

Schedule C to Staff Report 2019-0252

Proposed Time-Line for the Recruitment of the Chief Administrative Officer

Date	Action	Involved
November 19, 2019	Report to Council on Recruitment and Performance Evaluation Committee	Manager, Human Resources.
Nov 20, 2019	Posting of position vacancy	Manager, Human Resources
Dec 13, 2019	Closing of position vacancy posting	
Dec 15 to Dec 20, 2019	Review of applications and creation of 'Long List' of potential candidates	Manager, Human Resources
Dec 20, 2019	Notification of 'Long List' of potential candidates for the position	Manager, Human Resources
Jan 14, 2020	Recommendations to Council Committee on Short List of candidates	Manager, Human Resources Council Committee
Jan 28 and 29	Interview by Committee of Short List of Candidates	Manager, Human Resources Council Committee
Feb 11	Recommendation from Committee to Council of candidate for position	Council Committee Council
Feb 18	Interview by Council of candidate for position	Council
Feb 18	Decision by Council and notification of successful candidate.	Council Manager, Human Resources.