



Bolton Business Improvement Meeting Minutes  
Wednesday, February 20, 2019  
2:30 p.m.  
Che's Place

Members Present:

Chair: J. Carberry  
Councillor Groves  
Councillor Rosa  
S. Hoppler  
R. Teskey  
V. Teskey  
J. Sodhi  
B. Gnida

Admin. Present

G. Sandhu

Absent:

O. Rudnitsky  
A. Ciarcellutti

In Attendance, representing Town of Caledon: Sandra Dolson, Economic Development Officer

**CALL TO ORDER**

Chair, J. Carberry called the meeting to order at 2:54 p.m.

**APPROVAL OF AGENDA**

Moved by Joe Sodhi that the Agenda for the Meeting of February 20th, 2019 be approved. Carried

**DECLARATION OF PECUNIARY INTEREST** – None stated.

**APPROVAL OF MINUTES**

Moved by Joe Sodhi that the Minutes for the Meeting on January 23rd, 2019 be approved. Carried

**PRESENTATION/ DELEGATIONS: None**

**REGULAR BUSINESS:**

**1. Flowers:**

- Colours to be worked out with supplier- Shirley Hoppler to Coordinate
- Baskets and hangers are located with the supplier.
- Supplier to work out delivery time, based on weather.
- Order placed based on last year's numbers.
- Confirmed Antonio will be watering this coming year again.

## 2. Banners:

- No plan for changes.
- Town of Caledon may provide funds for banners.
- We have enough banners for spring season.
- Self-watering baskets \$700.00 each. Verona to explore cost and how many we can get for \$5000.00.

## 3. Farmers Market:

- Packages were sent off to emails off of list.
- Posted information online.
- Sarah emailed concern on rates.
- Do we need to advertise regarding packages?
- Discussion regarding rates, what was increase comparison to other markets, eg Orangeville, Newmarket.
- Agreed that rates are fine.
- Social Media: Buy Local at your Farmer's Market.
- Town of Caledon to help out with communicating Farmer's Market to potential vendors.
- Obtain testimonials from previous vendors on how good it was.
- Tony Rosa-will donate to send out a professional invitation by mail, with RSVP. (Gagan to provide list to Tony Rosa-50 printed)
- Annette Groves to reach out to Peel Agriculture Society to promote Farmer's Market.
- Annette Groves will also reach out to Allan Thompson to reach out to his contacts.
- Tony Rosa will reach out to Stella's to help promote Farmer's Market.
- Gagan Sandhu will be responsible for back end emails.
- Next Farmers' Market Meeting will be Monday, March 4<sup>th</sup>, 4:30 P.M. at Che's Place.

## 4. Heritage Property Grant:

The program has been extended to Commercial and Industrial properties. Council has approved a \$15,000 increase to the grant program funding so that there is an allocation of \$65,000 for 2019. There is a maximum available of \$4,000 per grant.

## 5. Moved by Councillor Rosa that the Board Move into Private Session at 3:50 pm, to discuss applicants for Administrative position. Carried.

-Upon reconvening in public session, Moved by Councillor Groves that the position of administrator for the term starting March 1, 2019 be offered to **Trudy Valier**. Carried

## 6. Cedar Water- BIA to supply water to Che's Place as a donation- Bryan Gnida to research and provide information to Trudy Valier.

**ADJOURNMENT**

The meeting was adjourned at 4:30 p.m.



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Councillor Rosa  
S. Hoppler  
J. Sodhi  
O. Rudnitsky

Admin. Present

T. Valier

Absent:

V. Teskey  
R. Teskey  
B. Gnida  
A. Ciarcellutti

**In Attendance, representing Town of Caledon:** Sandra Dolson, Economic Development Officer

**CALL TO ORDER**

Chair, J. Carberry called the meeting to order at 2:50 p.m.

**APPROVAL OF AGENDA**

BY CONSENSUS THE BOARD ADDED THE FOLLOWING ITEMS:

5. BOLTON FLOODS
6. DISCUSSION AT THE TOWN OF CALEDON

Moved by Shirley Hoppler that the Agenda for the Meeting of March 20th, 2019 as amended be approved. Carried

**DECLARATION OF PECUNIARY INTEREST** – None stated.

**APPROVAL OF MINUTES**

Moved by Joe Sodhi that the Minutes for the Meeting on February 20th be approved. Carried

**PRESENTATION/ DELEGATIONS:** None

## **REGULAR BUSINESS:**

### **1. Flowers & Banners**

- Shirley Hoppler confirmed colours of planters same as last year, oleander, petunias, etc.
- Shirley confirmed with Verona Teskey that Alex from MarkAll had been called and all banners would be changed from Winter to Summer by end of following week

### **2. Purchase of self watering planters**

- Talked about purchase of self-watering containers, Verona had suggested to purchase half for this year and then other half next year – looking at purchasing 10 for this season – would only need to be watered once a month and would save on them being watered weekly.
- Shirley confirmed price of \$553.00 for self watering containers, we need 22 total They would have 27 gallons of dirt & water
- Tony Rosa wanted a confirmation on what the cost of watering is all season and \$10,000 was the cost, Tony also suggested we do a walk-through scenario of what would have to be done if we purchase the 10 self watering ones and money savings

### **3. Farmers Market:**

- confirmed that Noah (last name?) will be hired as the Manager of the Farmers Market
- was suggested on other means of advertising the Farmers Market and Annette and Tony both agreed to put into their Newsletters
- Sandra Dolson was to confirm with Mayor Allan Thompson if advertisement would go into the Mayors Newsletter and what else The Town could do to help
- Tony had recommended other means of advertising Facebook & Instagram and will work with Trudy, there will be a cost per add or monthly but will look into and get the price and email out to everybody
- confirmed that after this Board Meeting the Farmers Market Meet & Greet for Early Registration would start and 4 and Trudy confirmed that 5 people had confirmed attendance

### **4. Website**

- Chair Carberry confirmed we were paying about \$55 US per month currently for site, Bryan Gnida and Trudy working together for entering info but it is not very user friendly, Tony recommended we look at a new option and he will work with Trudy. Joe Sodhi also volunteered his assistance

## **5. Bolton Floods**

The Board discussed the devastating floods which occurred in Bolton last weekend, resulting in many home owners being evacuated from their homes. Councilor Groves reported that the Town had been prevented by the Toronto Region Conservation Authority from clearing vegetation from around the Humber River. This vegetation blocked the river which caused or worsened the flooding. The Board agreed that letters should be sent, on behalf of the BIA and the community of Bolton to the Chief Executive Officer of the TRCA and to Sylvia Jones, the MPP for the area. Chair Carberry will draft the letters.

## **6. Discussion at the Town of Caledon**

Councilor Groves reported that the General Committee of the Town of Caledon, at a recent meeting, resolved into private session to discuss perceived shortcomings of this Board. The Board decided to take no action unless Council sends some communication to which we can respond.

## **ADJOURNMENT**

Moved by Councilor Groves that the meeting adjourns. Carried

The meeting adjourned at 3.58 p.m.



Bolton Business Improvement Meeting Minutes  
Wednesday, April 10<sup>th</sup>, 2019  
2:30 p.m.  
Che's Place

Members Present:

Chair: J. Carberry  
S. Hoppler  
Bryan Gnida  
J. Sodhi

Verona Teskey  
Rex Teskey

Admin. Present  
T. Valier

Regrets:  
O. Rudnitsky  
Councillor Groves

Absent  
A. Ciarcellutti

**In Attendance, representing Town of Caledon:** Sandra Dolson, Economic Development Officer

**CALL TO ORDER**

Chair, J. Carberry called the meeting to order at 2:50 p.m.

**APPROVAL OF AGENDA**

Moved by Bryan Gnida that the Agenda for the Meeting of April 10<sup>th</sup>, 2019 as amended by adding No. 8 a report by Sandra Dolson on the use of funds for refurbishment of the gazebo be approved. Carried

**DECLARATION OF PECUNIARY INTEREST** – None stated.

**APPROVAL OF MINUTES**

Moved by Bryan Gnida that the Minutes for the Meeting on March 20<sup>th</sup>, 2019 be approved as amended. Carried

**PRESENTATION/ DELEGATIONS: None**

## **REGULAR BUSINESS:**

### **1. Flowers & Banners**

Flowers ordered and under way. Banners have been switched to seasonal.

### **2. Purchase of self watering planters**

Further discussion. Would be long term project with savings over a number of years. Include in plan to the Town – apparently funds available for beautification of villages. Agricultural grant – Sandra to email Jean.

### **3. Farmers Market:**

Trudy reported on vendors who have confirmed.

Verona - Motion to send up to 3 people to the Farmers' Market Day at cost of \$70 each. Carried

### **4. Website**

Moved by Joe Sodhi to hire a professional web designer to set up and help Trudy to use. Motion was Carried

Moved by Joe Sodhi that the BIA acquire a new website at a cost of about \$4 per month. Motion was carried.

Councilor Rosa joined the meeting at 3.30 p.m.

### **5. Bench at the Riverside Grill**

The purchase of one bench is expensive – include in plan to place benches around the downtown as part of proposal to the Town.

Board to hold a Special Meeting to put together a plan for downtown including benches and other needs and wants.

### **6. Linked Connections Event**

Adjourned to next meeting to update regarding upcoming event and plans for future events.

### **7. Pilot Reward Program**

Not reached – adjourn to May meeting.

### **8. Gazebo**

Sandra Dolson reported that the Town has authorized the sum of \$3,000 from the provincial grant towards the refurbishment of the gazebo. The BIA can hire a contractor and the sum will be put towards – otherwise the Town will use the money to do as much as possible. Need estimates from reputable contractor with insurance and WSIB.

## **ADJOURNMENT**

Moved by Councilor Rosa that the meeting adjourn. Carried

The meeting adjourned at 3.58 p.m.



## Bolton Business Improvement Special Meeting Minutes

Wednesday, May 1, 2019

2:30 p.m.

Che's Place

### Members Present:

Chair: J. Carberry

S. Hoppler

Bryan Gnida

J. Sodhi

Verona Teskey

Rex Teskey

Councillor Groves

Councillor Rosa

### Admin. Present

T. Valier

### Regrets:

O. Rudnitsky

### Absent

A. Ciarcellutti

## CALL TO ORDER

Chair, J. Carberry called the meeting to order at 2:35 p.m.

## SPECIAL BUSINESS:

1. **Special Meeting to discuss and draft a detailed request to the Town of Caledon to partner with the BIA in a long-term improvement and beautification project for the Village of Bolton.**

The board brainstormed ideas for the Request for funds to the Town. A motion was passed that Jean Carberry would complete and forward a written request to the town.

## ADJOURNMENT

Moved by Councilor Rosa that the meeting adjourn. Carried

The meeting adjourned at 3.45 p.m.



Bolton Business Improvement Meeting Minutes  
Wednesday, June 19th, 2019

2:30 p.m.  
Che's Place

Members Present:

Chair: J. Carberry  
S. Hoppler  
Bryan Gnida  
Verona Teskey  
Rex Teskey  
Oleg Rudnitsky  
Councillor Groves  
Councillor Rosa

Admin. Present  
T. Valier

Regrets:  
Joe Sodhi

Also Present  
Sandra Dolson

**CALL TO ORDER**

Chair, J. Carberry called the meeting to order at 2:40 p.m.

**APPROVAL OF AGENDA**

Moved by Councillor Rosa that the Agenda as amended by adding as item 1A, an update by Councillor Rosa regarding the request for funds for the improvement of downtown Bolton be approved. Carried

**DECLARATION OF PECUNIARY INTEREST** – None stated.

**APPROVAL OF MINUTES**

Moved by Shirley Hoppler that the Minutes for the Meetings on April 10th 2019 and the special meeting on May 1<sup>st</sup> 2019 be approved. Carried

**PRESENTATION/ DELEGATIONS:**

See item 3. Under unfinished business.

**UNFINISHED BUSINESS**

1. Linked connections event

The Board noted that the BIA did not participate.

2. Bolton Pilot Rewards Program

The Board decided that the program as presented is not suitable for downtown Bolton businesses.

3. Councillor Groves circulated pictures obtained from the Bolton Kinsmen showing the existing gazebo and some other examples of gazebos. She requested that the Board indicate the design that we would prefer, and she will advise the Kinsmen. She advised that the Kinsmen are prepared to finance the needed repairs and refurbishment with the assistance of the available money from the Town. Sandra Dolson is to send an email to Councillor Groves regarding the available money

MOVED by Councillor Groves that the BIA handle the project in partnership with the Kinsmen and advise the Town of Caledon of the total cost, when available.  
Carried.

**REGULAR BUSINESS:**

**1A. Request for funds**

Regarding our recent request for fund for improvement to downtown Bolton, Councillor Rosa reported that the Town has approved an expense for Christmas decorations. More funds will be available for 2020 and included in the budget for that year. He will advocate for approval of funds for the purposes set out in our presentation.

**1. Flowers and Banners**

Shirley Hoppler reported that the flowers are in place and looking lovely. One banner on the hill is not hanging as the pole is broken. Councillor Groves requested a picture which she will take to the Region and ensure that repairs are made.

**2. Farmers Market**

Trudy Valier reported that the market is doing well with a number of new vendors. The first special event Saturday will take place this week and musicians have been arranged. The Board agreed that the new location works well and Oleg Rudnitsky confirmed that more space is available in the King Street parking lot, if needed. Sandra Dolson undertook to publicise the market on the Town's facebook. Trudy suggested arranging a garage sale to run along with the market one Saturday and the Board approved.

There was discussion of the insurance coverage. We have additional insurance through the Farmers' Market association. Sandra Dolson will speak to the Chief Administrative Officer as to whether we can have insurance through the Town at less cost.

### **3. Website**

The new website is in preparation. Chair Carberry, Councilor Rosa and Trudy Valier will meet to review the existing website to decide how much of the content has to be transferred so that the web designer may complete his work.

### **4. Calendar of Events**

The Board agreed to compile a calendar of events for the Bolton area to include, not only our events but, so far as possible, all other community events. This should begin this fall to include all winter and Christmas season. The calendar will appear on the BIA website as well as councillors' newsletters and their community calendar. A paper form will be posted in the gazebo. Local service clubs will be contacted to contribute their events to the calendar. Another suggestion was to ask the Region to provide a sign on the roads entering Bolton. Councillor Groves will follow up with the Region.

### **5. List of important contacts**

A list of contacts of companies and agencies which the BIA deals with will be prepared. Chair Carberry will compile the list and Board members will email suggestions.

### **6. Vacancy on the Board.**

The Board discussed a recommendation for the appointment of a new member. Sandra Dolson will find out from the Clerk when the recommendation may go before Council and will advise the Chair.

MOVED by Rex Teskey that the Board recommend to Council that Jose Do Paco be appointed to fill the vacancy on the Board. Carried.

### **7. Private Session**

MOVED by that the Board move to private session to discuss matters involving named or identifiable individuals. Carried

The Board adopted the required procedural motion and resumed in open session.

MOVED by Councillor Groves that David Arbuckle, Manager of Economic Development for the Town of Caledon be invited to attend the next meeting of the Board in order to discuss the relationship between the BIA and Town. Carried.

MOVED by Councilor Rosa that the meeting adjourn. Carried

The meeting adjourned at 4.15 p.m.