon by representing their perspectives on municipal and other key issues and trends; and
- Provide guidance on the objectives and action items of the Council-endorsed Age-Friendly Caledon Action Plan and report back annually through the Age-Friendly Caledon Annual Progress Report; and
- Identify opportunities to educate and improve the quality of life for older adults, inform budgets, and promote programs, resources, initiatives, and policies that allow people to age in place; and



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- Approve and support implementation of an annual workplan that supports the identified priorities of the Age-Friendly Caledon Action plan and aligns with the 2023-2035 Town of Caledon Strategic Plan; and
- Promote awareness of the Age-Friendly Caledon Action Plan to engage residents, community groups, local agencies, businesses and other organizations, and to share opportunities for involvement; and
- Provide recommendations on the Senior of the Year award.

Role of Members:

- Attend all regular scheduled meetings; and
- Reviewing agenda materials prior to the meeting; and
- Promote the role of the Committee; and
- Review any correspondence and information provided for input; and
- Offering input on committee reports to Council; and
- Promote the use of the “Age-Friendly Decision-Making Lens” with Town staff and Council in their decision making.

Purpose of Workplan:

- With staff support members of the AFAC will be responsible for assisting progress and implementation of the deliverables outlined in the Age-Friendly Caledon Action Plan. Annual workplans are developed based on priority and need of implementation.
- Workplans support the requirements for financial and staffing support on various initiatives, outlining key projects within timelines may help ensure financial sustainability and implementation.
- Annual workplans will be developed and approved by members of the Age-Friendly Advisory Committee prior to the next calendar year.
 - o 2026 workplan timeline for review and approval: December 2025.

Ongoing Initiatives:

- Support the work of AFAC working groups; and
- As a member of the AFAC it is requested that ongoing advocacy and community engagement is facilitated, this may include:
 - o Engaging with staff, Town Councillors, community representatives, organizations and residents
 - o Letter writing
 - o Collaboration with other committees and organizations
 - o Other as requested to support/bring awareness to Age-Friendly Caledon Values and Goals.
- Support the Peel Council on Aging and exchange supports/information on shared objectives towards fostering an Age-Friendly Community; and



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- Share specific concerns, recommendations or challenges to the Age-Friendly Coordinator.

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Age-Friendly Caledon Deliverable	Project	Action	Lead & Team Members	Target Date	Completed/Comments
1. Housing					
1.3 – Engage directly with the housing industry, home builders and senior housing providers to promote the benefits of developing older adult housing options, including apartment buildings and ground-oriented older adult lifestyle communities	Abbeyfield 2.0 and Campus of Care	<p>Presentation to Planning and Development Meeting: September 17, 2024</p> <p>Finalize phased plan of development and potential grant applications</p> <p>Research land purchasing opportunities – shovel ready</p>	Town Staff AFAC	TBC	In Progress
1.5 Promote and build awareness of the existing Town of Caledon's Property Tax Rebate and other housing retrofit programs geared to eligible Older Adults.	Housing Education Workshop	Development of a Housing Engagement workshop(s) that provides residents opportunities to review current options for housing supports and ask questions to support services and supports for aging in place in Caledon.	Town Staff AFAC	December 2025	Not Started
2. Mobility					
2.2 Work with existing community transportation partners (including Caledon Community Services) to grow and expand the fleet of vehicles in operation to increase ridership, eligibility and service coverages within	Transportation Options/ Advocacy	Development of outreach and engagement opportunities to support increased awareness of the current transit and transportation supports available to residents.	Town Staff AFAC	Ongoing	In Progress

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Caledon and nearby services in Brampton and Orangeville.					
2.3 Work with key transportation services to develop a program(s) to grow and expand on-demand ride-share and volunteer driver opportunities that support age-friendly approach and a low carbon future.	Increased Transportation Supports	Investigate opportunities and funding options to support in-term transportation availability for older adults while the Town develops its Transit system.	Town Staff AFAC	TBC	Not Started
2.5 Work with the local Ontario Provincial Police detachment to develop and implement local training/information sessions and road-safety programs to support increased confidence and ongoing independence for older drivers.	Driver Training	Investigate driving training options (55+ Alive) and cost to provide service to residents.	Town Staff	December 2024 – Pending Funding	Submitted Application for HelpAge Canada Innovative Grant Funding – If approved will facilitate two sessions of training for 100 residents in Fall 2024.
3. Communication					
3.1 – Deliver clear, concise, and timely information to support older adults across Caledon. Information will be available in formats that support AODA guidelines and requirements.	EnAbling Change Grant Project	Accessibility Communication and Education Project - Senior Specific outreach for accommodations and accessibility	AFAC/AAC Joint Working Group TBC	October 2024 – September 2025	Pending Funding Approval – TBC September 2024
3.2 Promote the role and function of 211 as a primary tool for accessing community support resources and timely information about programs	211 Directory	Provide key recommendations on developed online directory Promotion of directory to community for access and use.	AFAC	December 2024	In Progress

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and services within the Town of Caledon, Peel Region and the Hills of Headwaters Ontario Health Team service delivery area.	55+ Business Discount Directory	Finalize and confirm a short list of ongoing discounts for residents aged 55+ in the Caledon Area. Design final public version of resource and distribute to community members, public, and post online for access.	AFAC	December 2024	Complete – Provided to AFAC on September 25, 2024 for Approval
3.6 – Support and expand the annual Caledon Seniors Expo to ensure that the Age-Friendly Caledon approach and brand is adopted and amplified across all sectors serving the needs of older adults	Age-Friendly Expo	Investigate costs and value add to development of a partnered annual informational fair/summit focusing on Caledon services, businesses and work being done to support aging in place in Caledon.	Town Staff AFAC Caledon Seniors Centre	2025	Potential partnership with Caledon Seniors Centre OACAO Active Living Fair – Tentative Date: February 2025.
	Seniors Month (June)	Annual Month of activities and events at no cost for residents in the community. Investigate opportunity to offer no cost promotional drop-in programs to gauge interest in various recreational programs (e.g., Seniors Month Free Drop-In).	Town Staff AFAC	June 2025 / Ongoing	Not Started – Planning to initiate in January 2025
	World Elder Abuse Awareness Day (WEAAD) (June 15)	Development of celebration standard for recognition of this International Day of Awareness.	Town Staff AFAC	Annual	Not Started – Recognition event to be coordinated and held around June 15 th – Flag Raising
	International Day of older Persons (October 1)	Development of celebration standard for recognition of this International Day of Awareness.	Town Staff AFAC	Annual	Not Started

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5. Respect and Inclusion					
5.1 – Build on and enhance current annual award program(s) to fully recognize the individual efforts and contributions of older adults, caregivers, program leaders and volunteers that reflect the AFC values enshrined in this plan.	Senior of the Year Award	<p>Annual Senior of the Year Award Nomination public marketing and outreach campaign – January/ February 2025</p> <p>Provide recommended award recipient to council – March 2025</p> <p>Submit application form to Ministry for Award – April 2025</p> <p>Development of award presentation – June 2025</p>	SOTY Working Group	June 2025	Not Started
5.2 – Create a bi-monthly “spotlight series” on an older adult resident that is making a difference in their community (e.g., as a volunteer, or expert) or has achieved unique accolades or quiet recognition within their daily or professional life (e.g., as a teacher, mentor, community advocate, etc.) to inspire a new generation of local leaders	Community Recognition Spotlight Program	Request presented by members of Council to investigate additional avenues/programs that can increase the awareness and celebration of older residents that have contributed to the community.	Volunteer Working Group	TBC	Not Started
6. Participation					
6.2 – Ensure that program discounts for older adults achieve the appropriate level of affordability to encourage participation.	Recreation Program Fee Review	<p>Provide recommendations on funding models to support recreation participation for older residents.</p> <p>Presentation September 25, 2024 on potential funding models.</p>	Town Staff AFAC	2025	In Progress

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<p>6.4 – Monitor provincial and federal grant programs to ensure that Caledon is able to fully leverage funding opportunities for the growth and expansion of programs and facilities that improve the Town’s position as an Age-Friendly community.</p>	<p>Grant Funding</p>	<p>Development of a program/application wish list for annual funding opportunities (New Horizons for Seniors, Seniors Community Grant, Inclusive Communities Grant).</p> <p>Maintain open communication on various project opportunities and grant availability for potential applications</p> <p>Provide letters of support and information as need to support grant applications</p>	<p>Town Staff AFAC</p>	<p>Ongoing</p>	<p>Ongoing</p>
<p>8. Community Engagement</p>					
<p>8.2 – Promote the importance of volunteerism and community service to residents of Caledon, especially youth and older adults.</p>	<p>Volontour Caledon Project</p>	<p>Facilitation of Volunteer Engagement Sessions held monthly</p> <ul style="list-style-type: none"> - Bolton (September) - Caledon East (October) - Southfields (November) <p>Develop and facilitate a volunteer appreciation event – December 5 in Caledon East</p>	<p>Volunteer Working Group</p>	<p>December 2024</p>	<p>In Progress</p> <p>Funded by the New Horizon for Seniors Grant for 2024-2025.</p>