

## **Staff Report 2019-0211**

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Meeting Date: October 22, 2019

Subject: Street Naming Policy Update

Submitted By: Kyle Munro, Community Policy Planner, Policy & Sustainability

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### **RECOMMENDATION**

That the updated Caledon Street Naming Policy attached as Schedule A to Report 2019-0211 be approved.

### **REPORT HIGHLIGHTS**

- In May 1984, the Region of Peel delegated preliminary review and selection of proposed street names to the affected area municipalities.
- In December 1985, the Town of Caledon Council approved a street naming procedure supporting the selection of appropriate local names for new streets in the Town.
- In June 2015, the Town of Caledon Council approved a street naming policy (2015-023) in support of the Region of Peel street naming guidelines.
- Amendments to the current street naming policy are proposed which focus on enhancing the recognition of local Caledon residents that were members of the Canadian Armed Forces and killed in service and a few minor housekeeping matters.

### **DISCUSSION**

The purpose of this report is to obtain Council approval of modifications to the street naming policy for the Town of Caledon.

#### **Background**

In 1984, Region of Peel Council resolved that each municipality in the Region shall be responsible for the preliminary review and selection of street names proposed for use within its municipal boundaries.

The Region of Peel Street Names Committee (Peel Committee) maintains a regional Street Name Index to facilitate emergency response. The Peel Committee reviews proposed street names against its own guidelines for this purpose.

In 1985, in response to concern over an increasing number of inappropriate street names, Caledon Council approved Planning Report 85-65 (Resolution W-456-85) establishing a

street naming procedure. This procedure entailed the Heritage Resource Officer being responsible for the following:

- 1) the initial review and approval of street names prior to their submission to the Peel Committee, and
- 2) maintaining a Caledon street name index of pre-approved names of local or historical importance.

In 2015, in response to a request by the Region of Peel to establish a street naming policy in support of the Region of Peel street naming guidelines, Caledon Council approved Planning report 2015-023, establishing a street naming policy. A Caledon-specific street naming policy provides staff and development applicants with clear direction on what types of street names the Town considers appropriate.

### Updating the Policy

The intent of the proposed updates to the municipal street naming policy and criteria is to further promote a positive image for new development in Caledon and to encourage the use of locally significant names by setting requirements for the use of names.

The current street name process is to provide a heritage related name to the first proposed street and after that the applicant can apply any names that are on the approved reserve list.

Staff are proposing that the first street continue to be heritage related and the second street be a local Caledon member of the Canadian Armed Forces that were killed in service. All other streets required within the same development would then use the names on the general reserve list.

There are approximately 20 military veteran names currently available on Caledon's approved list of street names that are available for use. There are approximately 30 street names that are currently registered in Caledon that could be identified as military veteran names.

It is estimated that there are as many as 80 additional military veterans, who lost the lives serving in the Canadian Armed Forces, whose names could qualify be added to Caledon's approved list of street names for future developments.

In accordance with Region of Peel Street Naming Committee policies, limitations on the specific number of military veteran-based street names that could be approved for use in Caledon include:

- Requirements to avoid duplication of existing names throughout the Region of Peel
- Limits of 30 names in the Region starting with the same first three (3) letters for reasons of emergency service provision.

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- Requirements to avoid names that could be reasonably spelled in multiple ways
- Requirements to avoid names that phonetically sound similar to existing street names in the Region of Peel.

A specific military veteran related street sign adorned would be used to commemorate this.

In addition the Policy is being amended to clarify the language of the policy to reflect changes in street naming opportunities that have occurred in Caledon over time.

The Town has drafted an update to the street naming policy and criteria (see Schedule “A”), to include:

- Mandating the specific use of street names that recognize Caledon Military Veterans who lost their life while serving in the Canadian Armed Forces in all developments that require more than one new street.
- Mandating the use of special signage for new streets that recognize Caledon Military Veterans who lost their life while serving in the Canadian Armed Forces.
- Minor housekeeping edits including clarifications to descriptions associated with selecting street name prefixes and suffixes and street naming for the commemoration of Emergency Services Professionals who lost their life while serving in Caledon.

The policy changes proposed do not represent impacts on the policy’s conformity to the Region of Peel street naming guidelines.

### **FINANCIAL IMPLICATIONS**

There are no immediate financial implications associated with this staff report.

### **COUNCIL WORK PLAN**

**Connected Community** – Preserving Heritage

### **ATTACHMENTS**

Schedule A: Updated Street Naming Corporate Policy