

Staff Report 2019-0140

Meeting Date: September 17, 2019

Subject: 2020 Council Meeting Schedule

Submitted By: Thushitha Kobikrishna, Council Committee Coordinator, Corporate Services

RECOMMENDATION

That the 2020 Council Meeting Schedule attached as Schedule A to Staff Report 2019-140 be approved.

That the 2020 Council Meeting Schedule be provided to the Region of Peel for information purposes.

REPORT HIGHLIGHTS

- Attached as Schedule A is the proposed 2020 Council Meeting Schedule
- Council is required to pass the the following year's Council schedule in accordance with the Town's Procedural By-law.
- Amendments to the Schedule can be made by a council resolution when deemed necessary.

DISCUSSION

The purpose of this report is to provide Council with the proposed 2020 Council Meeting Schedule for approval as required by the Town's Procedural By-law.

The proposed 2020 Council Meeting Schedule takes into consideration the existing governance structure, with Town Council meetings scheduled for the Tuesday following Committee of the Whole meetings when possible. For the 2018-2022 term, the Procedural By-law was amended to schedule General Committee meetings on Tuesdays starting at 2:30 p.m. and 7:00 p.m. for Planning and Development meetings.

The proposed Schedule is structured around the 2020 statutory holidays, Town Hall closures, and March Break. Dates of annual conferences that council members may attend were considered including: the Rural Ontario Municipal Association (ROMA), the Federation of Canadian Municipalities (FCM) and the Association of Municipalities of Ontario (AMO) conferences. Changes to the schedule can be made at any time in accordance with the Procedural By-law.

FINANCIAL IMPLICATIONS

There are no immediate financial implications associated with this report.

COUNCIL WORK PLAN

This matter is not relevant to the Council Workplan.

ATTACHMENTS

Schedule A: Proposed 2020 Council Meeting Schedule