

**Petition Research  
Schedule A to Staff Report 2025-0241**

<b>Municipality Procedural By-law</b>	<b>Petition Section</b>	<b>Petition Definition</b>
<p><b>Brampton</b></p> <p>Procedure By-law <a href="#">160-2004</a></p>	<p>4.6 Correspondence and Petitions</p> <p>(1) Every item of correspondence and every petition to be presented to the council shall be legibly written or printed and shall not contain any obscene or improper matter or language and shall be signed by at least one person and filed with the Clerk. The Clerk shall not accept any correspondence or petition that contains any obscene or improper language, as determine by the Clerk in consultation with the Mayor.</p> <p>(2) Every item of correspondence and every petition shall be received by the Clerk no later than 4:30 p.m. on the Tuesday of the week preceding the meeting and, if, in the opinion of the Mayor, it contains any obscene or improper matter or language, the Mayor shall decide whether it should be included on the agenda. Any correspondence or petition regarding an item already on the agenda, and received after the agenda has been finalized for printing purposes and before the start of the meeting, shall be accepted up to two hours prior to the start of the meeting and the Clerk shall provide the correspondence or petition to Council or committee at or before the meeting, and they shall be added to the agenda notwithstanding Section 4.10. <b>(By-laws 132-2011, 181-2023)</b></p> <p>(3) (a) Any item of correspondence or petition within the jurisdiction of a committee shall be referred by the Clerk directly to the appropriate committee, unless the matter relates to a subject or a report already scheduled to be dealt with by the council.</p>	<p>Not defined</p>
<p><b>Mississauga</b></p> <p>Council Procedure By-law</p> <p><a href="#">0044-2022</a></p> <p><u>City Policy 02-01-05</u></p>	<p><b>PETITIONS</b></p> <p>61. A person may submit a Petition to the Clerk and if completed in accordance with City Policy 02-01-05, or its successor policy, the Clerk shall include the Petition on the next available Agenda.</p> <p>62.The Petition organizer may make a Deputation to Council on the same day that the Petition is included on an Agenda and shall comply with the rules for Deputations as set out in this by-law.</p>	<p><b>“Petition”</b> means a written request from more than one member of the public in support of a shared cause or concern.</p>

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	<p>63. Council may do one of the following things when considering a Petition: receive the Petition for information, Refer the Petition or implement the petitioners' request.</p> <p>64. Petitions shall otherwise comply with City Policy 02-01-05, or its successor policy.</p>	
<p><b>Region of Peel</b></p> <p>Procedure By-law  <a href="#">27-2022</a></p>	<p>4.7 Correspondence and petitions – Council and Committees</p> <p>4.7.3  Every petition to be presented to Council shall be legibly written, printed or provided in an electronic format and shall be signed by at least two people and submitted to the Regional Clerk.</p> <p>4.7.4  Any petition within the jurisdiction of a committee shall be referred by the Regional Clerk directly to the appropriate committee, unless the matter relates to a subject or a report already scheduled to be dealt with by Council.</p> <p>4.7.5  Petitions will be placed on the appropriate Council or committee agenda for receipt, unless otherwise specified by Council or committee.</p>	Not defined.
<p><b>Orangeville</b></p> <p>Procedure By-law  <a href="#">C2017-064</a></p>	<p>7.6.3 Petitions:  An organizer of a public petition may submit the text of the petition for inclusion on the Council agenda. That person shall provide his or her name, address and telephone number along with the petition. Any communication with respect to the petition will be with the organizer of the petition only.</p> <p>7.6.3.1  Presentation of petitions shall follow the same process and rules as that for delegations.</p>	Not defined.
<p><b>Halton Hills</b></p> <p>Procedure By-law  <a href="#">2023-026</a></p>	<p>(15) Motions/Communications/Petitions</p> <p>(a) All correspondence from the public, including petitions, communications and motions which are to be presented to Council or a Committee shall be legibly written or typed, shall not contain any improper matter or language, and shall be signed by at least one person.</p> <p>(b) All correspondence and petitions for Council shall be filed with the Clerk (in person or through electronic means), no later than 12 noon on the Friday preceding the meeting at which it is to be considered. If in the opinion of the Clerk, it contains any</p>	Not defined.

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	<p>improper matter or language, the CAO, in consultation with the Mayor shall decide whether it should be included on the agenda.</p> <p>(c) Any correspondence or petition Council deems appropriate may be referred to staff or any Committee for disposition.</p> <p>(d) Petitions received by the Clerk MUST include a disclaimer noting that personal information contained in the petition may be made public, therefore, it is the responsibility of those signing the petition to understand that any or all personal information is not subject to confidentiality.</p> <p>(e) Petitions received by the Clerk that do not relate to any item on the agenda will be included in the General Information Package</p>	
<p><b>Newmarket</b>  Procedure By-law <a href="#">2020-12</a></p>	<p>38. Petitions</p> <p>(a) Petitions may be submitted to the Clerk prior to the regular agenda being published, and will include a minimum of two (2) persons and their respective addresses, and a clear statement of purpose for the Petition.</p> <p>i) Individuals who submit a petition may be encouraged by a Councillor or senior staff to consider resolving an issue or concern with staff in lieu of, or prior to, submitting a petition.</p> <p>(b) The request conveyed in the Petition will be considered by Committee of the Whole for disposition. Where required due to urgency or timing, Petitions may be considered directly by Council.</p> <p>(c) For reasons of privacy, the names and addresses included with the Petition will be provided to Members of Council, but not published in an agenda of the Committee of the Whole or Council.</p> <p>(d) Staff may prepare recommendations related to the matter for Council's consideration.</p> <p>(e) The Town is not accountable for the accuracy or reliability of Petitions that are submitted.</p>	<p><b>“Petition”</b> means a formal written request that appeals to Council with respect to a particular issue as set out in this Procedure By-law.</p>