

Memorandum

Date: Tuesday, June 18, 2019

To: Members of Council

From: Amedeo Valentino, Manager, Purchasing & Risk Management, Finance & Infrastructure Services

Subject: Purchasing Bi-annual Report for January 2019 to May 2019

As outlined in Purchasing By-law 2019-24, the Manager, Purchasing and Risk Management shall prepare a report summarizing all formal acquisitions of goods and services over \$50,000 and all single source, sole source and co-operative awards twice annually. The Purchasing & Risk Management Division issued 15 contracts from January 2019 to May 2019.

All procurements and awards up to \$50,000 are decentralized and are managed and overseen by individual department General Managers for their respective departments.

Procurements Managed by the Purchasing & Risk Management Division
(January 2019 – May 2019)

Request for Tender Formal Acquisition Process

Reference #	Short Description	Department	Awarded Vendor	Contract Award Amount (incl. of non-recoverable HST)
2019-06	Reconstruction of Castlederg Sideroad (The Gore Road to Duffys Lane)	Finance & Infrastructure Services	Pave-It Limited	\$2,842,625
2019-08	Loring Court Pond Retrofit	Finance & Infrastructure Services	Metric Contracting Services Corporation	\$780,386
2019-10	Centerville Creek Culvert Replacement	Finance & Infrastructure Services	NEI Construction Corp.	\$488,238
2019-33	Fire Tower Training Site Works	Finance & Infrastructure Services	Buildscapes Construction Ltd.	\$340,129
2019-14	Ellwood and Victoria Parks Tennis Court Rehabilitation	Community Services	Serve Construction Ltd.	\$86,623
2019-20	Rubber Playground Surfacing Replacements at Keith McCreary and North Hill Park	Community Services	Softline Solutions AB Inc.	\$79,873

Procurements Managed by the Purchasing & Risk Management Division
(January 2019 – May 2019)

Request for Tender Formal Acquisition Process (continued)

Reference #	Short Description	Department	Awarded Vendor	Contract Award Amount (incl. of non-recoverable HST)
2019-24	Generator for Yard 1	Finance & Infrastructure Services	Sommers Motor Generator Sales Ltd.	\$50,371

Request for Proposal Formal Acquisition Process

Reference #	Short Description	Department	Awarded Vendor	Contract Award Amount (incl. of non-recoverable HST)
2019-03	2019 Road Enhanced and Growth related program Detailed Design	Finance & Infrastructure Services	Chisholm Fleming & Associates	\$474,751
2019-12	EA and Detailed Design of Old School Road from Bramalea Road to Torbram Road and from Torbram Road to Airport Road	Finance & Infrastructure Services	Ainley & Associates Limited	\$258,536
2018-89	Purchase of a Used Air/Light support vehicle	Community Services	Company Two Fire	\$163,714

Procurements Managed by the Purchasing & Risk Management Division
(January 2019 – May 2019)

Request for Proposal Formal Acquisition Process (continued)

Reference #	Short Description	Department	Awarded Vendor	Contract Award Amount (incl. of non-recoverable HST)
2019-11	Community Climate Change Mitigation and Adaptation Action Plan Update and Land Use Planning and Climate Change Policy Discussion Paper	Finance & Infrastructure Services	Sustainability Solutions Group Workers Cooperative o/a SSG	\$166,525
2019-27	Detailed Design of McLaughlin Road from Olde Base Line Road to Boston Mills Road and Boston Mills Road to King Street	Finance & Infrastructure Services	McIntosh Perry Consulting Engineers Ltd.	\$162,815
2019-07	Acoustic fence replacement on Albion Vaughan Road - Detailed Design	Finance & Infrastructure Services	The Greer Galloway Group Inc.	\$160,709
2019-02	Various bridges and Culverts Structure Assessment (OSIM)	Finance & Infrastructure Services	GHD Limited	\$110,206
2019-35	Contract Administration and Inspection Services for Castlederg Side Road Reconstruction Phase I – From the Gore Road to Humber Station Road Phase II – From Humber Station Road to Duffys Lane	Finance & Infrastructure Services	Chisholm Fleming & Associates	\$87,577

Procurements Managed by the Purchasing & Risk Management Division
(January 2019 – May 2019)

Single Source Procurement Awards

Short Description	Department	Awarded Vendor	Contract Award Amount (incl. of non-recoverable HST)
Architectural services for Steam room renovation at the Caledon Centre for Recreation & Wellness	Community Services	James Fryett Architect Inc.	\$16,678
Amanda software property information validation – IT consulting	Community Services	Random Access Inc.	\$25,740
VMware licensing	Corporate Services	Insight Canada	\$11,900
telephone services - SIP	Corporate Services	Introtel Communications Inc	\$17,000
Population and housing growth tracking system – consulting services	Community Services	Watson & Associates Economists Ltd.	\$27,271
Corporate website redesign	Strategic Initiatives	eSolutions Group	\$43,050
Corporate website hosting services	Strategic Initiatives	eSolutions Group	\$43,500
Corporate website content writing	Strategic Initiatives	eSolutions Group	\$21,000
Pingstreet Application license and support	Strategic Initiatives	eSolutions Group	\$15,000

Emergency Procurement Awards

Short Description	Department	Awarded Vendor	Contract Award Amount (incl. of non-recoverable HST)
Storm Sewer repair on Humberlea Road north of King Street Circumstance: catch basin blocked, disconnected and storm sewer deteriorated	Finance & Infrastructure Services	Marrex Construction and Excavating Ltd.	\$134,323