

## Staff Report 2025-0479

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Meeting: General Committee Meeting

Meeting Date: September 9, 2025

Subject: Administrative Monetary Penalties

Submitted By: Joel Assaly, Analyst, Municipal Law Enforcement, Community Services

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### RECOMMENDATION

That the Administrative Monetary Penalty System (AMPS) By-law 2024-086, as amended, be further amended as outlined in Staff Report 2025-0479.

### REPORT HIGHLIGHTS

- Update the AMPS set fine schedule to reflect the recent amendments to Traffic By-law 2024-048 as outlined in Staff Report 2025-0292;
- Update the Administrative Monetary Penalty By-law 2024-086 to clarify the timelines and rights for requesting a review of a Penalty Notice.

### DISCUSSION

Introduced in 2006 through an amendment to the *Municipal Act, 2001*, AMPS allows for municipal control over the administration and adjudication of municipal parking infractions. In 2016, the *Municipal Act, 2001* was again amended to allow for the expanded application of AMPS to municipal by-law beyond parking infractions allowing municipalities to move away from the traditional Provincial Offences Act Part I process. Most recently, legislation has been amended to also enable camera-related offences to be administered through AMPS.

The Town's Administrative Monetary Penalty System (AMPS) By-law 2024-086 was adopted by Council on October 22, 2024. It designates specific provisions from the Town's regulatory by-laws for enforcement through Administrative Monetary Penalties. The associated Schedule "A" lists provisions for parking, standing, and stopping as outlined in the Town's Traffic by-law 2024-048.

Staff brought forward amendments to the Town's Traffic By-law 2024-048 in Staff Report – 2025-0292 to expand and clarify parking, standing, and stopping provisions along with new definitions and regulations regarding electric vehicles, unauthorized areas, and special events, among others. To ensure that these new provisions can be enforced, it is necessary to update the AMPS By-law's Schedule "A" to reflect these changes and establish the associated administrative penalties.

The proposed update to Schedule "A" will ensure that all parking, standing, and stopping contraventions, as outlined in the amended Traffic By-law, are enforceable through the AMPS program, thereby contributing to improved By-law enforcement capabilities.

**FINANCIAL IMPLICATIONS**

None

**COUNCIL WORK PLAN**

**Strategic Plan 2023-2035**

This report is directly related to the following priority in Caledon's 2023-2035 Strategic Plan:

Service Excellence and Accountability

Details about Caledon's 2023-2035 Strategic Plan can be found at [caledon.ca/strategicplan](https://caledon.ca/strategicplan).

**ATTACHMENTS**

Schedule A: Amending By-law - Administrative Monetary Penalty System 2024-086

Schedule B: Administrative Monetary Penalty System - Traffic Parking Standing and Stopping Penalty Schedule - 2025