

Corporate Policy

Subject: Street Naming

Policy Statement:

Under the provisions of the *Municipal Act, 2001, S.O. 2001, c.25*, the municipality has final street name approval authority.

The Town, in consultation with the Region of Peel Street Names Committee, maintains the Caledon Reserve List of Approved Street Names (the Caledon Reserve List) for use in the naming of new streets or the renaming of existing streets.

Scope:

This policy applies to all staff, Council, the Region of Peel Street Names Committee, the development industry, property owners and businesses for the naming of both public and private streets.

Purpose:

The purpose of this policy is to establish criteria for the naming of streets in the Town of Caledon, encouraging the use of street names of local significance.

General Guidelines

a) Street names that exhibit the following elements will be given preference:

- Names that are easily pronounced;
- Names that are spelled how they are pronounced;
- Names that represent specific themes;
- Names that reflect local heritage, traditions and character;
- Names that recognize local features and geography;
- Names that recognize native wildlife, flora, and fauna.

b) Street names that exhibit the following elements will not be considered:

- Names that are already in use within the Region of Peel;
- Names with complex or unconventional spellings;



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- Names that may be spelled in several different ways;
- Names with elements such as hyphens, apostrophes or dashes;
- Names that are spelled differently but sound similar to existing or reserved street names;
- Names that could be pronounced in several different ways;
- Names that may cause confusion in an emergency situation, such as names of a well-known location (i.e. Lakefront) or emergency services terminology (i.e. Chase);
- Names that use numbers;
- Names that denigrate individuals or groups;
- Names based on identifiable ethnic or racial groups, or religious affiliations;
- Names generated for marketing needs;
- Names with sexual overtones;
- Names that may be considered offensive due to inappropriate humour, parody, slang or double meanings.

1. Maximum Number of Street Names with Same First Three Letters

In accordance with the policies of the Region of Peel Street Naming Committee, Once the number of approved street names starting with the same first three (3) letters reaches thirty (30) within the Region, no further street names with these same first three (3) letters will be approved. This restriction is due to the limitation of the Region's Fire and Emergency Services computer system, which can only display a maximum of thirty (30) street names at a time. The current list of three-letter combinations that have reached this maximum is available on the Street Name Index on the Region of Peel website.

2. Two-Word Names

Single word street names are preferred, but because of the number of existing streets in the Region of Peel, two-word street names will be considered. Where appropriate, these names will be changed into one-word street names.



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3. Use of Prefixes

Street name prefixes are words that precede a street name. Street name prefixes may be considered as part of a proposed street name subject to all other requirements of this policy.

4. Use of Suffixes

Street name suffixes are words that follow a street name, generally indicating the street's configuration and, on occasion, street direction. Suffixes are proposed by the applicant for review by Heritage Resource staff. A list of suffixes acceptable for use in the Town is noted below, followed by its abbreviation and a brief description.

Alley (Aly): A narrow street between or behind a row of buildings.

Avenue (Ave): A street in a densely populated area serving light to high volumes of traffic and used interchangeably between local, collector and arterial streets.

Boulevard (Blvd): A street with a median reflecting the boulevard character serving medium to high volumes of traffic.

Circle (Cir): A cul-de-sac or looped street that begins and circles back to terminate on the same street.

Court (Ct): A street with no outlet, usually ending in a cul-de-sac, and usually not exceeding (300 m) in length.

Crescent (Cres): A local street that is uninterrupted other than by a cul-de-sac, and having two connections to one street.

Drive (Dr): A curvilinear street, that usually serves light to high volumes of traffic, and used interchangeably between local, collector and arterial roads.



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- Gate (Gate):** A short street providing an entrance to a subdivision or another street or as a link between two different streets, and that has no buildings or lot frontages.
- Grove (Gv)** A modified and form of cul-de-sac or looped street characterized by minimal frontage that is separate and distinct from the balance of the subdivision or development area.
- Heights (Hts):** A street with a unique configuration, represents a theme or quality of design, layout, or association with the surrounding land features or geography.
- Lane (Ln):** A dead-end or private street.
- Parkway (Pkw):** A thorough with a median reflecting the parkway character.
- Place (Pl):** A short street with a length of (300 m) or less.
- Promenade (Prom):** A street with a wide right-of-way width and/or containing an unusual and non-typical design, layout or extensive landscaping or other design features.
- Road (Rd):** A street usually in less densely populated areas serving light to high volumes of traffic.
- Square (Sq):** A square street pattern.
- Street (St):** A street usually in more densely populated areas serving light to high volumes of traffic.
- Terrace (Terr):** A short street with a length of (300 m) or less.
- Trail (Trail):** A collector-type street usually winding or meandering.
- Way (Way):** A narrow or private street.

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A maximum of one (1) of the following direction-based suffixes may be used for each street name:

North (N), East (E), South (S) and West (W)

5. Historical Names

The Town requires a minimum allocation of street names of local historical significance in each new development and encourages more where possible. These names shall commemorate local history, including notable individuals, families, events, land uses, structures and/or sites. The applicant shall consult Heritage Resource staff regarding pre-approved or proposed names of historical significance appropriate to the location of the proposed development.

Where a development requires one new street name, that street name shall be of local historical significance. A list of heritage names pre-approved for use Caledon is available through the Town website and are subject to requests for use on a “first come, first serve” basis. This list includes a subset of Military Veteran Specific Heritage Names.

6. Individuals

Military Veterans

Streets named in honour of local Military Veterans make up an important part of the Town’s Heritage Street Name inventory. For the purpose of street naming a Military Veteran is recognized to be a one-time Town resident who lost their life while serving in the Canadian Armed Forces.

Where a development requires two or more new street names, a minimum of one street name recognizing a Military Veteran and one other street name of local historical significance shall be required.

Special signage entailing a poppy symbol shall be used for all streets named in honour of Military Veterans.



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Emergency Service Professionals

For the purpose of street naming an Emergency Service Professional is an individual who lost their life while serving Caledon as a member of local Police, Fire or Emergency Medical Services (EMS).

Members of the public are invited to nominate the names of Military Veterans and Emergency Service Professionals for addition to the Town's list of approved street names.

Living Individuals

Streets named after living individuals are discouraged as the individual may encounter future circumstances that lead to inappropriate connotations for his or her name. Use of a living person's name requires written consent of the individual, a written description detailing the individual's contribution to the Town and/or community, and Council (or its delegated authority) approval. No street may be named after an elected official unless they have retired from public service.

Posthumous

Streets named after an individual posthumously require, at the discretion of the Town, written consent from the individual's surviving family, a written description of the individual's contribution to the Town and/or community, and Council approval (or its delegated authority). Names of individuals who are national or international public figures do not require written consent from surviving family members.

7. Businesses or Industries

Streets named after existing businesses and industries shall not be considered as such names represent a form of advertising that may affect other businesses or industries in the area.



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8. Intersecting Streets

Where a minor road or collector road crosses an arterial road or a major collector road, each section of the minor road or collector road shall be assigned a different name. This is to ensure that emergency services may reach a destination in a timely and efficient manner.

9. Street Names as Prizes

Street names shall not be used as a prize or as a silent auction item.

Reference and Related Documents:

Street Naming – Corporate Procedure