



Motion

Subject: Request for Workshop on Council Decision Database
Member of Council: Councillor D. Sheen
Meeting Motion Considered At: September 9, 2025 General Committee Meeting

PROCEDURAL PROCESS:

In accordance with Section 8.10.1 of the Procedure By-law, as amended, the Clerk shall place deemed completed notices of motions on the specified relevant meeting agenda as a motion for Council or Committee consideration.

MOTION:

Whereas Council approved the establishment of a Council Decision Database through a governing policy at its May 20, 2025 meeting with the goal of improving transparency, accountability, and follow-up on Council decisions; and

Whereas the database has now been soft-launched and is publicly accessible on the Town's website as of August 1, 2025; and

Whereas the intent of the database is to provide Council members, staff, and members of the public with a centralized online tool to monitor the progress and implementation of Council's decisions; and

Whereas the current stage of the launch is focused on establishing full functionality through active maintenance and updates prior to enhanced public communication and engagement;

Now therefore be it resolved that the Clerk schedule a workshop to provide an overview of the live Council Decision Database and how the policy is planned to be effectively implemented; and

That the workshop occurs within two weeks after the September 23, 2025 Council meeting to allow Council members the opportunity to provide feedback ahead of the next update cycle; and

That the workshop includes the prepared monthly maintenance process, any policy interpretations or clarifications, any gaps or limitations identified during the transition to the live environment, and opportunities for future improvements and enhancements.