



Mayor A. Thompson
Councillor I. Sinclair
Councillor L. Kiernan
Councillor J. Downey (absent)

Acting Chief Administrative Officer: C. Herd
Manager, Legislative Services/Deputy Clerk: A. Fusco
Specialist, Legislative: C. Curtis
Integrity Commissioner: J.E. Fleming

CALL TO ORDER

C. Herd, Acting Chief Administrative Officer, called the meeting to order at 10:09 a.m.

DISCLOSURE OF PECUNIARY INTEREST

None.

REGULAR BUSINESS

1. Social Media Guidelines

Members of the Committee reviewed the Social Media Guidelines and asked a number of questions regarding proper social media etiquette, promotion of third-party interests and business openings, and differences between personal and professional social media accounts and received responses from staff.

Mr. Fleming suggested clarifying personal social media accounts in the proposed Social Media Guidelines.

Members of the Committee asked questions regarding Canadian Anti-Spam Legislation and election year requirements and received responses from staff.

2. Code of Conduct Blackline Review

Committee Members reviewed the proposed Code of Conduct for Council and Designated Boards. Members of the Committee asked questions regarding language, promotions, gifts, hospitality and benefits, conflicts of interest, conduct at meetings, and forms and received responses from staff.

Mr. Fleming provided changes to the Conflict of Interest section in the proposed Code.

The Committee discussed filing of complaints.

A member of the Committee requested additional information on the Municipal Conflict of Interest Act.

The Committee recessed from 12:03 p.m. and resumed at 12:14 p.m.

3. Communication of Proposed Code

C. Herd inquired as to the circulation of the Proposed Code for Council and Designated Boards to advisory committees, boards, and task forces. The Committee agreed to advise advisory committees, boards, and task forces of the Proposed Code when finalized.

4. Council/Staff Relations Policy

C. Herd provided an overview of the proposed Council-Staff Relations Policy.

Mr. Fleming discussed additions to the Roles section of the Proposed Council/Staff Relations Policy.

Members of the Committee asked for clarification regarding non-routine matters, communications, and working relationships with staff and received responses from staff.

5. Comments provided by Councillor Sinclair, dated October 28, 2019 regarding the proposed Council-Staff Relations Policy

Members of the Committee agreed to amend the purpose section of the proposed Council/Staff Relations Policy to include a suggestion from the Committee.

Mr. Fleming left the meeting at 12:50 p.m.

6. Integrity Commissioner Contract

C. Herd discussed options with the Committee regarding the Integrity Commissioner's contract. The Committee expressed their satisfaction with the Integrity Commissioner. The Committee recommended that staff prepare a report to sole-source the contract to Mr. Fleming for a 3-year period (2020-2023) for Council's consideration.

ADJOURNMENT

The meeting adjourned at 12:59 p.m.