

Chief Administrative Officer (CAO) Recruitment & Performance Evaluation Committee Meeting Report Tuesday, January 28, 2020

4:30 p.m.

Council Chamber, Town Hall

Mayor: A. Thompson Councillor: I. Sinclair Councillor: L. Kiernan Councillor: J. Downey Councillor: C. Early Councillor: J. Innis Councillor N. deBoer Councillor A. Groves

Councillor: T. Rosa

Manager, Legislative Services/Acting Town Clerk: A. Fusco Manager, Human Resources: T. McKenna Consultant, Illtyd Consulting: D. Szwarc

CALL TO ORDER

Mayor A. Thompson called the meeting to order at 4:40 p.m.

DISCLOSURE OF PECUNIARY INTEREST

None.

CONFIDENTIAL SESSION

Moved by: Councillor J. Innis - Seconded by: Councillor C. Early

That Committee shall go into confidential session under Section 239 of the Municipal Act for the following purpose:

Confidential Memorandum from Tracey McKenna, Manager, Human Resources, dated January 28, 2020 re: Personal matters about an identifiable individual, including municipal or local board employees - Chief Administrative Officer Candidate Short List.

Carried.

The Committee resumed in Confidential Session in the Council Chamber at 4:44 p.m.

Mayor A. Thompson, Councillor I. Sinclair, Councillor L. Kiernan, Councillor J. Downey, Councillor C. Early, Councillor J. Innis, Councillor N. deBoer, Councillor A. Groves, Councillor T. Rosa, Manager, Legislative Services / Acting Town Clerk: A. Fusco, Manager, Human Resources: T. McKenna, and Consultant, Illtyd Consulting: D. Szwarc were present for this portion of the meeting.

The Committee adopted the required procedural motion and resumed in Open Session at 6:04 p.m.

Mayor Thompson stated that the Committee entered into Confidential Session under Section 239 of the Municipal Act for the following purpose:

Confidential Memorandum from Tracey McKenna, Manager, Human Resources, dated January 28, 2020 re: Personal matters about an identifiable individual, including municipal or local board employees - Chief Administrative Officer Candidate Short List.

Mayor A. Thompson noted that the Committee provided direction to the Manager of Human Resources to invite selected candidates for interviews.

Moved by: Councillor J. Innis - Seconded by: Councillor I. Sinclair

That a Special Town Council meeting be held on February 19, 2020 at 2:30 p.m. at an offsite location.

Carried.

ADJOURNMENT

The Committee adjourned at 6:06 p.m.